



International
Civil Aviation
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Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 6/8.2 – AP113/25 (FS)

05 September 2025

Subject: Twenty-fourth Meeting of the Asia Pacific
Regional Aviation Safety Team (APRAST/24)
(Bangkok, Thailand, 01 to 05 December 2025)

Action Required: Nomination of Delegates and
Submission of Papers not later than 07 November 2025

Sir/Madam,

I have the honour to invite your State/Administration to participate in the Twenty-fourth Meeting of the Asia Pacific Regional Aviation Safety Team (APRAST/24) to be held in Bangkok, Thailand from 01 to 05 December 2025. Enclosed are the APRAST/24 Provisional Agenda and Tentative Programme under **Attachment A and B** respectively.

APRAST/24 Meeting will mainly review/discuss the following:

- a) Update, Discuss and Review of Progress of APRAST Activities.
- b) Update of RASG-APAC/15 Decisions and Conclusions including updates on the RASG-APAC Annual Work Programme 2025-2026; and
- c) Discuss the outcomes of the Breakout Sessions by the relevant Sub-Groups.

To facilitate this Office to make appropriate preparations for the Meeting, I would appreciate receiving from you the following:

- a) Working Papers and Information Papers shall be sent via e-mail to ICAO Asia and Pacific Office at APAC@icao.int; apac.flightsafety@icao.int; in MS Word format. Deadline for working papers is **07 November 2025**. **Working Paper received after the deadline will be processed as IP**, which will only be posted on the website for review by the members and will not be presented at the Meeting. Template of Working/Information Paper is in **Attachment C**; and

- b) Advising the ICAO Secretariat on the participation of your State/Administration/Organization at the Meeting by submitting online registration at [\(Click here\)](#) preferably not later than **07 November 2025**. Documentation requirement for registration is a formal letter or email of Designation/Nomination from a Member State/Administration is required for registration(s). The letter should be on official letterhead and signed by the appropriate authority or authorized signatory for the government entity of the State/Administration. The letter/email should be addressed to the ICAO Regional Director in response to State Letter Ref.: T6/8.2 – AP113/25 (FS), APRAST/24 Meeting. Please include the full name, title, and email address of each nominee.

The documents for the APRAST/24 Meeting will be made available on the ICAO APAC website <https://www.icao.int/APAC/meetingdocs?fid=8697> in due course. Meeting Bulletin containing information about the arrangements for the Meeting is in **Attachment D**.

I look forward to receiving your nomination for the APRAST/23 Meeting (maximum five participants for each State including industry) as designated by your State/Administration/Organization.

Accept, Sir/Madam, the assurance of my highest consideration.



Tao Ma
Regional Director

Enclosures:

- A – Provisional Agenda for APRAST/24
- B – Programme Details/Order of the Day
- C – Working Paper/Information Paper Template
- D – Meeting Bulletin