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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 6/13.1.4 – AP139/24 (FS)

27 November 2024

Subject: ICAO Asia/Pacific (APAC) Safety Management Seminar 2025
(Bangkok, Thailand, 3 – 5 February 2025 onsite and hybrid platform)

Actions required: Register online by **16 January 2025**
Complete the survey and submit by **06 January 2024**

Sir/Madam,

I have the honour to invite your Administration/Organization to attend the **ICAO APAC Safety Management Seminar 2025 (ICAO AP-SM Seminar), co-hosted by the Flight Safety Foundation (FSF)** and in collaboration with over 20 Administrations/Organizations, including those outside APAC. The Seminar will be held at ICAO APAC Regional Office in Bangkok, Thailand from 03 – 05 February 2025. The participants are highly encouraged to attend in person to interact face to face on important safety issues and may join virtually if in-person participation is not possible.

The objective of Seminar is to share best practices in safety management to support robust implementation and continuous improvement of Safety Management System (SMS) and State Safety Programme (SSP) backed up by a strong and positive safety culture with contributions from the ANSPs, Airlines and all Service Providers.

Building upon the theme "**Achieving an Effective SSP/SMS**" to address the challenges of Annex 19 implementation and promote a positive Safety Culture together, the Seminar provides a community forum to support safety management professionals across the spectrum of aviation industry in the APAC Regions.

The Seminar is free of charge and targets all stakeholders (Regulators, ANSPs, Airlines and other Service Providers) to foster safety partnership and build a stronger and more resilient network of safety practitioners, to support the industry's continuing efforts to maintain or improve safety performance. The seminar programme is outlined in **Attachment A**.

You are kindly requested to disseminate this invitation letter to all appropriate entities of your State/Administrations including all ANSPs, Airlines, other Service Providers and their personnel. Additional information regarding the Seminar will be made available through an online registration site hosted by the Flight Safety Foundation. As soon as the Seminar Website is available, the link will be shared through a separate email. Individuals interested in attending in-person or, virtually should register no later than **16 January 2025**. I look forward to welcoming you in Bangkok and online in hybrid mode.

To establish a better understanding of the status of implementation of SSP/SMS in your domain and to identify areas for improvement, **Pre-Seminar Surveys** have been prepared. Instructions for each Survey are outlined in **Attachment B, C and D**. The objective of the survey is to support the implementation of ICAO APAC Regional Aviation Safety Plan (AP-RASP) and to develop a better understanding of prioritized safety management initiatives. The confidentiality of the information provided by each entity will be maintained. Links to the Surveys are provided below in the List of Attachments under 'Enclosures'.

The documents for the Seminar will be uploaded on the ICAO APAC website at <https://www.icao.int/APAC/Meetings/Pages/2025-APAC-SM-Seminar.aspx>. Please also refer to the Meeting Bulletin in **Attachment E** for the meeting/workshop arrangements and other information of interest.

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma
Regional Director

Enclosures:

- A – Seminar Flyer and Provisional Programme
- B – [Survey - Safety Reporting System](#)
- C – [Survey - ANSPs' Role in SSP/SMS/Global Safety](#)
- D – [Survey - Identify Common SPIs](#)
- E – Meeting Bulletin