



ICAO

International Civil Aviation Organization

The Seventh Meeting of the Asia/Pacific
Aerodrome Assistance Working Group (AP-AA/WG/7)

Bangkok, Thailand, 27 to 30 May 2025

Agenda Item 8: AP-AA/WG Task List

AP-AA/WG TASK LIST

(Presented by the Secretariat)

SUMMARY

This paper presents the AP-AA/WG Task List for review and update by the Meeting.

1. INTRODUCTION

1.1 This Working Paper provides the AP-AA/WG Task List for review and update by the Meeting.

2. DISCUSSION

2.1 The AP-AA/WG Task list is provided in **Attachment A**.

3. ACTION BY THE MEETING

3.1 The Meeting is invited to review update the task list of AP-AA/WG.

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AP-AA/WG TASK LIST (Updated at AP-AA/WG/6)

	ACTION ITEM/PLANNED ACTIVITIES	RESPONSIBLE PARTY	TIME FRAME	STATUS	REMARKS
1/1	Develop a survey on States which have not completed the implementation of aerodrome certification for all international aerodromes, with an AGA EI below 75% and/or AOP air navigation deficiencies to establish the requirements for assistance	India to lead Bangladesh, Nepal and Thailand to assist	December 2019	Closed	From TOR Conclusion AOP/SG/4-8 agreed to circulate the survey to APAC States / Administrations Circulated through SL AN 3/3 – AP258/20 (AGA) dated 18 December 2020 Interim results presented in AP-AA/WG/3 WP/12 [Continued in Task 3/1]
1/2	Review the status of air navigation deficiencies in the field of AOP (as listed in the APANPIRG air navigation deficiencies database) and assist the concerned State(s) to develop corrective action plans	States COSCAPs to support	Continuous	Open	From TOR
1/3	To assist States which have not completed the implementation of aerodrome certification for all international aerodromes and/or with an AGA EI below 75% in establishing an	Thailand to lead (c & d) Philippines – item (c) Bangladesh – item (d) India – item (e) & (f) Nepal – item (g) Malaysia (lead), India	January 2020	Closed – Item (a), (b), (c), (e), (f), (g) & (h) Closed - Item (d) and (h)	From TOR Tasks 1/3 (a), (b), (c) and (g) completed and documents are posted on APAC Website https://www.icao.int/APAC/Pages/eDocs.aspx Agreed by Decision AOP/SG/4-7

	ACTION ITEM/PLANNED ACTIVITIES	RESPONSIBLE PARTY	TIME FRAME	STATUS	REMARKS
	aerodrome certification process, develop a set of generic documents, such as: (a) specific operating regulations; (b) organization structure of the aerodrome regulatory unit; (c) aerodrome certification procedure manual; (d) generic aerodrome inspector handbook with checklists; (e) generic template of the aerodrome manual; (f) training programme and training plan; (g) procedures for accepting non compliances; and (h) surveillance programme.	and Nepal – item (a), (b) & (h) Secretariat to support Request support from TCB/IPAV Thailand – item (d) Malaysia (lead), India and Nepal - item (h)	May 2021 December 2021		SL AN 3/3 – AP257/20 (AGA) dated 18 December 2020 Task 1/3 (a), (b), (d), (e), & (f) completed and documents are posted on APAC Website https://www.icao.int/APAC/Pages/eDocs.aspx Task 1/3 (h) completed (AP-AA/WG/4 – WP/08) and document will be posted after approval by AOP/SG/6 on APAC Website https://www.icao.int/APAC/Pages/eDocs.aspx
3/1	For the aerodrome assistance survey questionnaire: (a) Recirculate to States / Administration which have yet to respond (b) Conduct analysis and recommend way	Secretariat India and Nepal	May 2021 December 2021	Closed	Task 3/1 (a): SL Ref.: AN 3/3 - AP075/21 (AGA), dated 5 May 2021 Task 3/2 (b): AP-AA/WG/4-WP/09 Task 3/1 (a) & (b) completed.

	ACTION ITEM/PLANNED ACTIVITIES	RESPONSIBLE PARTY	TIME FRAME	STATUS	REMARKS
	forward				
4/1	Develop Generic Enforcement Policy and Procedure Manual	Malaysia (Lead), India	December 2022	Completed	AP-AA/WG/5-WP/09 Task 4/1 completed.
4/2	Develop Generic Exemption Policy and Procedure Manual	Australia (Lead), Nepal	December 2022	Completed	AP-AA/WG/5-WP/10 Task 4/2 completed.
AP-AA/WG/5 [13 – 16 March 2023]					
5/1	Develop a Generic Guidance for the evaluation of Aerodrome SMS	Australia, Maldives, Thailand (Lead)	First draft GM by December 2023	Completed	AP-AA/WG/6-WP/06
AP-AA/WG/6 [02 – 05 April 2024]					
6/1	Share State's experiences of operation and maintenance of aerodromes without runway side stripe marking at AP-AA/WG/7	Lao PDR to share experiences at AP-AA/WG/7	AP-AA/WG/7		
6/2	Review and improvise the RST Questionnaire presented through AP-AA/WG/6- WP/07	Thailand (Lead), Pakistan, Philippines, Malaysia, Maldives, India, Cambodia	End of May 2024.		
6/3	Share State's experiences, and mechanism established to resolve conflicts between Aviation Authorities and Environmental and/or Land Use Authorities.	Pakistan to share its experience for land use vis-à-vis aviation safety at Islamabad Airport. India (TBC)	AP-AA/WG/7		
6/4	Share State's Challenges and Mechanism established for	India and Malaysia to share its challenges and	AP-AA/WG/7		

	ACTION ITEM/PLANNED ACTIVITIES	RESPONSIBLE PARTY	TIME FRAME	STATUS	REMARKS
	certification of Military Aerodromes used for international Operations.	proposed/possible solution derived for certification of Military Aerodromes used for international Operations			
6/5	Share State's Experience, challenges and/or practices for safety oversight of Ground Handling Services.	India, Malaysia and Thailand to share experiences and practices at AP-AA/WG/7	AP-AA/WG/7		