

INTERNATIONAL CIVIL AVIATION ORGANIZATION



**REPORT
OF THE FOURTH MEETING OF THE
ASIA AND PACIFIC (APAC)
AIR NAVIGATION SERVICE PROVIDER (ANSP)
COMMITTEE
(AAC/4)**

Bangkok, Thailand, 11-12 March 2025

The views expressed in this Report are those of the Meeting
and not the Organization

Approved by the Meeting
and published by the ICAO Asia and Pacific Office, Bangkok

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INTRODUCTION

Meeting

1.1 The Fourth Meeting of the APAC ANSP COMMITTEE (AAC/4) was hosted on 11-12 March 2025 by AEROTHAI in Bangkok, Thailand.

1.2 On the first day, all four work streams held parallel discussions, while the full committee meeting was conducted on the second day.

Attendance

2.1 The meeting was attended by 107 participants from Australia, Cambodia, China, Hong Kong China, Macao China, France, Indonesia, Japan, Malaysia, Mongolia, Papua New Guinea, Philippines, Singapore, Sri Lanka, Thailand, Vietnam, IATA, IFATCA, CANSO and ICAO. The list of participants is provided in **Appendix A** to this report.

Secretariat

3.1 Mr. Raphael Guillet, Chief of ICAO APAC RSO, acted as the Secretary for the Meeting, assisted by Ms. Chen YanRu, Programme Assistant at APAC RSO.

Documentation

3.2 The meeting documentation is available at the ICAO APAC Office website: <https://www.icao.int/APAC/Meetings/Pages/2025-AAC-4.aspx>

REPORT ON AGENDA ITEMS

Agenda Item 1: Opening of the meeting and working arrangements

1.1 The Chair of APAC ANSP Committee, Mr. HAN Kok Juan, Director General of Civil Aviation Authority of Singapore (CAAS), opened the meeting and thanked Aeronautical Radio of Thailand Ltd (AEROTHAI) for hosting the meeting. The three Vice-Chairs, Mr. Nopasit CHAKPITAK, President of AEROTHAI, Mr. Marc HOUALLA, Director of the French Polynesia Civil Aviation Services and Mr. Poh Theen SOH, Director Asia Pacific Affairs of CANSO, all welcomed the participants to the meeting.

1.2 The Chairman highlighted that the work of the AAC is complementary to the ICAO APAC APANPIRG and CANSO activities as the first one is focusing on Rules & Standards while the second one provides the Industry engagement. AAC is more an informal platform for sharing new ideas, new concepts of operations and is driven by projects initiated by groups of ANSPs within AAC. Two years have passed since the inception of AAC in 2023 and it's now time to assess the progress and then report to DGCA60.

1.3 Mr. CHAKPITAK emphasized the critical role of AAC in fostering collaboration in the APAC region and reaffirmed that AEROTHAI will actively support AAC. Mr. SOH highlighted the unique position of AAC with respect to APANPIRG and CANSO.

1.4 The ICAO APAC Regional Director, Mr. MA Tao, provided opening remarks and welcomed all participants to the meeting. Mr. MA added that the AAC is a platform for ANSPs, the first one in the world, to bring people together around well defined projects. ICAO APAC office will continue to support the AAC initiative. He also mentioned the [ICAO APAC Regional Aviation Training Symposium 2025](#) to be hosted in Singapore in 16-17 July as well as the opening of the [Pacific Liaison Office in Fiji](#) to support the Pacific Small Island Developing States (PSIDS).

1.5 The meeting adopted the Agenda as shown below:

Agenda Item 1: Opening of the meeting

Opening Remarks by Chair, Vice-Chairs, and APAC Regional Director

Agenda Item 2: Review of the Terms of Reference

Agenda Item 3: AAC Work Programme

Leads of the four work streams will report the progress

Agenda Item 4: Discussion on Working Papers

Agenda Item 5: Any other business

Agenda Item 6: Next meeting

Agenda Item 2 : Review of the Terms of Reference

2.1 The meeting reviewed the WP/02 APAC ANSP Committee 4 Terms of reference and approved the incorporation of the International Federation of Air Traffic Controllers' Association (IFATCA) as a new member of AAC. The updated AAC Terms of Reference are provided in **Appendix B**.

Agenda Item 3: AAC Work Programme

3.1 The four Work Streams met on the first day in parallel meeting rooms to review the progress of the implementation of their tasks and reported to the meeting of the whole on the second day.

Outcomes of WS 1 (WP03, WS1 leads)

3.2 China reported the progress of the task implementation. 4 out of 9 tasks have already been implemented. With respect to Task 2, two workshops were held in China in 2024 and one more workshop is planned in Sep or Oct in Chengdu, China. For Task 4, China, Singapore, and Thailand reached an agreement to start the cross-border trials with ATFM on SWIM. For Task 9, Hong Kong China has developed a template for “Library of Guidance Material for Planning, Procurement and Implementation of ANS Systems”. For Task 3 & 7, AEROTHAI has held the “Next Wave APAC Aviation Technologies through Synergy” Workshop on 17-21 Feb 2025 and presented a video of the workshop, which aimed to explore new technology for regional ANS modernization and share experiences and best practices for ANS procurement and whole life management. Thailand is preparing the "Asia Pacific ANS Life Cycle Management Survey" to gather experiences and best practices from all AAC members with the goal to launch it after AAC/4 meeting.

3.3 AEROTHAI also introduced the program NGAP-Digital Transformation which includes 5 aviation universities in Thailand to develop further skills of students in innovation-driven topics like airworthiness, satellite communication, AI and machine learning, UAS/UTM, MRO. The goal is to engage people in innovation and to equip them with essential skills.

Outcomes of WS 2 (WP04, WS2 leads)

3.4 Singapore reported on the progress of WS2. The Asia Pacific TBO pathfinder project is going well. Detailed explanations were given on the three WGs and on their planned tasks. The target is to propose an initial version of APAC TBO Roadmap into the next version of APAC Seamless ANS Plan through different reporting to ATM/SG and APANPIRG. Regarding ATFM, a reporting was made on the APAC meetings in 2025.

3.5 Singapore, on behalf of China, Indonesia, Japan, Philippines and CANSO, presented WP/07 Setting up Working Group to Develop Principles, Rules and Concept of Operations for Next Generation Air Traffic Flow Management to Support Regional Air Traffic Management. The proposal to create a new group dealing with ATFM under WS2 received several comments from ANSPs. Australia, Japan, Hong Kong China, Thailand highlighted the need to avoid duplication as several regional groups are already working on ATFM. The Chair agreed and asked that the Working Group focus on value-adding to the work of existing groups rather than duplicating. Thailand raised the question of governance of AAC and how AAC should be operated between the WSs and the Whole Committee. The Chair said that AAC was a collaborative and facilitative body; within AAC, a group of ANSPs could work together on any specific initiatives amongst themselves and there was no need for them to seek AAC's endorsement to proceed.

3.6 **Action Secretariat:** Prepare a short AAC procedural handbook manual for the next AAC meeting in December.

3.7 Singapore presented WP/08 Driving Performance at the AAC which aims at creating two performance management projects under WS2 to complement ICAO Asia Pacific Data Analytics Group (DAG) activities.

Outcomes of WS 3 (WP05, WS3 leads)

3.8 Significant progress had been made by WS3 in drafting a contingency framework document, as reported at AAC/3 in November 2024. However, the draft contingency framework is still under review by ICAO and there have not been further developments since AAC/3.

3.9 Consequently, WS3 did not meet on Day 1. Malaysia reported on the progress of WS3 highlighting that the framework document had provided edits to the existing APAC Regional ATM Contingency Plan V3.0, which also encompasses (i) a regional 'How To' document for coordination procedures that can be used as an easy reference document by ANSP; and (ii) a set of playbook templates which could be further developed by individual ANSPs for activation in response to a contingency event.

3.10 WS 3 is also considering its next steps, including the need for an APAC contingency arrangements workshop in 2025 and is identifying the best accessible electronic platform for sharing of operational contingency plans.

Outcomes of WS 4 (WP06, WS4 leads)

3.11 Australia reported on the Free Route Airspace trials, which commenced in Aug 2024 emphasizing the fuel saving benefits and the intention to extend the trials to include more airlines and city-pairs in the region. It was also reported that Task 2 on the implementation of CDO/CCO will be closed as there are no ANSPs conducting CDO activities under AAC.

3.12 France reported on the progress in the drafting of the Development of ATM system interoperability document (SEAC-AAI-Airways-JCAB) which outlines core specification for oceanic ATM systems specifications to support future interoperability. The document will soon have a final review within WS4 before submission to AAC. Moreover, the meeting was informed that there are no States conducting Space-Based ADS B VHF separation activities under AAC.

3.13 During the presentation of the WSs, the Secretariat recalled the following actions:

- **Action Leads of all the four WSs :** To update their list of tasks and list of members **by the end of March 2025** and to share with the Secretariat the WS documents to be uploaded on [AAC webpage](#);
- **Action All AAC participants:** Inform the Secretariat if they wish to become Member of a WS.
- **Action Secretariat:** To share a draft Discussion Paper to all Leads to report AAC progress to DGCA60 in July in Japan using WP/09 as a basis.

Agenda Item 4: Discussion on Working Papers

4.1 The Secretariat presented the WP/09 coordinated with all Leads / Assessment of AAC progress in phase I (2023 2024) and planning for phase II (2025 2026). This presentation depicts in one slide all the completed tasks in Phase I and the planned tasks in Phase II. The interest of AAC is to be a platform for initiatives led by a group of ANSPs which could also later stimulate several initiatives in other parts of the region and contribute to the discussion in the APANPIRG meetings. It's also noted that several APAC ANSPs could not join the AAC meetings so a better communication on the outcomes of AAC should be provided in different regional fora.

Agenda Item 5: Any other business

5.1 The Secretariat informed the meeting about the next ATM workshops organized by APAC RSO:

- 2-5 Jun 2025 – Yogyakarta, Indonesia / [ICAO APAC Airport and Airspace Capacity Assessment Workshop](#), contact mnelli@icao.int ;
- Mid Sep 2025 – Bangkok, Thailand / **Enhanced Implementation of Civil-Military Cooperation in ATM (CMAC) and FUA in APAC Region**, contact yingzhang@icao.int ;
- 14-16 Oct 2025 – India / [GBAS-SBAS Implementation Workshop for Air Space Users](#), contact rguillet@icao.int;

5.2 Mongolia presented the WP/10 National Civil Aviation Center of Mongolia to inform AAC about the separation of CAA and ANSP on 1 Jan 2025 in Mongolia. The WP detailed the organigram of the ANSP and the key functions: ATS, CNSS, AIS, Flight Procedure Design and Flight Inspection, ATFM Unit.

Agenda Item 6: Next Meeting

5.3 The meeting agreed that each WS should keep working through online discussion.

5.4 It is proposed to have an online meeting with Chair/Vice-chair & WS leads to discuss and synchronise the program's progress in the end of August 2025 noting that many AAC members will attend the ICAO 42th Assembly from 23 Sep to 3 Oct 2025 in ICAO HQ.

5.5 Hong Kong Civil Aviation Department proposed to host the next AAC5 in the second week of December 2025, in conjunction with the CANSO Conference. Further information will be provided by Secretariat in due time.

5.6 **Action CANSO/Hong Kong China** : Propose to the Secretariat some arrangements for AAC5, noting that meetings of WSs and meeting of the whole committee should take place as close as possible.

5.7 The Chairman concluded the meeting by thanking all participants for their efforts in progressing their tasks.

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Fourth Meeting of the Asia and Pacific ANSP Committee

(AAC/4)

List of Participants

NAME		TITLE/ADMINISTRATION
1. AUSTRALIA		
1.	Mr. Zaheer Aleem	International Engagement Manager Airservices Australia
2. CAMBODIA		
2.	Mr. Khorn Vannak	Senior Manager of Air Traffic Management Development Cambodia Air Traffic Services
3.	Mr. Saichon Pingsakul	Executive Advisor Cambodia Air Traffic Services
4.	Mr. Anucha Kammong	Officer Cambodia Air Traffic Services
3. CHINA		
5.	Mr. Niu Yi	Deputy Chief Engineer, ATMB of CAAC
6.	Mr. Tian Fang	Director of International Cooperation Division of ATMB, CAAC
7.	Mr. Yan Yonggang	Director of Air Traffic Control Division of ATMB, CAAC
8.	Mr. Ji Rui	Air Traffic Controller ATMB, CAAC
4. HONG KONG, CHINA		
9.	Mr. Gabriel Po Keung Cheng	Chief Air Traffic Control Officer Civil Aviation Department Hong Kong
10.	Mr. Kai To Wong	Electronics Engineer Civil Aviation Department Hong Kong
11.	Mr. Wing Hong Raymond Chan	Senior Evaluation Officer Civil Aviation Department Hong Kong

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12. Mr. Anfernee Poon	Senior Operations Officer Civil Aviation Department Hong Kong
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5. MACAO, CHINA

13. Mr. Gaohong Hu	Senior Head of ATS Division CAM - Macau International Airport Co. Ltd.
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6. FRANCE

14. Mr. Marc HOUALLA	Director of the State Service of civil aviation in French Polynesia
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7. INDONESIA

15. Mr. Didik A. Suryono	Deputy General Manager of Operation AirNav Indonesia Jakarta Air Traffic Service Center
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16. Mr. Rino Laharto	Junior Manager AirNav Indonesia
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8. JAPAN

17. Mr. Fukuda Hisashi	Special Assistant to the Director Japan Civil Aviation Bureau
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18. Ms. Kyoko Sato	Assistant to the Director of Air Traffic International Affairs Office Japan Civil Aviation Bureau
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19. Ms. Miho Itoh	Special Assistant to the Director Japan Civil Aviation Bureau
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20. Mr. Yasuhiko Kawazu	Deputy Director Ministry of Land, Infrastructure, Transport and Tourism, Government of Japan
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9. MALAYSIA

21. Mr. Muhammad Hafidz Ibrahim	Head of ASBU Civil Aviation Authority of Malaysia (CAAM)
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22. Ms. Nur A'fifah Mansor	Principal Assistant Director Civil Aviation Authority of Malaysia (CAAM)
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10. MONGOLIA

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23. Mr. Bayartogtokh Dorj	Director of Air Navigation Services Department Civil Aviation Authority of Mongolia
24. Mr. Davaadorj Odgerel	Manager Civil Aviation Authority of Mongolia
25. Ms. Khatankhuu Jargalsaikhan	Senior Liaison Specialist Civil Aviation Authority of Mongolia
26. Mr. Enkhzorig Enkmandal	Manager Civil Aviation Authority of Mongolia

11. PAPUA NEW GUINEA

27. Mr. Graham Blythe	Acting Managing Director NiuSky Pacific Limited
28. Mr. Phil Irvine	Executive Manager Air Traffic Services NiuSky Pacific Limited

12. PHILIPPINES

29. Ms. Marlene I. Singson	Chief Air Traffic Service Civil Aviation Authority of the Philippines
30. Mr. Gary M. Jadie	Chief Air Navigation Service Civil Aviation Authority of the Philippines
31. Ms. Agustin Cabrera	Aviation Services Safety Inspector Civil Aviation Authority of the Philippines

13. SINGAPORE

32. Mr. Kok Juan Han	Director-General Civil Aviation Authority of Singapore
33. Ms. Candy Chen	SATCM (Regional ATM) / NGPO Civil Aviation Authority of Singapore
34. Mr. Galven Tan	Deputy Head (Security & Business Continuity Planning) Civil Aviation Authority of Singapore
35. Mr. Han Chee Chew	Principal Air Traffic Control Manager (ATM- Development) Civil Aviation Authority of Singapore
36. Mr. Hansel Chen	Head (ATM) Civil Aviation Authority of Singapore

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37. Mr. Hermizan M. Jumari	Deputy Director (Plans) Civil Aviation Authority of Singapore
38. Ms. Jiaqi Tan	Assistant Director Civil Aviation Authority of Singapore
39. Mr. Joel Ng	Chief (ATM) Civil Aviation Authority of Singapore
40. Mr. Kah Han Tan	Senior Director (Unmanned System Group) Civil Aviation Authority of Singapore
41. Mr. KaiYu Foo	Head (RATM, NGPO) Civil Aviation Authority of Singapore
42. Ms. Lijun, Carol Teo	Head (Data Science) Civil Aviation Authority of Singapore
43. Ms. Melisa Wee	Head (Regional ATM) Civil Aviation Authority of Singapore
44. Mr. Tai Khoon Chan	Deputy Director (Air Traffic Management Systems) Civil Aviation Authority of Singapore
45. Mr. Wei Sean Ho	Deputy Director (Regional ATM) Civil Aviation Authority of Singapore
46. Ms. Yvonne Foong	Senior Engineer Civil Aviation Authority of Singapore
47. Mr. Patrick Ky	CEO International Centre for Aviation Innovation Civil Aviation Authority of Singapore
48. Mr. Blair Cowles	Consultant Civil Aviation Authority of Singapore
49. Mr. Vincent Hwa	Director (ATS) Civil Aviation Authority of Singapore

14. SRI LANKA

50. Mr. Jananath Rathninda	Head of Electronics & Air Navigation Engineering Airport & Aviation Services (Sri Lanka) Limited
51. Mr. Sanjaya C. Disapathige	Head of Air Navigation Services Airport & Aviation Services (Sri Lanka) Limited

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52. Mr. Rajitha Kanishka Seneviratne	Air Traffic Controller (Operations) Airport & Aviation Services (Sri Lanka) Limited
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15. THAILAND

53. Mr. Nopasit Chakpitak	President AEROTHAI, Aeronautical Radio of Thailand Ltd.
54. Ms. Achiraya Dechanuntasin	Air Traffic Standards Division Officer The Civil Aviation Authority of Thailand (CAAT)
55. Mr. Atthawit Wichitponlayut	Strategic planning officer AEROTHAI, Aeronautical Radio of Thailand Ltd.
56. Ms. Chadveeraya Phamutsirijirayu	ATMOPSP Advisor/Assistant Safety Manager/Air Traffic Controller AEROTHAI, Aeronautical Radio of Thailand Ltd.
57. Mr. Chavalit Ithiapa	Air Navigation Services Standards Senior Officer The Civil Aviation Authority of Thailand
58. Mr. Chayaphol Srivilas	Air Traffic Controller 2 (Provincial Aerodrome Control) AEROTHAI, Aeronautical Radio of Thailand Ltd.
59. Mr. Dhivatbodi Sivajdhanachoti	Strategic Planning Assistant Manager (Engineering) AEROTHAI, Aeronautical Radio of Thailand Ltd.
60. Mr. Dolsarit Somseang	Executive Systems Engineer (Safety Management System) AEROTHAI, Aeronautical Radio of Thailand Ltd.
61. Mr. Faruk Jilao	Air Traffic System Engineer AEROTHAI, Aeronautical Radio of Thailand Ltd.
62. Mr. Jirakrit Thamnarak	Air Navigation Service Standards Officer The Civil Aviation Authority of Thailand
63. Mr. Kamolchai Siripurmpoolthum	Senior Air Traffic Control Officer AEROTHAI, Aeronautical Radio of Thailand Ltd.
64. Mr. Napatra Chuepan	Business Support Manager The Civil Aviation Authority of Thailand
65. Ms. Supree Dharmasaroja	Director, Corporate Relations AEROTHAI, Aeronautical Radio of Thailand Ltd.
66. Ms. Wichanat Kusuvann	Executive Services Standards Officer AEROTHAI, Aeronautical Radio of Thailand Ltd.

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67. Ms. Porlucksana Panadis	Corporate Communication Assistant Manager AEROTHAI, Aeronautical Radio of Thailand Ltd.
68. Ms. Chuleekorn Yangyuen	Executive Corporate Communication Officer AEROTHAI, Aeronautical Radio of Thailand Ltd.
69. Ms. Nunthaphak Kulartyut	Executive Strategic Planning Officer AEROTHAI, Aeronautical Radio of Thailand Ltd.
70. Ms. Ornwassaya Choonchayanun	Air Traffic Controller AEROTHAI, Aeronautical Radio of Thailand Ltd.
71. Mr. Pakkawin Watcharakhajonwong	Senior air traffic systems engineer AEROTHAI, Aeronautical Radio of Thailand Ltd.
72. Ms. Pimmukka Hengwanich	Contracted Officer AEROTHAI, Aeronautical Radio of Thailand Ltd.
73. Mr. Punyawee Phatthanakitworarak	Air Traffic System Engineer AEROTHAI, Aeronautical Radio of Thailand Ltd.
74. Mr. Sakorn Peekong	Air Navigation Standard Officer The Civil Aviation Authority of Thailand
75. Mr. Suvichan Sthitgitpichead	Expert senior director AEROTHAI, Aeronautical Radio of Thailand Ltd.
76. Ms. Chananya Pinkaewprasert	Senior Director, Air Traffic Management Network Bureau AEROTHAI, Aeronautical Radio of Thailand
77. Mr. Piboonseth Sombattheera	Senior Director, Air Traffic Services Engineering Bureau AEROTHAI, Aeronautical Radio of Thailand
78. Acting Plt.Off. SAKOL SAMANPIYAPOJ	Senior Director, Business Management Bureau AEROTHAI, Aeronautical Radio of Thailand
79. Mr. Chanyut Phrukkumwong	Director, ATS Engineering R&D Dept AEROTHAI, Aeronautical Radio of Thailand
80. Mr. Piyawut Tantimekabu	Expert, Director Level AEROTHAI, Aeronautical Radio of Thailand
81. Mr. Natthaporn Kusuvann	Acting Director, International Business Services Department AEROTHAI, Aeronautical Radio of Thailand
82. Ms. Siree Vatanavigkit	Strategic Planning Manager (Engineering) AEROTHAI, Aeronautical Radio of Thailand

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83. Ms. Nunthaphak Kulartyut	Executive Strategic Planning Officer AEROTHAI, Aeronautical Radio of Thailand
84. Mr. Arthit Tosukolvan	Air Traffic Engineering Manager AEROTHAI, Aeronautical Radio of Thailand
85. Mr. Dudsadee Sungthong	Air Traffic Management Network Assistant Manager AEROTHAI, Aeronautical Radio of Thailand
86. Ms. Napisia Chirarojana	Business Support Manager AEROTHAI, Aeronautical Radio of Thailand
87. Ms. Prapasara Kongsawat	Corporate Relations Manager AEROTHAI, Aeronautical Radio of Thailand
88. Ms. Nandawan Simakulthorn	Corporate Relations Assistant Manager AEROTHAI, Aeronautical Radio of Thailand
89. Mr. Thanupont Saowasang	Corporate Relations Assistant Manager AEROTHAI, Aeronautical Radio of Thailand
90. Ms. Puntaree Suwan	Corporate Relations Assistant Manager AEROTHAI, Aeronautical Radio of Thailand
91. Ms. Khornchawon Suwonarong	Contracted Officer AEROTHAI, Aeronautical Radio of Thailand
92. Mrs. Yamuna Kleebsattabudh	Acting Chief of Operations, Bangkok Area Central Center AEROTHAI, Aeronautical Radio of Thailand
93. Mrs. Natthakan Chaturaphat	Acting Director, Corporate Communication and Corporate Social Responsibility Department AEROTHAI, Aeronautical Radio of Thailand
94. Mr. Khomkrit Jithom	Executive Corporate Communication Officer AEROTHAI, Aeronautical Radio of Thailand
95. Mr. Worapong Jirojkur	Executive Air Traffic Systems Engineer AEROTHAI, Aeronautical Radio of Thailand
96. Mr. Sugoon Fucharoen	Air Traffic Management Network Assistant Manager AEROTHAI, Aeronautical Radio of Thailand
97. Mr. Sikarate Tarasak	Officer The Civil Aviation Authority of Thailand

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16. VIETNAM		
98.	Mr. Nguyen Manh Tung	Deputy Head of Technical Department, Head of Delegation VATM
99.	Mr. Nguyen Ba Tuan	Deputy Director of Air Traffic Flow Management Center VATM
100.	Ms. Le Thi Phuong	Deputy Director of Aeronautical Information Center VATM
101.	Mr. Nguyen Trung Kien	Officer in Charge of Airspace Management (ASM), Air Traffic Department VATM
17. CANSO		
102.	Mr. Poh Theen Soh	Director, Asia Pacific Affairs CANSO Civil Air Navigation Services Organization (CANSO) - Asia Pacific
18. IATA		
103.	Mr. John Moore (online for 1 st day)	Assistant Director – Flight and Technical Operations (FTOPS) IATA
19. IFATCA		
104.	Ms. Yenchun Cheryl Chen	EVP IFATCA-Asia and Pacific
20. ICAO		
105.	Mr. Ma Tao	APAC Regional Director ICAO APAC Regional Office
106.	Mr. Raphael GUILLET	Chief of the APAC Regional Sub-Office ICAO APAC Regional Office
107.	Ms. Soniya Nibhani	Regional Officer, Air Navigation Services (CNS) Implementation ICAO APAC Regional Office
108.	Ms. Chen Yanru	Programme Assistant of the APAC Regional Sub-Office ICAO APAC Regional Office

TERMS OF REFERENCE

Initially adopted at AAC /1, Bangkok, Thailand, 17-18 April 2023

1. Name and establishment of group

1.1. The DGCA 57 Conference decided in July 2022 in its action item 21 to form a committee of ANSPs, involving CANSO and IATA, to cooperate in the implementation of regional Air Navigation Services (ANS) initiatives including the ICAO Asia/Pacific Seamless ANS Plan; and to coordinate with ICAO for the purposes of aligning the activities of the committee with the Asia/Pacific Seamless ANS Plan and informing APANPIRG and DGCA Conference of activities and progress.

1.2. It is then proposed to establish the APAC ANSP Committee.

2. Membership and appointment

2.1. The size of the group should be commensurate with the need for expeditious and efficient handling of group's business.

2.2. Members should be at the level of Chief of ANSPs of States, accompanied by nominated delegates, as well as representatives from International Organizations recognized by ICAO, including CANSO, IATA and IFATCA.

2.3. The terms of the group were for two years and have been extended for two more years by DGCA/59 in October 2024.

2.4. ICAO will undertake the role of Secretariat of the Committee meetings. States/ANSPs/CANSO are invited to volunteer Secretariat Resource (s) for the subsequent meetings of the Committee.

3. Chairing

3.1. The group shall elect a Chairperson and Vice Chairpersons from experts nominated by the members at its first meeting.

4. Frequency of meetings and quorum

4.1. The group will determine an appropriate frequency and schedule for its meetings.

4.2. A simple majority of members is required for the group to carry a motion.

5. Record of meetings

5.1. The group will record key discussion and outcomes of each meeting in the form of a progress report.

5.2. The Secretariat will be responsible for the records of the group's meetings

6. Reporting mechanism

6.1. The Chair will deliver oral and/or written progress reports to the DGCA Conferences, ICAO and other key stakeholders as necessary.

7. Functions and delegated authority

7.1. The purpose of the group is to cooperate in the implementation of regional Air Navigation Services (ANS) initiatives.

7.2. The key functions of the group are the following:

1. Initiate collaboration between ANSPs of States and other stakeholders to develop and implement regional ANS initiatives including the ICAO APAC Seamless ANS Plan;
2. Identify opportunities for collaboration between ANSPs of States, CAAs and other stakeholders for regional ANS;
3. Deliberate and recommend optimal solutions that constitute building blocks for the Seamless ANS Plan, priorities and timelines of their implementation;
4. Update ICAO and APAC States on the Committee's activities through forums such as APANPIRG and the DGCA Conference, with a view to synchronising implementation efforts across the APAC region; and
5. Information sharing and capacity building.
