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المدني الدولي

国际民用
航空组织

Ref.: T 8/2.10 & T 8/2.11 – AP108/24 (CNS)

05 September 2024

Subject: Invitation to the First Working Session of
System Wide Information Management (SWIM)
Implementation Pioneer Ad-hoc Group (SIPG) –
Designing the Asia/Pacific Regional SWIM
(Bangkok, Thailand, 14 – 17 January 2025)

Actions Required:

- 1) To submit nomination email/letter by **15 December 2024**; and
- 2) To complete the online registration by **20 December 2024**.

Dear Sir/Madam,

I wish to invite your State/Administration to participate in the *First Working Session of System Wide Information Management (SWIM) Implementation Pioneer Ad-hoc Group (SIPG) – Designing the Asia/Pacific Regional SWIM* to be held from **14- 17 January 2025** at the ICAO APAC Office, Bangkok, Thailand.

The SIPG under the System-Wide Information Management Task Force (SWIM TF) was established by the **Decision SWIM/TF/07/03** during the SWIM TF/7 Meeting in 2023 to develop an initial version (prototype) of the Asia/Pacific regional SWIM. The role of the SIPG is to develop and build the first version of the regional SWIM following the SWIM architecture previously discussed and agreed upon at the former SWIM TF Meetings, using the Common aeRonautical Virtual Private Network (CRV) as the baseline IP infrastructure. A list of key members of SIPG is provided in **Attachment A**. The SIPG meetings are held monthly to progress the works as per its ToR provided in **Attachment B**.

Based on the 15 SIPG teleconferences held since its inception in June 2023 and the lessons learnt from the *Joint Event of SWIM over CRV Demonstration and Surveillance Data over SWIM Trial* conducted in Hong Kong China from 28-29 May 2024, the SIPG has identified critical tasks for the construction and implementation of SWIM in the Asia/Pacific region. Many of these tasks, which are related to the design of the regional SWIM, require in-depth discussions that are not feasible during 1.5-hour monthly teleconferences. To expedite progress toward the regional SWIM implementation target as

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Asia and Pacific Office
252/1 Vibhavadi Rangsit Road
Chatuchak
Bangkok 10900
Thailand

Postal Address:
P.O. Box 11
Samyaeek Ladprao
Bangkok 10901
Thailand

Tel.: +66 (2) 537-8189
Fax: +66 (2) 537-8199

www.icao.int/apac
E-mail: apac@icao.int

agreed through **Conclusion APANPIRG/33/9**, the SWIM TF Task Leads Meeting in August 2024 agreed to the need for an in-person SIPG working session. This session will focus on **four essential agenda items** to develop a concrete proposal for consideration of the tenth Meeting of SWIM Task Force (SWIM TF/10) planned to be held in May 2025. The provisional agenda of the Meeting is provided in **Attachment C** of this letter.

The working session will use brainstorming techniques, especially a free flowing discussion, to gather inputs on the planned topics. Delegates are advised that the ICAO Regional Office is moving towards a 'paperless' Meeting environment by promoting electronic media for all Meeting materials. The delegates are encouraged to take advantage of the wireless network facility and should bring a portable device equipped with Wi-Fi networking capability for the working session. The relevant documents for the Working Session will be available on the ICAO website at <https://www.icao.int/APAC/Meetings/Pages/2025-SWIM-SIPG-Working-Session.aspx>. All delegates should obtain working session materials from the Meeting web page before the commencement of the Session.

The working session bulletin containing information about the Meeting venue, recommended hotels, and other information of interest, along with administrative arrangements, is provided in **Attachment D**. All costs to attend the working session in Bangkok, Thailand, including travel, accommodation, health insurance, and other miscellaneous expenses, will be borne by the respective States/Administrations.

A formal letter or email of Nomination from a Member State/Administration is required. I would be grateful if you would take advantage of the working session and nominate participant(s) to attend and contribute to the session by sending a **nomination letter or email** to apac@icao.int with copies to snibhani@icao.int and vmeeifuengsart@icao.int at the earliest convenience, but no later than **15 December 2024**. The letter should be on official letterhead and signed by the appropriate authority or authorized signatory for the government entity of the State/Administration. The letter/email should be addressed to the ICAO Regional Director in response to **AP108/24 (CNS): Invitation to the First Working Session of System Wide Information Management (SWIM) Implementation Pioneer Ad-hoc Group (SIPG) (Bangkok, Thailand, 14-17 January 2025)**.

All nominated participants must complete the online registration using the registration link at <https://www.icao.int/APAC/Meetings/Pages/2025-SWIM-SIPG-Working-Session.aspx> at your earliest convenience, but no later than **20 December 2024**, as after this, the link will be closed automatically to accept registrations.

Yours sincerely,



for

Tao Ma
Regional Director

Enclosures:

- Attachment A – Key Members of SIPG
- Attachment B – ToR of SIPG
- Attachment C – Provisional Agenda
- Attachment D – Working Session and Meeting Bulletin