



International  
Civil Aviation  
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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: T 14/1.15: AP054/24 (TC)

5 April 2024

**Subject:** ICAO/AWG Joint Regional Workshop on cross-border transferability (XBT) of aircraft and compliance with the Cape Town Convention  
(Bangkok, Thailand, 24 - 26 June 2024)

**Action required:** Please complete the online registration by **7 June 2024**.

Sir/Madam,

I have the honour to inform you that the International Civil Aviation Organization (ICAO) and the Aviation Working Group (AWG) will hold a joint regional workshop on cross-border transferability of aircraft (XBT) and compliance with the Cape Town Convention (CTC) from 24 to 26 June 2024 in Bangkok, Thailand.

The joint workshop is intended to inform and address (a) the rules, processes, practices and procedures for the cross-border transfer of registration and nationality of aircraft; and (b) implementation of and best practices relating to the deregistration and export-related provisions in the *Convention on International Interests in Mobile Equipment* and the *Protocol to the Convention on International Interests in Mobile Equipment on Matters specific to Aircraft Equipment*, both signed at Cape Town on 16 November 2001 (hereinafter referred to as "CTC"). The provisional programme of the joint workshop is provided in **Attachment A** of this letter.

Attendance is recommended for officials responsible for (a) aircraft registration, aircraft de-registration, safety determinations related to aircraft registration, de-registration or export, and (b) compliance with international air law instruments, including, without limitation, CTC. The workshop will be conducted by officials from ICAO and AWG.

The meeting bulletin containing information about the workshop venue, recommended hotels, and other information of interest, along with administrative arrangements, is provided in **Attachment B**. All costs to attend the workshop, including travel, accommodation, health insurance, and other miscellaneous expenses, shall be borne by the respective States/Administrations.

I would be grateful if you would take advantage of the joint regional workshop and nominate participant(s) to join the workshop by completing the online registration at <https://www.icao.int/APAC/Meetings/Pages/2024-XBT-Workshop.aspx> at your earliest convenience, but no later than 7 June 2024, as after this, the link will be closed automatically.

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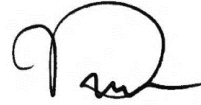
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Accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Tao Ma', with a large, stylized initial 'T' and a cursive 'Ma'.

*for*

Tao Ma  
Regional Director

**Enclosures:**

- A - Tentative Programme of Joint Workshop
- B - Workshop Bulletin