International Civil Aviation Organization



The Ninth Meeting of System Wide Information Management Task Force (SWIM TF/9)

Bangkok, Thailand, 14 – 17 May 2024

Agenda Item 3: Outcomes of relevant meetings on SWIM-related matters

OUTCOME OF THE NINTH MEETING OF THE SURVEILLANCE IMPLEMENTATION COORDINATION GROUP (SURICG/9) AND UPDATES ON THE FOURTH MEETING OF THE SURVEILLANCE STUDY GROUP SURSG/4

(Presented by the Secretariat)

SUMMARY

This paper presents relevant outcomes on the Ninth Meeting of the Surveillance Implementation Coordination group (SURICG/9) and updates on the preparation of the Fourth Meeting of the Surveillance Study Group (SURSG/4).

1. INTRODUCTION

1.1 The Ninth Meeting of the Surveillance Implementation Coordination Group (SURICG/9) was held at the ICAO APAC Regional Office, Bangkok, Thailand, from 7 – 10 May 2024. The Meeting was attended by **68** participants from **22** Member States/Administrations namely Australia, Cambodia, China, Hong Kong China, Macao China, Fiji, India, Indonesia, Japan, Lao People's Democratic Republic, Malaysia, Maldives, Nepal, New Zealand, Philippines, Pakistan, Republic of Korea, Singapore, Sri Lanka, Thailand, USA, and Viet Nam, **4** International Organizations namely IATA, EUROCAE, Eurocontrol and ICAO, and **1** industry partner Indra. The Meeting report, working papers, information papers, and other resources can be accessed by the following link: https://www.icao.int/APAC/Meetings/Pages/2024-SURICG-9.aspx

1.2 The Fourth Meeting of the Surveillance Study Group (SURSG/4) is planned to be held in Hong Kong, China, as an In-Person meeting *from 30 to 31 May 2024* after the Joint event of SWIM over CRV Demonstrations and Surveillance data sharing over SWIM trial planned *from 28-29 May 2024* in Hong Kong China. The Meeting report, working papers, information papers, and other resources can be accessed by following link:

https://www.icao.int/APAC/Meetings/Pages/2024-SURSG-4.aspx

1.3 This paper summarized relevant information and updates for both meetings.

2. DISCUSSION

2.1 As an outcome of the collaborative and hard work of S3TIG and SIPG, the joint event of SWIM over CRV Demonstration (the Demo) and Surveillance data over SWIM Trial (the trial), is

being organized from 28 May to 29 May 2024, along with the Fourth Meeting of the Surveillance Study Group (SURSG/4) from 30 May to 31 May 2024 in Hong Kong China.

- 2.2 The Joint Event objective is to demonstrate the practicability and benefits to States/Administrations of carrying SWIM data over CRV and hosting potential SWIM services over the CRV network to encourage Asia-Pacific States/Administrations to implement SWIM within Asia-Pacific SWIM Implementation timelines (2024-2030) adopted by Asia/Pacific Air Navigation Planning and Implementation Regional Work Group (APANPIRG) by Conclusion APANPIRG/33/9.
- The Joint Event is a result of the consolidated efforts of Surveillance Sharing in the SWIM Trial Implementation Group (S3TIG) and SWIM TF to showcase the benefits brought by SWIM through operational scenario demonstration, trial of surveillance data sharing and presentation of potential SWIM services over CRV. A dedicated and segregated Pseudo CRV network instead of the operational one is utilized for the Joint Event to avoid potential impact on the operational CRV. The Joint Event is made possible with the support of 8 key contributor States, including Australia, Hong Kong China, India, Japan, Malaysia, the Republic of Korea, Singapore, and Thailand as data contributors and/or consumers, and 9 observer States including China, Fiji, Indonesia, Laos PDR, New Zealand, Pakistan, Philippines, Sri Lanka and Vietnam. The first day of the Joint Event (28 May 2024) is dedicated to system setup preparation and rehearsal by active participants, whereas the formal demonstration will take place the next day (29 May 2024).
- The SURSG/4 Meeting, being organized from 30-31 May 2024 after the Joint Event, objective is to provide expert views and recommendations to achieve harmonized sharing of surveillance data in SWIM in the Asia and Pacific (APAC) Region along with the potential models of sharing of surveillance data in SWIM according to the Surveillance Strategy adopted by APANPIRG and in support of ICAO's GANP and ASBU initiatives.
- 2.5 The State letter sharing information about meetings, agenda items, and other required information is shared with APAC States/Administrations by State letter Ref: T 8/ 2.9, 2.10 & 2.11 AP043/24 (CNS) on 08 March 2024 (**Appendix A**).
- 2.6 ICAO Secretariat shared the proposed discussion of the SURSG/4 Meeting with the SURICG/9 Meeting by WP/05. The SURICG/9 Meeting noted that as per the current plan, as most deliverables except one *Guidance material for the sharing and access of surveillance data* allocated to SURSG are completed and most objectives are achieved, the SURSG/4 Meeting will propose the dissolution of the SURSG if the joint event is successful and after the completion of the remaining deliverable and presentation at future SURICG meetings. If SURSG/4 concludes the dissolution of SURSG, the decision will seek the endorsement of SURICG and then CNS SG accordingly.

3. ACTION BY THE MEETING

- 3.1 The Meeting is invited to:
 - a) note the information in this paper;
 - b) discuss the proposed plan for SURSG; and
 - c) discuss any matters as appropriate.



International Civil Aviation Organization Organisation de l'aviation civile internationale

Organización de Aviación Civil Internacional Международная организация гражданской авиации

منظمة الطيران المدني الدولي

国际民用航空组织

Ref.: T 8/2.9, 2.10 & 2.11 – AP043/24 (CNS)

08 March 2024

Subject: Invitation to the Joint Event and the Fourth Meeting of the Surveillance Study Group (SURSG/4) (Hong Kong, China, In-Person Meeting, 28 – 31 May 2024)

Actions Required:

- 1) To submit paper(s) and/or presentation(s) by 10 May 2024; and
- 2) To complete the online registration by 10 May 2024.

Dear Sir/Madam,

I am pleased to invite your State/Administration to participate in Joint event of SWIM over CRV Demonstration (the Demo) and Surveillance data over SWIM Trial (the Trial), referred to as the Joint Event, from 28 May to 29 May 2024 along with the Fourth Meeting of the Surveillance Study Group (SURSG/4) from 30 May to 31 May 2024 to be held in Hong Kong China. The Joint Event objective is to demonstrate the practicability and benefits to States/Administrations of carrying of SWIM data over CRV and hosting of potential SWIM services over the CRV network to encourage Asia-Pacific States/Administrations to implement SWIM within Asia-Pacific SWIM Implementation timelines (2024-2030) adopted by Asia/Pacific Air Navigation Planning and Implementation Regional Work Group (APANPIRG) by Conclusion APANPIRG/33/9.

The Joint Event is a result of the consolidated efforts of Surveillance Sharing in the SWIM Trial Implementation Group (S3TIG) and System Wide Information Management Task Force (SWIM TF) to showcase the benefits brought by SWIM through operational scenario demonstration, trial of surveillance data sharing and presentation of potential SWIM services over CRV. A dedicated and segregated Pseudo CRV network instead of the operational one is utilized for the Joint Event to avoid potential impact on the operational CRV. The Joint Event is made possible with the support of 8 key contributor States, including Australia, Hong Kong China, India, Japan, Malaysia, the Republic of Korea, Singapore, and Thailand as data contributors and/or consumers, and 9 observer States including China, Fiji, Indonesia, Laos PDR, New Zealand, Pakistan, Philippines, Sri Lanka and Vietnam. The first day of the Joint Event (28 May 2024) is dedicated to system setup preparation and **rehearsal** by active participants of the Joint Event whereas the formal demonstration would take place the next day (29 May 2024). A tentative program of the Joint Event is provided in **Attachment A.**

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Tel.: +66 (2) 537-8189 Fax: +66 (2) 537-8199 www.icao.int/apac E-mail: apac@icao.int SURSG/4 is to take place 30-31 May 2024, after the Joint Event. The main objective of the SURSG is to provide expert views and recommendations to achieve harmonized sharing of surveillance data in SWIM in the Asia and Pacific (APAC) Region along with the potential models of sharing of surveillance data in SWIM according to the Surveillance Strategy adopted by APANPIRG and in support of ICAO's GANP and ASBU initiatives. The provisional agenda of the SURSG/4 Meeting is provided in **Attachment B** to this letter.

To make the Meeting more productive and effective, it is strongly urged that States/International Organizations submit Presentations, Working Papers, or Information Papers relevant to the proposed agenda in Word/PowerPoint format to this office by e-mail to apac@icao.int with copies to vmeefuengsart@icao.int and snibbani@icao.int at the earliest convenience, but no later than 10 May 2024. If papers are received after 10 May 2024, they will be treated as flimsies.

Delegates are advised that the ICAO Regional Office is moving towards a 'paperless' meeting environment by promoting electronic media for all meeting materials. The delegates are encouraged to take advantage of the wireless network facility and should bring a portable device equipped with Wi-Fi networking capability for the Meeting. The Working and Information Papers, presentations, and other related documents for the SURSG/4 Meeting will be available on the ICAO website at https://www.icao.int/APAC/Meetings/Pages/2024-SURSG-4.aspx. All delegates should obtain meeting materials from the SURSG/3 meeting web page before the commencement of the Meeting.

The meeting bulletin containing information about the Meeting venue, recommended hotels, and other information of interest, along with administrative arrangements, is provided in **Attachment C**. All costs to attend the Meeting in Hong Kong, China, including travel, accommodation, health insurance, and other miscellaneous expenses, will be borne by the respective States/Administrations.

I would be grateful if you would take advantage of the Meeting and nominate participant(s) to join the Meeting by **completing the online registration** using https://www.icao.int/APAC/Meetings/Pages/2024-SURSG-4.aspx at your earliest convenience, but no later than 10 May 2024, as after this, the link will be closed automatically. The guidelines to complete online registration are provided in **Attachment D** to this letter.

Yours sincerely,

Tao Ma Regional Director

Enclosures:

Attachment A – Tentative Program of Joint Events

Attachment B- Provisional Agenda Items of SURSG/4 Meeting

Attachment C – Meeting Bulletin

Attachment D – Guideline to complete online registration

Joint Event of SWIM over CRV Demonstration and Surveillance Data Sharing in SWIM Trial

28 - 29 May 2024, Hong Kong China

Tentative schedule and Agenda items

28 May 2024 (Tue, Day 1)	System Setup and Dress Rehearsal
(= ===, = ==, =)	
09:00-09:30	Registration
09:30-10:00	(a) Opening Remarks by HKCAD as Event Host(b) Administrative Information(c) Technical Information
10:00-10:45	Scenario 1 (ATFM & Surveillance Data Sharing) Demonstration [Lead by HK China]
10:45-11:15	Coffee Break
11:15-12:00	Scenario 2 (FF-ICE) Demonstration [Lead by JCAB/Aerothai]
12:00-12:30	Scenario 3 (MET) Demonstration [Lead by Korea]
12:30-14:00	Lunch
14:00-15:00	Local SWIM Demonstration for Aviation Support Service Providers [Lead by PCCW Global]
15:00-15:30	Wrap-up of the day
29 May 2024	Event
(Wed, Day 2)	E (en c
09:00-09:30	Registration
09:30-10:30	(a) Opening Remarks by HKCAD as Event Host
03.20 10.20	(b) Administrative Information
	(c) Presentation by Dr. Amornrat Jirattigalachote, SWIM TF Chair (SWIM over CRV)
	(d) Presentation by Mr. Vincent Wong, SURSG Chair (Surveillance Data Sharing)
	(e) Group Photo
10:30-11:00	Coffee Break
11:00-12:30	(a) Scenario 1 (ATFM & Surveillance Data Sharing) Demonstration [Lead by
	HK China]
	(b) Scenario 2 (FF-ICE) Demonstration [Lead by JCAB/Aerothai]
12:30-14:00	Lunch
14:00-15:30	(a) Scenario 3 (MET) Demonstration [Lead by Korea]
	(b) Local SWIM Demonstration for Aviation Support Service Providers and
15.20 16.00	Panel Discussion (Speakers - TBC) [Lead by PCCW Global]
15:30-16:00 16:00-16:20	Coffee Break (a) Lessons Learnt from SWIM perspective [Lead by Singapore]
10.00-10.20	(b) Lessons Learnt from CRV perspective [Lead by PCCW]
	(c) Closing Remarks by HKCAD as Event Host
16:20-17:20	Technical Visit – Digital Tower Facilities, Control Tower Simulator

* * * * * *

Attachment B to State letter AP043/24 (CNS)



International Civil Aviation Organization

The Fourth Meeting of the Surveillance Study Group (SURSG/4) and the Third Meeting of Surveillance Sharing in SWIM Trial Implementation Group (S3TIG/3)

(Hong Kong China, 30-31 May 2024)

PROVISIONAL AGENDA

Agenda Item 1: Adoption of Agenda

Agenda Item 2: Review of the outcome of relevant meetings

Agenda Item 3: Progress update of SURSG tasks under the work plan

Agenda Item 4: Progress update of Surveillance Sharing in SWIM Trial Implementation

Group (S3TIG) and Outcome of SWIM over CRV Demonstration and

Surveillance Data Sharing

Agenda Item 5: Technical coordination on surveillance data sharing and demonstration

Agenda Item 6: Discussion of technical issues and solutions in surveillance data sharing

Agenda Item 7: States' experience with Surveillance data sharing

Agenda Item 8: Review of SURSG/S3TIG ToR, work plan/programme and way forward for

SURSG

Agenda Item 9: Next meeting and any other business



International Civil Aviation Organization

Joint Event and the Fouth Meeting of Surveillance Study Group (SURSG/4)

Hong Kong China, 28-31 May 2024

THE MEETING BULLETIN

1. Schedule and Venue of the Meeting

- 1.1. The Joint Event will commence on <u>Tuesday</u>, 28 May 2024, starting with a dress rehearsal, and followed by a Demonstration/Trial on <u>Wednesday</u>, 29 May 2024.
- 1.2. The opening session of the SURSG/4 Meeting will be held at <u>0900 hrs. Hong Kong Time (HKT, i.e. UTC +8)</u> on <u>Thursday</u>, 30 May 2024.
- 1.3. The Joint Event and SURSG/4 Meeting will be held at the Auditorium of Civil Aviation Department (CAD) Headquarters, Hong Kong China. The detailed address of the meeting venue is:

Civil Aviation Department (CAD) Headquarters, 1 Tung Fai Road, Hong Kong International Airport, Lantau, Hong Kong China

- 1.4. The program will be available on the Meeting webpage at https://www.icao.int/APAC/Meetings/Pages/2024-SURSG-4.aspx
- 2. Officers and Secretariat concerned with the Meeting
- 2.1. Secretaries of the Meeting:

Ms. Soniya Nibhani, Regional Officer ANS (CNS) Implementation

Tel: +66 (2) 537 8189 Ext. 155

Fax: +66 (2) 537 8199 E-mail: snibhani@icao.int

3. Registration of Participants

- 3.1. Each participant should ensure that their respective State/Organization nominate participant(s) to join the meeting by completing the online registration using https://www.icao.int/APAC/Meetings/Pages/2024-SURSG-4.aspx no later than 10 May 2024, as after this the link will be closed automatically to accept registrations.
- 3.2. In case of multiple delegates are nominated from a State/Organization, each nominated delegate should register themselves separately.

Joint Event

3.3. Participants are requested to register at the Registration Desk between 0900 and 0930 hrs. HKT on the first day of the Joint Event (28 May 2024) and collect designated badges. Participants are required to wear the badges throughout the period of the Meeting for easy identification.

SURSG/4

3.4. Participants are requested to register at the Registration Desk between 0830 and 0900 hrs. HKT on the opening day of SURSG/4 Meeting (30 May 2024) and collect designated badges. Participants are required to wear the badges throughout the period of the Meeting for easy identification. Participants who attended the Joint Event are required to register again for SURSG/4 meeting.

4. Meeting materials

- 4.1. The Secretariat will upload the Meeting materials (i.e. documentation, papers, templates, instructions, etc.) available in electronic format prior to the Meeting on the ICAO APAC Office Meeting webpage at https://www.icao.int/APAC/Meetings/Pages/2024-SURSG-4.aspx.
- 4.2. Each participant should review all working papers and supporting information papers prior to the commencement of the Meeting discussion sessions.
- 4.3. Participants wishing to submit papers for consideration by the Meeting must do so, via e-mail to the ICAO APAC Office at: apac@icao.int with copies to snibhani@icao.int and vmeefuengsart@icao.int as early as possible and in any case no later than 10 May 2024

5. Useful Travel Information

- 5.1. Visa and Entry Requirements
- A valid travelling document is necessary for all persons entering Hong Kong Special Administrative Region (SAR), China. Visitors from most countries do not require a visa for attending the Meeting but some do. Please visit the website of the Immigration Department of the Hong Kong SAR, China (http://www.immd.gov.hk/eng/services/visas/visit-transit/visit-visa-entry-permit.html) on the Visit Visa / Entry Permit Requirements and the length of stay permitted in Hong Kong that is applicable to you. You can also obtain further advice from your closest Chinese Diplomatic or Consular Mission.
- 5.2. Currency and Credit Cards
- 5.2.1. The Hong Kong Dollar is the official currency of the Hong Kong Special Administrative Region. Hong Kong has a comprehensive automatic teller machines network, and credit cards are widely accepted.
- 5.3. Language
- 5.3.1. The official languages are Chinese (Cantonese and Mandarin) and English (widely spoken in the Government and by the legal, professional and business sectors).
- 5.4. Weather

- 5.4.1. The Hong Kong Observatory (<u>www.hko.gov.hk</u>) provides weather forecasts, including a useful 9-day forecast.
- 5.5. Electricity
- 5.5.1. Mains electricity supply is 50Hz alternating current at 220 Volts. The majority of power sockets take a three-pronged square-style plug as shown below.



Figure 1 – Common power socket

- 5.6. Water
- 5.6.1. Water from public mains meets international health standards. Electric kettles are available in most hotels. Bottled water is readily available.
- 5.7. Telephone
- 5.7.1. Public telephones accept coins, credit cards or phone cards. Prepaid SIM cards can be purchased at convenience stores.
- 5.8. Tipping
- 5.8.1. Most hotels and restaurants add a 10% service charge to bills. Some people reward good service with an additional 5% and give porters and the like a small tip. Rounding the taxi fare up to the nearest dollar as a small tip is a common practice, while taxi should follow meter to charge as the baseline.
- 5.9. Time Zone
- 5.9.1. Hong Kong is eight hours ahead of Coordinated Universal Time (UTC +8).
- 5.10. Other Useful Information
- 5.10.1. Discover Hong Kong (https://www.discoverhongkong.com/) is a website hosted by the Hong Kong Tourism Board which provides other useful travel and tourist information.

6. Hotel Reservations and Transportation

- 6.1. A list of hotels located in proximity of the Meeting Venue is provided in **Appendix A** for reference. For information of other hotels, delegates may refer to the comprehensive list of hotels in Hong Kong which can be found in the website hosted by the Hong Kong Tourism Board (https://www.discoverhongkong.com/eng/plan/accommodation.html).
- 6.2. The nearest MTR (Mass Transit Railway) station to CAD Headquarters is Tung Chung Station. Public bus route no. S1 (read as S-one) is serving commuters between the Tung Chung Station, the CAD Headquarters, Asia-World-Expo and Terminal 1 of Hong Kong Airport at approximately 5-10

minutes intervals daily from 0530 to 0000 hours. The bus is operating in circular route with a fare of HK\$3.5 per journey. Alternatively, taxi from Tung Chung Station to the CAD Headquarters will take about 5-10 minutes. The following map briefly illustrates the locations of bus terminus for public bus route no. S1 and taxi stand.

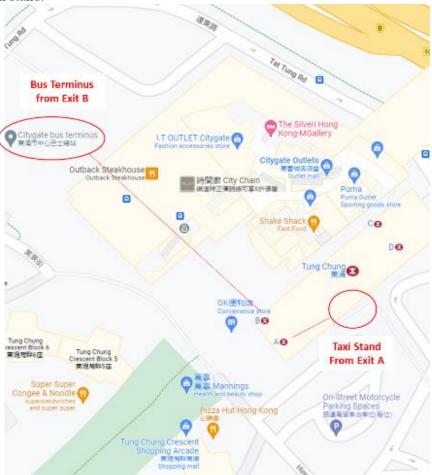


Figure 2 – Public Transport near MTR Tung Chung Station

7. Other Assistance

7.1. While delegates are expected to make their own visa / transport / hotel accommodation arrangements, any enquiries regarding the arrangements for the Meeting and any assistance for necessary visa application are welcomed. For further information, please contact the following officers of the Civil Aviation Department, Hong Kong, China at:

Miss Ava Chan Ms Yumi Tung
Executive Officer Electronics Engineer

Phone: (852) 2910 6297 Phone: (852) 2910 6578 Email: aynchan@cad.gov.hk Email: yymtung@cad.gov.hk

Hotel Information (In Alphabetic Order)

1. Four Points by Sheraton Hong Kong Tung Chung

Address: 9 Yi Tung Road,

Tung Chung, Lantau Island, Hong Kong

Telephone no.: (852) 2352 8035

Fax no.: (852) 2352 8011

Website: www.fourpointshongkongtungchung.com

Special Rates: Traditional Room (20 sq. m)

Room Rate: HK\$800+10% service charge per room per night (room only);

HK\$900+10% service charge per room per night (with daily breakfast for 1

person); and

HK\$1,000+10% service charge per room per night (with daily breakfast for 2

persons)

Optional Upgrade to Ocean View Room with an additional charge at

HK\$200+10% service charge per room per night

For reservation, please click the following booking link:

https://www.marriott.com/event-reservations/reservation-link.mi?id=1709289674465&key=GRP&app=resvlink

Transportation: Hong Kong International Airport (HKIA)

The Hotel provides complimentary airport shuttle bus service between Hong Kong International Airport and the Hotel running every 1 hour daily from 06:45

(departs from Hotel) to 23:15 (departs from Airport). Reach the Coach Station

on the G/F of Arrivals Hall B. Journey takes approximately 10 minutes.

2. Hong Kong Disneyland Resort

Address: Hong Kong Disneyland Resort,

Lantau Island, Hong Kong

Telephone no.: (852) 1830 830

Fax no.: N/A

Email: Reservations@hongkongdisneyland.com

Website: https://www.hongkongdisneyland.com/?located=true

Transportation: Hong Kong International Airport (HKIA)

Rental of limousine services for transportation from HKIA is available.

Delegates wishing to arrange such service should liaise with the Hotel once the

hotel reservation has been confirmed.

Hotel Information

3. Hong Kong Skycity Marriott Hotel

Address: 1 Sky City Road East,

Hong Kong International Airport,

Lantau, Hong Kong

Telephone no.: (852) 3051 2767

Fax no.: (852) 3969 2288

Email: mhrs.hkgap.reservations@marriott.com

Website: <u>www.skycitymarriott.com</u>

Transportation: Hong Kong International Airport (HKIA)

There is a complimentary scheduled hotel shuttle bus for hotel's guests to/from the HKIA Passenger Terminal. On arrival to HKIA, please proceed directly to Bay 29-30 of the Coach Station in Terminal 2. Delegates may also travel between the hotel (Asia-World Expo Station) and HKIA (Airport Station) by taking the Airport Express train. The walk between the hotel and Asia-World Expo Station takes about 5 minutes. The train journey takes about 1 minute.

4. Novotel Citygate Hong Kong

Address: 51 Man Tung Road,

Tung Chung, Hong Kong

Telephone no.: (852) 3602 8888

Fax no.: (852) 3602 8899

Email: H6239@accor.com

Website: www.novotelcitygate.com

Special Rates: Standard Room (Queen Bed) with daily breakfast included.

Room Rates: HK\$1,000 for 27 – 30 May 2024; and

HK\$1,150 for 31 May 2024

Transportation: Hong Kong International Airport (HKIA)

There is a complimentary scheduled hotel shuttle bus for hotel's guests to/from the HKIA Passenger Terminal. On arrival to HKIA, please approach Counter B16 in the Arrival Hall or proceed directly to Bay 29-30 of the Coach Station in Terminal 2. HKIA can also be reached by taking a short taxi or public bus (Route

No. S64, S1 or S56) trip. The journey takes about 5-10 minutes.

Hotel Information

5. Regal Airport Hotel

Address: 9 Cheong Tat Road

Hong Kong International Airport

Chek Lap Kok, Lantau, Hong Kong

Telephone no.: (852) 2286 8888

Fax no.: (852) 2286 8686

Email: info@airport.regalhotel.com

Website: http://airport.regalhotel.com

Special Rates: Superior Room (27 sq. m) at daily rate HK\$1,030+10% service charge (for one

person) / HK\$1,180+10% service charge (for two persons);

Deluxe Room (29 sq. m) at daily rate HK\$1,180+10% service charge (for one

person) / HK\$1,330+10% service charge (for two persons).

Both room types include daily breakfast.

For reservation, please click the following booking link: https://www.booking.regalhotel.com/default.aspx?s=d1i6eHz9yG3jk6Nuiudw

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Transportation: Hong Kong International Airport (HKIA)

The Hotel is connected directly to the HKIA Passenger Terminal 1 by a covered walkway. The walk between the hotel and HKIA takes about 2 minutes. Free Shuttle Bus Service is available between Hong Kong International Airport, Regal Airport Hotel, Regala Skycity Hotel and Tung Chung MTR Station, on

first-come-first-served basis. The journey takes about 10-15 minutes.

6. Regala Skycity Hotel

Address: 8 Airport Expo Boulevard,

Hong Kong International Airport,

Chek Lap Kok, Lantau, Hong Kong

Telephone no.: (852) 3556 3288

Fax no.: (852) 3556 3299

Email: info@skycity.regala-hotels.com

Website: http://skycity.regala-hotels.com/

Special Rates: Garden View Room (17sq. m) at daily rate HK\$830+10% service charge (for

one person) / HK\$930 (for two persons)

Seaview Room (17 sq. m) at daily rate HK\$1,080+10% service charge (for one

person) / HK\$1,180+10% service charge (for two persons)

Both room types include daily breakfast.

Hotel Information

For reservation, please click the following booking link: https://www.booking.regalhotel.com/default.aspx?s=d1i6eHz9yG3jk6Nuiudw

MW02HAOtSyHdC1 HiPy2OEpt2mSinET4TA——

MW03HAOtSyHdC1_HiRv3QEpk3mSinET4TA==

Transportation: Hong Kong International Airport (HKIA)

The Hotel is connected directly to AsiaWorld-Expo with 2 minutes' walk via the enclosed link bridge. Free Shuttle Bus Service is available between Hong Kong International Airport, Regal Airport Hotel, Regala Skycity Hotel and Tung Chung MTR Station, on first-come-first-served basis. The journey takes about

10-15 minutes.

7. Sheraton Hong Kong Tung Chung Hotel

Address: 9 Yi Tung Road,

Tung Chung, Lantau Island, Hong Kong

Telephone no.: (852) 2535 0035

Fax no.: (852) 2535 0011

Website: <u>www.sheratonhongkongtungchung.com</u>

Special Rates: Deluxe Room (26 sq. m)

Room Rate: Rates at HK\$1,440+10% service charge per room per night (room only);

HK\$1,590+10% service charge per room per night (with daily breakfast for 1 person); and HK\$1,740+10% service charge per room per night (with daily

breakfast for 2 persons);

Optional Upgrade to Ocean View Room with an additional charge at

HK\$200+10% service charge per room per night

For reservation, please click the following booking link:

https://www.marriott.com/event-reservations/reservation-link.mi?id=1709288285518&key=GRP&app=resvlink

Transportation: Hong Kong International Airport (HKIA)

The Hotel provides complimentary airport shuttle bus service between Hong Kong International Airport and the Hotel running every 1 hour daily from 06:45 (departs from Hotel) to 23:15 (departs from Airport). Reach the Coach Station

on the G/F of Arrivals Hall B. Journey takes approximately 10 minutes.

Hotel Information

8. The Silveri Hong Kong-MGallery

Address: 16 Tat Tung Road,

Tung Chung, Hong Kong

Telephone no.: (852) 3602 8989

Fax no.: (852) 3602 8990

Email: <u>HA4A4-SL1@accor.com</u>, please contact Miss Yulia Sirkina

Special Rates: Classic Room (26 sq. m)with breakfast for 1 person

Room Rates: HK\$1,300 for Sunday - Thursday; and

HK\$1,450 for Friday & Saturday

For reservations and enquiry, please send email <u>HA4A4-SL1@accor.com</u> / OR

yulia.sirkina@accor.com, and mention code: CAD.

Special offer is valid for the reservations received on or before 30 Apr 2024;

after that date 20% off the Best Unrestricted Rate of the day on Classic room

might be offered.

Transportation: Hong Kong International Airport (HKIA)

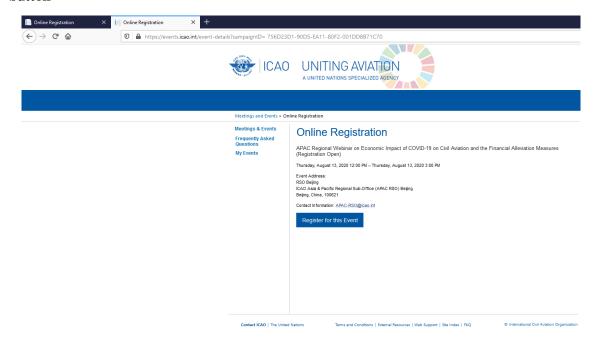
There is a complimentary scheduled hotel shuttle bus for hotel's guests to/from the HKIA Passenger Terminal. On arrival to HKIA, please proceed directly to Bay 29-30 of the Coach Station in Terminal 2. Delegates may also travel between the hotel (Asia-World Expo Station) and HKIA (Airport Station) by

taking the Airport Express train. The train journey takes about 1 minute.

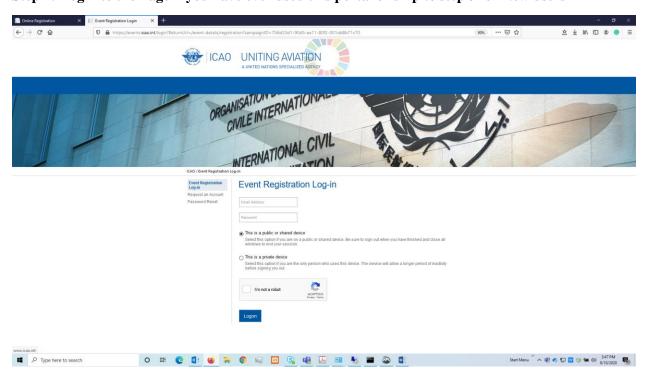
Attachment D to State letter AP043/24 (CNS)

GUIDELINES FOR ONLINE REGISTRATION

Step 1: Open the link for the event you are registering for and select Register for this Event button



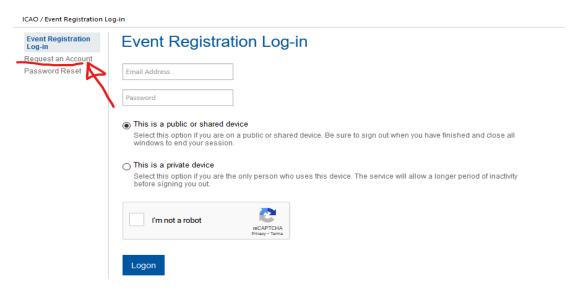
Step 2: Login to the Page if you have ever used this portal or skip to step 3 for New users



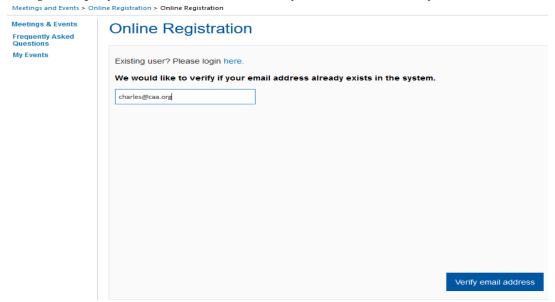
If you have ever Registered for any ICAO event using this portal, please enter you email address and password, Select the Captcha and finally click login to open the Next Page and complete the registration.

- **Step 2a:** Once you login, the system will open a registration page with pre-populated information.
- Step 2b: Complete the remaining required fields and click "Register Now".
- **Step 2c:** Please check your email account for the event confirmation email.
- **Step 2d:** If you forgot your password for the Events Registration portal, please click on "Password Reset" to reset your password.

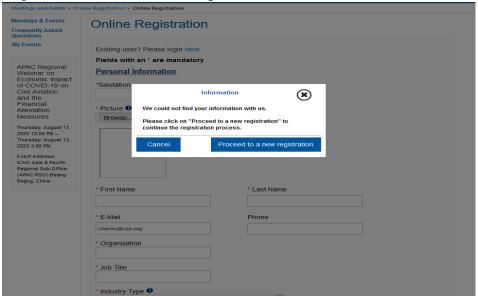
Step 3: For a new user, click on "Request an Account?" link found on the left menu as seen below. (First time to use this event registration page, Please select Request an Account)



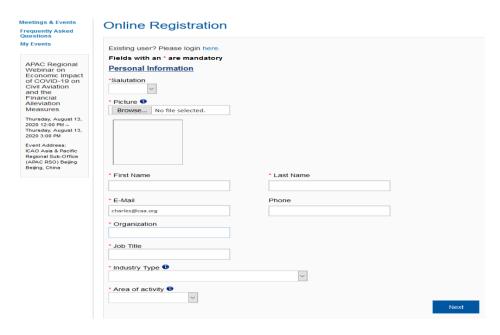
Step 3a: Input your email address, to check if your details are in the system.



Step 3b: Select Proceed to new Registration



Step 3c: Complete the remaining required fields click Next and "Register Now".



Step 3d: Please check your email account for the event confirmation email.

Step 4: You can reset your password by clicking on "Password Reset"

If you forgot your password, then select the Password reset link found on the Left menu of this page, input your email address then click Reset and a link will be sent with a new password which you can use to login