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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref: RSO – AP019/24 (RSO)

1 February 2024

Subject: **The Third Meeting of the South Asia, Indian Ocean and Southeast Asia ATM Coordination Group (SAIOSEACG/3) and Workshop on PBN Implementation in En-route Environment**
(Bangkok, Thailand, 16 – 19 April 2024)

Actions required:

- 1) To complete online registration by **29 March 2024**; and
- 2) To submit paper(s) and presentation(s) by **29 March 2024**

Sir/Madam,

I am pleased to invite your Administration to participate in the Third Meeting of the South Asia, Indian Ocean and Southeast Asia ATM Coordination Group (SAIOSEACG/3), followed by a Workshop on PBN Implementation in an En-route Environment, which will be held together in Bangkok, Thailand, from 16 – 19 April 2024.

The SAIOSEACG/3 meeting will continue to identify, plan and implement Air Traffic Management improvements within airspace serving South Asian, Indian Ocean and Southeast Asian areas. States and Administrations should come prepared to the meeting to provide a documented status report on the implementation of the following matters, which will require internal research and the readiness of the meeting participants:

1. SAIOSEACG Task List;
2. National Air Navigation Plan (NANP) in accordance with the requirements of the Regional Air Navigation Plan;
3. ATS Route Catalogue - ATS route proposals relevant to the meeting – each route proposal to be updated, especially in terms of priority; and
4. ANS Deficiencies - each deficiency relevant to the meeting to have an update on the implementation of any corrective actions.

APAC Administrations are also reminded of **Conclusion ATM/SG/10-1**, which urged APAC Administrations to report their implementation status of the following regional plans no later than 28 February each year:

1. Regional ATM Contingency Plan;
2. Regional Framework for Collaborative ATFM;

3. Regional Plan for Collaborative AIM; and
4. Regional SAR Plan

Status reports received by **28 February 2024** will be included in the relevant ICAO working papers.

The Workshop on PBN Implementation in En-route Environment is being organised based on the needs of SAIOSEACG members and will be held on the third day of the SAIOSEACG/3 meeting (**Thursday, 18 April 2024**) after the discussion on the meeting agenda items. It aims to give guidance in implementing PBN from ICAO's perspective and facilitate the exchange of ideas and experiences among ANSPs and airspace users. More details will be provided in the *Programme Outline of the Workshop on PBN Implementation in En-route Environment (Attachment C)*.

In order to make the meeting and workshop more productive and effective, States/Administrations/International Organizations are suggested to submit papers **no later than two weeks prior to the meeting date**, via email to the ICAO APAC Regional Sub-Office (APAC-RSO@icao.int) with a copy to zxuu@icao.int and hykwon@icao.int. In the event that papers are received after **Friday, 29 March 2024**, these will normally be treated as flimsy, and may only be presented to the meeting if time permits and after all other papers correctly submitted before the deadline have been read.

Enclosed herewith are the SAIOSEACG/3 Order of Business (**Attachment A**), Provisional Agenda (**Attachment B**), Programme Outline of the Workshop on PBN Implementation in En-route Environment (**Attachment C**), Meeting Bulletin (**Attachment D**), and SAIOSEACG Task List (**Attachment E**). I request that you kindly complete online registration(s) of the delegate(s) from your Administration by **Friday, 29 March 2024**. The registration link is provided on the meeting webpage, available through the ICAO Regional Office website at <https://www.icao.int/APAC/Meetings/pages/2024-saioseacg-3.aspx>

Participants should obtain meeting materials prior to the commencement of the meeting from the meeting web page.

Accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,



Tao Ma
Regional Director

Enclosures:

- Attachment A — Order of Business
- Attachment B — Provisional Agenda
- Attachment C — Programme Outline of the Workshop on PBN Implementation in En-route Environment
- Attachment D — Meeting Bulletin
- Attachment E — SAIOSEACG Task List