



Regional Training Cooperation Framework (RTCF) Working Group

Third Meeting - (RTCF WG/3)

18 - 19 November 2024, ICAO APAC Office, Bangkok, Thailand

PROVISIONAL MEETING PROGRAMME

Day 1		
18 November 2024, Monday		
Time (hr.)	Agenda and Activity	Speaker/Lead
13:00 - 13:05	Meeting opening and Adoption of Provisional Agenda	Vice-Chair (USA)
13:05 - 13:10	Adoption of Record of Discussion of RTCF Working Group/2	Vice-Chair (USA)
13:10 – 13:15	Matters Arising from RTCF Working Group/2 <ul style="list-style-type: none"> • Updates on Small Group Members 	Vice-Chair (USA)
13:15 – 13:45	Update on Outcomes of DGCA/59 <ul style="list-style-type: none"> • Updates on RTCF Paper • Updates on Training and Capacity Building Initiatives 	ICAO
13:45 – 14:15	Group Photo & Tea Break	
14:15 – 15:00	Sharing by Working Group Members on Current Key Training Initiatives/ Priorities by their States (5 minutes per State/Administration) – States are requested to submit presentations to APRO before the meeting.	Vice-Chair (USA)
15:00 - 15:30	Updates on Key Training Initiatives from ICAO <ul style="list-style-type: none"> • Updates on training programmes • Updates on nominations for TTP 	ICAO

Meeting Programme

15:30 – 16:30	Discussion on ICAO Training Symposium <ul style="list-style-type: none"> • Theme and Programme • Discussion Topics and Possible Speakers • Invitation List / Category of Guests <ul style="list-style-type: none"> ○ Members to propose specific organizations from their State/Administration to invite • Side Programme for Youths • Venue 	Singapore
END of Day 1		
Day 2 19 November 2024, Tuesday		
09:00 – 10:00	Discussion on Train-the-Trainer Programme <ul style="list-style-type: none"> • Progress on Train-the-Trainer Programme • Proposed plans for TTP based on GSI courses • Possible TTP for other domains • Target for numbers of trainers to undergo TTP and how this would be achieved 	Vice-Chair (USA)
10:00 – 10:30	Discussion on Training Compendium Development <ul style="list-style-type: none"> • Objective(s)/Purpose of the Training Compendium • Proposed Scope of the Compendium – i.e. list/types of training courses and the period it should cover • Where to be hosted and how to be disseminated • Seek nominations from WG members to join the small group to develop the regional training compendium • Discussions on Timelines (ideally by Jun 2025 to be completed ahead of the Symposium) 	Vice-Chair (ROK)
10:30 – 10:45	Tea Break	
10:45 – 11:45	Discussion on Training Needs Analysis <ul style="list-style-type: none"> • Training needs survey for discussion and invite comments • Discussion on timelines 	Vice-Chair (USA)
11:45 – 12:00	Any Other Matters / Date of the Next Meeting	Vice-Chair (USA)
END of RTCF WG/3		