

## Terms of Reference for the Regional Training Cooperation Framework (RTCF) Working Group

### 1. Introduction

1.1. The working group is established under the Regional Cooperation Mechanisms Task Force (RCMTF) to implement the identified key initiatives.

1.2. The RCMTF has identified the following objectives which the framework seeks to achieve:

- a. Fostering strong coordination among civil aviation training academies in the Asia Pacific region. This would reduce gaps in the offering of training courses, minimise the duplication of courses and course cancellations; and encourage more efficient use of resources.
- b. Assisting States / administrations in assessing training needs and develop training plans as training needs may need to be reviewed for post-COVID operational plans.
- c. Strengthening existing efforts to build a pipeline of trainers to allow States and Administrations to provide technical experts with possible career pathways to become trainers.

1.3. The Director-General of Civil Aviation (DGCA) Conference in October 2023 endorsed the key initiatives to be delivered under the framework, such as an annual regional ICAO training symposium and a regional Train-The-Trainer Programme.

### 2. Terms of Reference

2.1. In order to achieve the objectives set by RCMTF, the proposed Terms of Reference for the RTCF Working Group are as follows:

- a. Coordinate and work out the details to implement the identified initiatives under the Asia Pacific Regional Training Cooperation Framework
- b. Review and propose additional coordination activities under the Framework; and
- c. Monitor the progress of initiatives and review their effectiveness.

2.2. The Working Group shall be led by a Chair and supported by two Vice-Chair for a 3-year term.