



International  
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国际民用  
航空组织

Ref.: T 6/11.6.2 – AP107/24 (PLO)

02 September 2024

**Subject:** ICAO Workshop on the Development of  
National Aviation Safety Plan (NASP)  
(Nadi, Fiji, 18-21 November 2024)

**Action required:** Reply at your earliest convenience and  
Register participants, preferably not later than 21 October 2024

Dear Sir/Madam,

I wish to invite your administration/Organization to participate in the ICAO Workshop on the Development of a National Aviation Safety Plan (NASP) that will be held in Nadi, Fiji, from 18 to 21 November 2024, kindly hosted by the Civil Aviation Authority of Fiji at their Headquarters in Namaka, Nadi.

This event is designed for safety management specialists from civil aviation authorities, accident and incident investigation organizations, aviation industry and service providers. The main objective of the Workshop is to assist in building the necessary capacity in the States to develop and implement a NASP, in line with the Asia-Pacific Regional Aviation Safety Plan and the Global Aviation Safety Plan.

Taking into consideration the availability of documentation/presentations in electronic format, no hard copies will be distributed during the event. The Workshop material will be posted on the ICAO APAC Regional Office website before the beginning of the workshop. The schedule for the Workshop is provided at **Attachment A** and an information bulletin is at **Attachment B**. The Workshop will be conducted only in English language.

Considering the need to make the corresponding administrative arrangements for this Workshop, you are kindly invited to inform the ICAO APAC Regional Office at [apac@icao.int](mailto:apac@icao.int) about your planned participation at earliest possible, but **not later 21 October 2024**. The States' nominees are required to complete the registration form provided in the dedicated Workshop webpage, which will be made available at the following link:

<https://www.icao.int/APAC/Meetings/Pages/2024-NASP-Workshop.aspx>

Should you require further information regarding the Workshop, please contact Mr. Martin Maurino, Technical Officer, Global Aviation Safety at [mmaurino@icao.int](mailto:mmaurino@icao.int) and Mr. Shane Sumner, Pacific Small Island Developing States Liaison Officer at: [ssumner@icao.int](mailto:ssumner@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma  
Regional Director

**Enclosures:**

- A – Workshop Programme
- B – Meeting Bulletin