



International
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 4/3.2.5 – AP001/24 (MET)

03 January 2024

Subject: ICAO Asia and Pacific (APAC), Twenty-second Meeting of the Meteorological Information Exchange Working Group (MET/IE WG/22) (18 to 21 March 2024, Bangkok, Thailand)

Action Required:

- 1) Submit information and working papers no later than **19 February 2024**; and
- 2) Register participants online no later than **4 March 2024**

Dear Sir/Madam,

I am pleased to invite your State/Special Administrative Region/Organization to participate in the Twenty-second Meeting of the Meteorological Information Exchange Working Group (MET/IE WG/22) at the ICAO APAC Office in Bangkok, Thailand from 18 to 21 March 2024.

The objective of the Meeting is to review the progress of the MET/IE WG since it last convened (i.e., MET/IE WG/21, 27 to 29 March 2023) and consider proposals for action to facilitate meteorological information exchange for international air navigation in the APAC Region. The provisional agenda for the Meeting is provided in **Attachment A**.

Following the action agreed upon at MET/IE WG/21, the Meeting will include a conjoint session with the Aeronautical Communication Services Implementation Coordination Group (ACSICG) to discuss the development of the network circuits and communication services necessary to support the dissemination of meteorological information in IWXXM form. In addition, the Meeting will include a review of the regional tests for Volcanic Ash Advisory Centre (VAAC) backup arrangements and dissemination of SIGMET information.

The Meeting bulletin, containing information about the venue, hotels, administrative arrangements and other useful information, is provided in **Attachment B**.

All Meeting documentation, including information and working paper templates, is available on the Meeting website (<https://www.icao.int/APAC/Meetings/Pages/2024-MET-IE-WG22.aspx>). The Meeting information and working papers will be published on the above website in due course, and participants should obtain all Meeting materials from the website before the Meeting.

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Given the importance of the Meeting, we are extending this invitation to the nominated MET/IE WG members and other suitable experts nominated by your State/Special Administrative Region/Organization. To facilitate the Meeting preparations, I request that you please submit any information and working papers from your State/Special Administrative Region/Organization by email to the ICAO APAC Office (apac@icao.int) as early as possible and no later than **19 February 2024**. Furthermore, please ensure all your nominated participants complete the online registration via the above website no later than **4 March 2024**.

For further information, please email the ICAO APAC Office, apac@icao.int, with copies sent to pdunda@icao.int and vmeeфуengsart@icao.int.

I look forward to your participation at the Meeting.

Yours sincerely,

A handwritten signature in black ink, consisting of stylized Chinese characters, likely '马涛' (Ma Tao).

Tao Ma
Regional Director

Enclosures:

- A – Provisional agenda
- B – Meeting bulletin