



ICAO

*International Civil Aviation Organization*

**Asia and Pacific (APAC)  
Twenty-second Meeting of the Meteorological  
Information Exchange Working Group (MET/IE WG/22)**

Bangkok, Thailand, 18 to 21 March 2024

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**PROVISIONAL AGENDA**

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| Agenda Item 1: | Organizational matters  |
| Agenda Item 2: | Review of follow-up action from previous meetings                                 |
| Agenda Item 3: | Quality control, monitoring and management of meteorological information exchange |
| Agenda Item 4: | Meteorological information exchange in IWXXM form                                 |
| Agenda Item 5: | Meteorological information exchange in SWIM                                       |
| Agenda Item 6: | Guidance material related to meteorological information exchange                  |
| Agenda Item 7: | Future work program and terms of reference  |
| Agenda Item 8: | Any other business  |
| Agenda Item 9: | Next meeting  |

**EXPLANATORY NOTES ON THE PROVISIONAL AGENDA ITEMS**

- Agenda Item 1: Organizational matters
- Self-explanatory (e.g., opening the meeting, adopting the agenda, order of business, etc.)*
- Agenda Item 2: Review of follow-up action from previous meetings
- The meeting will review the progress on action agreed upon at previous meetings.*
- Agenda Item 3: Quality control, monitoring and management of meteorological information exchange
- The meeting will review the status of and propose actions to facilitate quality control, monitoring and management of meteorological information exchange. This agenda item will include reviewing VAAC backup and SIGMET tests in the APAC Region.*
- Agenda Item 4: Meteorological information exchange in IWXXM form
- The meeting will review the status of and develop proposals to facilitate and optimize the States' planning and implementation of the exchange of meteorological information in the ICAO meteorological information exchange model (IWXXM) form.*
- Agenda Item 5: Meteorological information exchange in SWIM
- The meeting will review the development of ICAO provisions for meteorological information in the System-Wide Information Management (SWIM) environment.*
- Agenda Item 6: Guidance material related to meteorological information exchange
- The meeting will review the status of and develop proposals to improve the guidance materials available to support States in implementing meteorological information exchange in the APAC Region.*
- Agenda Item 7: Future work program and terms of reference
- The meeting will review the status of and develop proposals to update and revise the future work program and terms of reference of the MET/IE WG to ensure continued alignment with the MET SG and APANPIRG objectives.*
- Agenda Item 8: Any other business
- Self-explanatory*
- Agenda Item 9: Next meeting
- The meeting will recommend the next meeting's date, location and agenda.*

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