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国际民用  
航空组织

**Ref.:** T8/8.9 – AP071/24 (CNS)

6 June 2024

**Subject:** ICAO Seminar on Frequency Use  
(16 - 18 September 2024, Bangkok, Thailand)

**Action required:**

1. Nominate expert(s) to support and participate in the Seminar;
2. To complete online registration, preferably,  
**before 30 August 2024.**

Dear Sir/Madam,

I wish to invite your Administration to participate in the Seminar on Frequency Use to be held from 16 to 18 September 2024 in ICAO Asia and Pacific Regional Office, Bangkok, Thailand.

The Spectrum Review Working Group (SRWG) of APANPIRG recognized various issues in managing and using aeronautical frequency in the region, some practice of the current procedure and use of frequency is depleting the resource quickly and projecting potential risks to the safety and regularity of air transportation in Asia. ICAO Secretariat was requested by States to organize a seminar to share good practice from Europe and the experience of frequency management experts in the region to find a solution for APAC, with a focus on frequency use by oilrigs as well as the frequency planning and implementation for AOC band.

The Seminar will discuss general principles in planning the assignment of aeronautical frequencies, ICAO Doc 9718, EUR Doc-011, APAC Frequency Management Manual, APAC VHF COM Frequency use analysis, 8.33kHz implementation, data link frequency, software tool used in managing frequency, coordination procedure, focus on offshore platform, airlines' perspective, APAC VHF COM allotment plan, APT update on the preparation for WRC-27 and the GNSS vulnerability. This ICAO Seminar will also invite States/Administrations to share experiences.

The tentative programme for the Seminar is provided in **Attachment A** which is developed in coordination with the stakeholders and will be further refined before the event. The Seminar Bulletin is provided in **Attachment B** containing administrative arrangements and other useful information for participants.

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I shall be grateful if you take advantage of the Seminar and nominate suitably qualified participant(s) with relevant technical background to join the Seminar by completing the online registration form provided on the event website at <https://www.icao.int/APAC/Meetings/Pages/2024-Freq-Use-Seminar.aspx> at your earliest convenience, but no later than **30 August 2024**, as after this date the link will be closed automatically to accept registrations.

Yours sincerely,

A handwritten signature in black ink, consisting of stylized Chinese characters, likely '马涛' (Ma Tao).

Tao Ma  
Regional Director

**Enclosures:**

- A — Tentative Programme
- B — The Seminar Bulletin