



WORKING PAPER



ICAO COSCAP SEA

21st COSCAP Southeast Asia Steering Committee Meeting (SCM/21)
(24 – 25 April 2024, Manila, Philippines)

Agenda Item 6: Programme Work Plan

COSCAP-SEA Work plan for 2024/2025

(Presented by the COSCAP-SEA Secretariate)

EXECUTIVE SUMMARY

This paper presents the proposed Work Plan for implementing the COSCAP-SEA Programme in 2024/2025.

Action: The COSCAP South East Asia Steering Committee is invited to review, comment and approve the proposed COSCAP-SEA Work Plan for 2024/2025, which will be updated as needed under the approval of the Chairperson of the Steering Committee.

1. INTRODUCTION

1.1 In accordance with COSCAP-SEA Programme Document Part-J, Para 2.1, The CTA/PC shall prepare and present a draft annual work plan to the SCM and undertake missions to COSCAP-SEA Members, in close coordination with ICAO HQ and APAC Regional Office, as well as the donors/partners contributing to the Programme and the Chairman of the Steering Committee.

1.2 This paper presents the proposed Work Plan for implementing the COSCAP-SEA Programme in 2024/2025.

1.3 For the development of this proposed Work Plan, activities have been prioritized considering the proposed strategic priorities for Phase V of the Programme (Proposed Rev. F of the Programme Project Document refers), results and planned activities under the ICAO Universal Safety Oversight Audit Programme Continuous Monitoring Approach (USOAP CMA), needs reported by Member States in the annual assistance needs survey. In addition, due consideration has been given to the rescheduling of postponed activities and to the need for following up on some topics already addressed in past activities.

1.4 These priorities and activities are aligned with the Global Aviation Safety Plan (GASP), Asia Pacific Regional Aviation Safety Plan (AP-RASP) and, the APAC Beijing Ministerial Declaration commitments for the State implementation of safety oversight systems, international aerodromes certification, State Safety Programmes, Performance Based Navigation, and Aircraft Accident and Incident Investigation Authorities.

2. DISCUSSION

2.1 Approach and Strategic Priorities

2.1.1 Throughout Phase V, in prioritizing and conducting its activities (especially with respect to coordination, assistance and training activities), COSCAP-SEA will attempt to follow a balanced, risk- based and result-oriented approach, in order to:

- a) address immediate needs (e.g. for the identification and mitigation of potential immediate risks for safety) as well as longer term needs, including for the implementation and continuous maturation of the State Safety Programme (SSP);
- b) address common challenges throughout the sub-region but also specific challenges faced by some of the Member States; and
- c) support States not only in achieving an effective safety oversight system, accident/serious incident investigation system, safety reporting systems and SSP, but also in enhancing the sustainability and resilience of those systems.

2.1.2 Within the available resources and time constraints, the 2024/2025 Work Plan aims at scheduling activities benefitting all Member States and addressing all strategic priorities for Phase V, namely:

- SP1- Identifying and mitigating potential immediate risks for safety;
- SP2- Effectively fulfilling the State's certification/licensing/approval, surveillance, and enforcement responsibilities;
- SP3- Identifying and mitigating key emerging risks as well as specific risks related to the COVID-19 pandemic;
- SP4- Enhancing the State safety oversight system in an effective, sustainable and resilient manner;
- SP5- Ensuring the establishment and implementation of an independent and effective accident and serious incident investigation system in each State;
- SP6- Establishing and implementing effective safety data collection and processing systems; and
- SP7- Continuously progressing SSP implementation.

2.2 Regional Training

2.2.1 The regional training activities presented in Attachment A to this working paper address all above mentioned strategic priorities for Phase V. Despite easing of the COVID-19 related restrictions the online activities would continue keeping in mind the scope of the activities, participation reach, resource availability, etc.

2.2.2 The training activities offered will comprise webinars, which are generally 1 to 4 hour long and provide information on specific topics, as well as workshops which are generally organized over 1 to 4 days, and which involve interactions with participants. Prospects for

training courses, not included in this work plan, would be offered as and when available/provided.

2.2.3 In preparation for training events (including during the coordination phase with COSCAP-SEA Partners, as applicable), and in the related information to be provided to Member States for the registration to COSCAP-SEA training events, the following elements will be clearly identified:

- a) associated strategic priority;
- b) specific risk/risks to be mitigated;
- c) targeted categories of personnel from the Member States' authorities;
- d) duration of the training; and
- e) expected outcome for States.

2.2.4 Whenever relevant and possible, training events will be complemented by "follow-up events", i.e. training events on the same topic organized for example one year later. This will enable to review the progress made by States in the period between the two events, as well as any challenges encountered by States. This approach will help enhance the effectiveness of the training provided as well as the sustainability of the outcome of the training for States.

2.3 On-site Assistance Missions

2.3.1 **Appendix B** to this working paper includes the tentative schedule of on-site assistance missions, aiming at covering all Member States in the considered period.

2.3.2 The sequence of on-site assistance missions has been selected considering the following factors:

- a) are scheduled to receive a USOAP CMA on-site activity (Vietnam);
- b) have not yet received an on-site assistance mission; or
- c) need assistance in certification of international airports (Beijing Declaration)
- d) need assistance in SSP and PBN implementation (Beijing Declaration)
- e) need support in implementation of AP-RASP deliverables;
- f) where required, on-site OJT after completion of online/on-site training.
- g) have or will have the chairmanship of the COSCAP-SEA Steering Committee (Vietnam, Philippines, and Indonesia).

2.3.3 Three aerodrome-related on-site assistance missions have been scheduled in coordination with the Asia and Pacific Regional Office of ICAO to support aerodrome certification in two States (Thailand, Lao PDR and Timor Leste), due to the specific challenges faced by these States in meeting the target contained in the Beijing Declaration with respect to aerodrome certification. Malaysia could not be included as the challenge is related to certification of military aerodrome.

2.3.4 Additional on-site assistance missions may be added, following requests by Member States and/or proposals by the COSCAP-SEA Chief Technical Advisor/Programme Coordinator and with the approval of the Chairperson of the COSCAP-SEA Steering Committee.

2.3.5 Additional on-site assistance missions may be conducted although they are not part of the planned activities under this work plan. Such missions would be conducted through

synergies with Partner States and Organizations, within the Programme resources and time constraints.

2.4 **Regional Meetings**

2.4.1 **Appendix B** to this working paper also includes the tentative schedule of meetings in the considered period.

2.5 **Other annual activities of the COSCAP-SEA CTA/PC and experts**

2.5.1 **Appendix C** to this working paper contains the other annual activities of the COSCAP- SEA CTA/PC and experts.

3. **CONCLUSION**

3.1 The proposed COSCAP-SEA work plan for 2024/2025 aims at optimizing the support provided to Member States within the available resources and time. For its effective implementation, the timely receipt of financial contributions from Member States and voluntary contributions from Partners is essential.

3.2 Proposed amendments to this work plan will be submitted to the Chairman for approval on behalf of the Steering Committee. These amendments will in particular reflect the requirement for introduction of a new deliverable or evolving State needs.

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**WP/5-PROPOSED WORK PLAN (Q2 2024 TO Q2 2025) FORCOSCAP-SEA
REGIONAL TRAINING ACTIVITIES**

Tentative Period	Location or Virtual platform	Activity (ICAO/Partner support)	Strategic priority/ priorities¹
30April-02 May 2024	APAC RO Bangkok	Universal Safety Oversight Audit Programme (USOAP) Continuous Monitoring Approach (CMA) Workshop	1, 2, 5
07-09 May 2024	Paro Bhutan	COSCAP-SA Steering Committee Meeting	1-7
06-14 May 2024	Bangkok	GSI OPS for Southeast Asia	2, 4
10 May 2024 11:00 BKT (3 Hrs.)	Virtual	COSCAP-SEA session on Status update on Implementation of Strength of Pavements.	2
June 2024 (2 Days)	Bangkok	COSCAP-SEA & EASA Course on UPRT for ATOs and Flight Instructor's	1, 2, SEI
July 2024 (2 Days)	Bangkok	COSCAP-SEA & EASA Course on State Safety Programme Implementation	7
July 2024 (1 Day)	Back-to-back	COSCAP-SEA & EASA Course on Safety Culture and Leadership	7
July 2024 (2 Days)		COSCAP-SEA & EASA Course on SMS Acceptance and Auditing	2, 3, 6, 7
15-19 July 2024	APAC RO Bangkok	Eighth Meeting of the Aerodromes Operations and Planning Sub-Group (AOP/SG/8)	2, 4
30 July-01 Aug 2024	APAC RO Bangkok	ICAO APAC Flight Inspection and Procedure Validation (FIPV) Seminar	1,2,4
15 July-03 Aug 2024	Bangkok	GSI PEL for Southeast Asia	2, 4
Aug 2024	TBD	Audit technique courses for ANS Inspectors.	2, 4
Aug 2024	TBD	Understanding and implementing risk-based Surveillance.	7
11-12 September 2024	India	Second Asia Pacific Ministerial Conference on Civil Aviation	1-7
Sept. 2024	TBD	COSCAP-SEA & EASA Course on ATO Certification.	2, 4
Sept 2024	TBD	Resolution of Safety Concern and Enforcement.	2, 4

Tentative Period	Location or Virtual platform	Activity (ICAO/Partner support)	Strategic priority/ priorities¹
Sept 2024 11:00 BKT	Virtual	Follow-up on Preparedness for Implementation of Strength of Pavements	2
02-04 Oct 2024	Baku Azerbaijan	ICAO EUR/APAC SAR Workshop 2024	2, 4
Oct 2024	TBD	Aviation Medicine Examiner's Recurrent with OJT.	2, 4
Oct 2024	TBD	Challenges in aerodrome certification and surveillance and effective use of checklists in certification and surveillance activities (Balanced activity from last Work Plan, delivered by UK CAA)	1, 2, 4, 6, 7
13-16 Nov 2024	Toulouse France.	From AIS to AIM seminar. Planned and Delivered by DGAC France.	1, 2, 4, Beijing Decl.
Nov 2024 (4 Days)	Bangkok	COSCAP-SEA & EASA Course for Dangerous Goods for Inspectors	1, 2, 4
Nov 2024 (3 Days)	Bangkok	COSCAP-SEA & EASA Course on Mandatory/Voluntary reporting (with ECCAIRS2 info session)	6
Nov 2024 (2 Days)	Singapore	Safety Promotion and Communication workshop	1, 2, 7
20 Nov- 01 Dec 2024	Online, then in Paris-le Bourget.	Commercial air transport safety investigation. Provided by DGAC France.	5
09-13 Dec 2024	Toulouse	Approaches RNP AR – procedure design. Provided by DGAC France.	1, 2, 4
Dec 2024	TBD	Risk Based Oversight and Surveillance	2, 4
Q4 2024	APAC RO Bangkok	APRAST /22	1,2, 6, 7
Q4 2024	TBD	APANPIRG/35	1,2, 6, 7
Q4 2024	TBD	RASG-APAC/14	1,2, 6, 7
Q3/Q4 2024	Online/ on-site	3 courses in ANS area (ATM/ AIS-Carto/SAR/CNS/Met)	1, 2, 4
Q1 2025	TBD	Second AIG webinar under the “COSCAP- SEA investigation webinar series”	5
Q1 2025	Bangkok	Aerodrome certification workshop	7
Q1-2025	Bangkok	Approved Maintenance Organization Certification	1, 2, 4
Q1 2025	TBD	Development and implementation of National Aviation Safety Plan	7
Q2 2025	TBD	Audit Techniques: - General	4, 6
Q2 2025	TBD	Performance Based Navigation Approval	1, 2, 4 Beijing Decl.
Q2 2025	TBD	Aircraft Maintenance Programme Approval	2, 4

Q2 2025	TBD	COSCAP-SEA Series for Establishment of Independent AIG.	5 Beijing Decl.
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**WP/5-PROPOSED WORK PLAN (Q2 2024 TO Q2 2025) FOR COSCAP-SEA ON
SITE ASSISTANCE MISSIONS AND REGIONAL MEETINGS³**

Tentative Period	State/Location	Activity
15-19 April 2024	Vietnam	PQ Review mission in the area of AIG, ANS and AGA before USOAP-CMA Audit.
22-26 April 2024	Vietnam	Medical Assessor Initial and Medical Examiner Recurrent training with OJT before USOAP-CMA Audit.
23-25 April 2024	Philippines	3 rd ICAO EASA Forum and 21 st COSCAP-SEA Steering Committee Meeting.
May 2024	Thailand	On-site mission by CTA to assist in certification of remaining two international aerodromes.
June 2024	Lao PDR	On-site mission by CTA to assist in certification of remaining international aerodromes
July 2024	Brunei Darussalam	On-site mission by CTA to assist in certification of international aerodrome.
July 2024	Vietnam	Runway Safety Go Team Mission.
Sept 2024	Papua New Guinea	On-site mission and assistance need review and assistance in AGA area.
Sept 2024	Timor Leste	On-site mission and assistance need review and assistance in certification of aerodromes.
Oct 2024	Indonesia	On-site mission and assistance need review and assistance in AGA area.
Nov 2024	Cambodia	On-site mission and assistance need review and assistance in AGA area.
Q4 2024	Thailand	SEARAST-22
Q1 or Q2 2025	Indonesia	4 th ICAO-EASA Forum and 22/Steering Committee Meeting
Q1 or Q2 2025	Myanmar	On-site mission and assistance need review and assistance in AGA area.
Q1-Q2 2025	Malaysia	On-site mission and assistance need review and assistance in AGA area.

**TO WP/5-OTHER ANNUAL ACTIVITIES OF THE
COSCAP-SEA CTA/PC AND EXPERTS**

ACTIVITIES
COSCAP-SEA Follow-up and Technical Assistance Missions by CTA/PC and Experts as requested, prioritized, planned, and resourced
Longer duration targeted technical assistance missions by experts as requested, prioritized, planned and resourced
CTA/PC and experts to participate in other technical meetings of significance for the Programme.
CTA/PC and experts to participate in APAC RO CAT technical assistance missions
CTA/PC to participate in other COSCAP technical assistance missions in AGA area (Inter-COSCAPs on exchange basis)
CTA/PC to participate in Runway Safety Go-Team missions
CTA/PC to participate in PBN Go-Team Mission
CTA/PC to participate in ACI APEX Safety Airport Review missions
ICAO Online courses and on-site Courses.
EASA in-country training delivered under EU-South East Asia Aviation Partnership Project coordinated by COSCAP-SEA
Additional training events as requested, prioritized, planned, and resourced

- END –

1 The proposed strategic priorities for Phase V of the Programme are as follows:

SP1- Identifying and mitigating potential immediate risks for safety;

SP2- Effectively fulfilling the State's certification/licensing/approval, surveillance and enforcement responsibilities;

SP3- Identifying and mitigating key emerging risks as well as specific risks related to the COVID-19 pandemic;

SP4- Enhancing the State safety oversight system in an effective, sustainable and resilient manner;

SP5- Ensuring the establishment and implementation of an independent and effective accident and serious incident investigation system in each State;

SP6- Establishing and implementing effective safety data collection and processing systems; and

SP7- Continuously progressing SSP implementation.