



International Civil Aviation Organization

COSCAP-SEA/SCM/21-WP/4

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## WORKING PAPER



# ICAO COSCAP SEA

## 21<sup>st</sup> COSCAP Southeast Asia Steering Committee Meeting (SCM/21)

(24 – 25 April 2024, Manila, Philippines)

### Agenda Item 5: Financial and Contributions Report

#### FINANCIAL REPORT

(Presented by the ICAO)

#### EXECUTIVE SUMMARY

This paper presents the status of budget, finances, and contributions of the COSCAP-SEA Programme for the period from April 2021 to March 2024.

**Action:** The COSCAP Southeast Asia Steering Committee is invited to:

- i Note the contents of the paper.
- ii Urge Programme Members who have not yet made the Year 3 (2023/2024) contribution to make the necessary transfer of funds as soon as practicable.
- iii Encourage Programme Members to make timely annual financial contributions to support the implementation of the Programme annual work plan; and
- iv Encourage the Donor States, agencies and organizations to continue their contributions to COSCAP-SEA, as these are vital to the success of the Programme.

## 1. INTRODUCTION

1.1 This paper presents the financial and contributions report for the period of April 2021 (after SCM/20) to March 2024.

1.2 Article 3, para 3.3 of the COSCAP-SEA Institutional Framework specifies that the core services of the COSCAP-SEA Programme shall be funded primarily by the Member States through annual contributions in accordance with a cost-sharing formula approved by the Steering Committee.

1.3 Article 3, para 3.4 of the COSCAP-SEA Institutional Framework specifies contributions in the form of grant funds and/or contributions in kind from external donors shall be considered as supplemental resources, the primary source of funds being the contribution of the Programme Members.

1.4 Article 3, para 3.6 of the COSCAP-SEA Institutional Framework specifies Members' annual contributions supplemented, as available, by donor funds for the general pool of the COSCAP-SEA Trust Fund in ICAO will be used for common benefit functions defined in Article 2.3(i) of the Institutional Framework.

1.5 Article 7, para 7.5 of the COSCAP-SEA Institutional Framework specifies duties and functions of the Steering Committee, which includes:

- a) Monitor and evaluate the Programme activities since the previous meeting,
- b) Formulate policies and assign priorities for the activities of COSCAP-SEA taking into account the requirements of the Institutional Framework, and the provision of the current Phase of the COSCAP - SEA Programme Document and the availability of funds,
- c) Review and approve the annual work programme and budget of COSCAP-SEA, and

1.6 All Member States signed the COSCAP-SEA Programme Document Revision F for Phase-V (1 July 2021 to 30 June 2026) which describes in PART E. Programme Objectives for Phase-V and in PART F.-strategic priorities, scope of activities, implementation strategy and implementation monitoring.

## 2. DISCUSSION

2.1 The COSCAP-SEA Programme Document Revision F, which includes the Programme budget, is posted on the COSCAP-SEA secure portal site for reference by Member States.

2.2 The COSCAP-SEA Programme financial statements for 2021, 2022 and 2023 are posted on the COSCAP-SEA secure portal site for reference by Member States.

2.3 The status of Member State annual financial contributions for Phase V at the time of preparing this paper is presented in **Appendix A**. A table with the contributions from Members is provided in **Appendix B**. Project budget covering Trust Fund contributions since inception of the Programme as well as for Phase V are provided as **Attachment 1** to this paper.

2.4 In addition, the utilisation of voluntary financial contributions received from Airbus and Boeing, and held by ICAO reserved for the COSCAP Programmes, were authorised to support few activities during the period under review. Airbus provided financial contribution of USD 50,000 to the COSCAP-SEA Programme since April 2021 while Boeing provided financial contributions of USD 100,000.

2.5 COSCAP-SEA has benefitted from the valuable support from Airbus and Boeing over the years, with the utilisation of their voluntary financial contributions for COSCAP-SEA training and technical assistance activities. The table with their contributions to the Programmes is also included in **Appendix B**.

2.6 All COSCAP-SEA current and new Donor States, Agencies and Organizations (including the industry) that are Partners are invited to continue to provide and increase the voluntary contributions,

including funds, experts, training, guidance material and implementation tools, to support COSCAP-SEA activities.

2.7 At the time of preparing this paper, most of the States were up to date with the COSCAP-SEA Phase V annual financial contributions. Member States that are not up to date are urged to pay their outstanding contributions for Phase V. It is indeed essential for all Member States to pay the annual financial contributions in a timely manner to enable the COSCAP-SEA Programme to achieve its objectives by implementing its activities. In this regard, the invoices for Year 3 of Phase V were sent to States in December 2023.

### 3. **CONCLUSION**

3.1 The Programme witnessed a reduction in spending and made a saving of USD 272,493 till March 2024 mainly resulted from the vacancy of the Chief Technical Advisor/Programme Coordinator (CTA/PC) position from 1 May 2022 to 26 July 2023, and curtailed expenditure on mission travel budget as a consequence of the travel restrictions due to the COVID-19 pandemic.

3.2 At the time of preparing this paper, the estimated funds available in the COSCAP-SEA Programme amounted to USD 1,350,840.

— END —

## Appendix-A

Status of Contribution Payment (in US\$)					
Phase V: 1 July 2021 - 30 June 2026 (5 years)					
State	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
	Year 1	Year 2	Year 3	Year 4	Year 5
Brunei Darussalam	45,000	45,000	45,000		
Cambodia	25,000	25,000	25,000		
Indonesia	29,983	29,983			
Lao, PDR					
Malaysia	35,000	33,774	34,121		
Myanmar	25,000	25,000	25,000		
Papua New Guinea	24,975	24,975			
Philippines	30,000	30,000	30,000		
Singapore	45,000	45,000	45,000		
Thailand	30,000	30,000	30,000		
Timor-Leste	25,000	25,000			
Viet Nam	25,000	25,000	25,000		
TOTAL	339,958	338,732	259,121		

Contribution Level (in US\$)	
Brunei Darussalam	45,000
Cambodia	25,000
Indonesia	30,000
Lao, PDR	25,000
Malaysia	35,000
Myanmar	25,000
Papua New Guinea	25,000
Philippines	30,000
Singapore	45,000
Thailand	30,000
Timor-Leste	25,000
Viet Nam	25,000
TOTAL	365,000

Appendix B

	COSCAP - SEA PROGRAMME FUNDING																															
	Contributions as at April 2024																															
	(in US Dollars)																															
	STATE CONTRIBUTION		Phase I (1 July 2001 - 31 December 2007)								Phase II (1 January 2008 - 30 June 2011)				Phase III (1 July 2011 - 30 June 2016)					Phase IV (1 July 2016 - 30 June 2021)					Phase V (1 July 2021 to 30 June 2026)							
	STATE	97 - 99	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	TOTAL		
1	Brunei Darussalam	0	0	0	0	0	0	0	0	24 980	(see 2007)	44 975	(see 2011)	89 960	44 980	0	45 000		45 000	45 000	90 000	45 000	45 000	45 000	45 000	45 000				654 895		
2	Cambodia	19 970	0	0	0	24 990	24 990	25 000	25 000	25 000	(see 2010)	(see 2011)	25 000	50 000								25 000	225 000	25 000	25 000	25 000				544 950		
3	HK China	0	34 990	0	34 990	29 990	24 990	0	0	25 000	25 000	25 000	24 975	87 475	24 975	45 000	45 000	45 000	Non-Memb	Non-Member											472 385	
4	Indonesia	0		0	4 707	0		24 982	0	120 000	27 000	see 2010	63 311	see 2013	see 2013	60 000	60 000		30 000	59 983	29 983	29 983	24 983	29 983	29 983						594 895	
5	Lao PDR	0	0	0	0	0	16 340	0	0	4 950	13 951		13 938	24 930	see 2013	9 985		25 000			25 000	50 000	25 000								209 094	
6	Macao, China	0	34 963	0	34 990	34 990	34 990	34 990	0	0	45 000	45 000	40 000	64 500	45 000	45 000	42 500	45 000	Non-Memb	Non-Member											546 923	
7	Malaysia	0	0	34 990	35 000	35 000	35 000	0	0	24 975	(see 2009)	34 985	69 970	34 985	34 985			99 485		69 970	34 985	35 000	30 000	35 000	33 774	35 000					713 104	
8	Myanmar	7 490	27 500	0	20 000	20 000	25 000	25 000	0		25 000	25 000		50 000	see 2014	see 2014	75 000	see 2016	50 000	25 000	25 000	25 000	25 000	25 000	25 000	25 000					524 990	
9	Papua New Guinea	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A			87 425
10	Philippines	10 000	25 000	0	0	35 000	35 000	35 000	25 000		30 000	30 000	30 000	29 987	29 981	29 981	29 981	29 981			90 000	30 000	30 000	30 000	30 000	30 000					644 912	
11	Singapore	0	0	19 990	24 990	24 990	19 985	20 000	20 000	20 100	25 000	34 000	32 500	36 000	40 500	42 500	29 000	27 500	30 500		52 500	40 000	36 000	45 000	45 000	45 000					711 055	
12	Thailand	0	0	22 445	22 445	22 445	22 444	22 444	23 255	22 493	22 556	17 863	25 156	27 445	29 525	29 712	28 204	30 216	28 268	30 000	30 000	30 000	25 000	30 000	30 000	30 000					601 915	
13	Timor-Leste	0	0	0	0	0	0	0	0	30 520	19 480	(see 2010)	50 000	(see 2013)	(see 2013)	46 800	53 200	25 000		37 500		49 965	25 000	25 000							362 465	
14	Viet Nam	26 990	0	26 990	24 990	24 990	0	0	0	0	69 155	25 000	25 000	25 000	25 000	25 000	25 000	25 000	24 160		25 000	50 840	25 000	25 000	25 000	25 000					548 115	
	TOTAL	64 480	122 483	104 415	202 112	252 395	238 739	187 416	93 255	298 018	302 142	281 823	399 880	520 282	274 946	333 978	432 885	352 182	207 928	267 453	402 468	410 788	553 458	339 958	313 732						7 217 124	

DONOR CONTRIBUTION																												
DONOR	97-99	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022				TOTAL
1 FAA	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0													15,000
2 AIRBUS**	0	49,990	0	49,990	50,000	50,000	0	0	0	50,000	50,000	0	50,000	50,000	see comment		50,000				100,000	50,000		50,000				649,980
3 BOEING**	0	0	0	50,000	50,000	35,000	50,000	0	35,000	0	68,370	41,487	77,122	54,358	64,519	13,899	4,166	4,744	1,247	33,095	62,750	70,000	50,000	50,000				815,757
TOTAL	15,000	49,990	0	99,990	100,000	85,000	50,000	0	35,000	50,000	118,370	41,487	127,122	104,358	64,519	13,899	54,166	4,744	1,247	33,095	162,750	120,000	50,000	100,000				1,480,737

Attachment I

PROJECT BUDGET COVERING TRUST FUND CONTRIBUTION (IN UNITED STATES DOLLARS)															
COUNTRY:		REGIONAL PROGRAMME FOR ASIA PACIFIC													
PROJECT NO:		RAS97903													
PROJECT TITLE:		COOPERATIVE DEVELOPMENT OF OPERATIONAL SAFETY & CONTINUING AIRWORTHINESS PROGRAMME IN SOUTH EAST ASIA (COSCAP-SEA)													
WORK ORDER:		RAS97903-01													
VERSION:		3													
		TOTAL		2021		2022		2023		2024		2025		2026	
		w/m	\$	w/m	\$	w/m	\$	w/m	\$	w/m	\$	w/m	\$	w/m	\$
PROJECT PERSONNEL															
INTERNATIONAL PROFESSIONAL POSTS															
B500A	CHIEF TECHNICAL ADVISOR/PC	60.0	1,143,900	6.0	110 300	12.0	212 200	12.0	225 500	12.0	220 600	12.0	235 600	6.0	139 700
B554A	SHORT TERM CONSULTANTS		175,000		17,500		35 000		35 000		35 000		35 000		17 500
SUB-TOTAL (INTERNATIONAL PROFESSIONAL POSTS)		60.0	1,318,900	6.0	127 800	12.0	247 200	12.0	260 500	12.0	255 600	12.0	270 600	6.0	157 200
LOCAL STAFF															
B551A	SECRETARY	60.0	273,000	6.0	27,300	12.0	54,600	12.0	54,600	12.0	54,600	12.0	54,600	6.0	27,300
SUB-TOTAL (LOCAL STAFF)		60.0	273,000	6.0	27 300	12.0	54 600	12.0	54 600	12.0	54 600	12.0	54 600	6.0	27 300
B814B	LOCAL TRAVEL		2,750		250		500		500		500		500		500
B814A	INTERNATIONAL TRAVEL		250,000		25,000		50 000		50 000		50 000		50 000		25 000
TOTAL (PROJECT PERSONNEL)			1,844,650		180 350		352 300		365 600		360 700		375 700		210 000
SUB-CONTRACTS															
B803B	SUBCONTRACTS- LOCAL		30,000		5,000		5,000		5,000		5,000		5,000		5,000
TOTAL (SUB-CONTRACTS)			30,000		5 000		5 000		5 000		5 000		5 000		5 000
EQUIPMENT															
B751C	OPERATION & MAINT. OF EQUIPME		5,000		500		1,000		1,000		1,000		1,000		500
B751D	EXPENDABLE EQUIPMENT - LOCAL		5,000		500		1 000		1 000		1 000		1 000		500
B751E	NON-EXPENDABLE EQUIPMENT - LC		5,000		500		1 000		1 000		1 000		1 000		500
B807F	LIABILITY INSURANCE														
TOTAL (EQUIPMENT)			15,000		1 500		3 000		3 000		3 000		3 000		1 500
MISCELLANEOUS															
B807L	REPORTING COSTS		10,000												10,000
B807M	MISCELLANEOUS EXPENSES		47,300		4 600		9 000		9 300		9 200		9 600		5 600
B807F	PROFESSIONAL LIABILITY INSURAN														
B754A	OVERHEAD CHARGES		253,100		24 900		48 000		49 800		49 100		51 100		30 200
TOTAL (MISCELLANEOUS)			310,400		29 500		57 000		59 100		58 300		60 700		45 800
PROJECT TOTAL			2,200,050		216 350		417 300		432 700		427 000		444 400		262 300