

ANNEX 19 - COMPLIANCE MATRIX

Annex 19 Requirement	SMS		
	Starting	Partial	Completed
1. SAFETY POLICY AND OBJECTIVES			
1.1 Management commitment			
Commitment of main managers			
Policy: content, signed ...			
Policy: dissemination and knowledge			
Action plan			
1.2 Accountabilities and responsibilities			
Responsibilities defined			
Responsibilities known and applied			
1.3 Appointment of key safety personnel			

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Safety manager			
Role of safety manager			
Policy : content, signed ...			
Policy : dissemination and knowledge			
Action plan			
1.4 Coordination of emergency response planning			
Contingency plans			
1.5 SMS documentation			
Management of documentation			
SMS Manual and procedures			
ATS documentation			
CNS documentation			

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Records			
2. SAFETY RISK MANAGEMENT			
2.1 Hazard identification			
Safety occurrences process (list of events, severity, frequency ...)			
Respect of delay for safety commission			
2.2 Safety Risk Assessment and mitigation			
List of changes			
Safety studies			
3. SAFETY ASSURANCE			
3.1 Safety performance and measurement			
Indicators (definition, target, alerts ...)			
Internal audits (annual program, realization)			

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3.2 The management of change			
Procedure for management of changes			
3.3 Continuous improvement			
Corrective actions			
Safety management reviews			
Monitoring groups			
4. SAFETY PROMOTION			
4.1 Training and education			
SMS training			
ATS training and license			
CNS training and license			
4.2 Safety communication			

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SMS communication			
ATS feedback			
CNS feedback			