



International  
Civil Aviation  
Organization

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Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: T 6/8.3 – AP075/24 (FS)

12 June 2024

**Subject:**

ICAO Regional Accident Investigation Workshop,  
Asia and Pacific Regions  
(Bangkok, Thailand, 27 August 2024); and

Twelfth Meeting of the Asia Pacific Accident  
Investigation Group (APAC-AIG/12)  
(Bangkok, Thailand, 28-29 August 2024)

**Action required:** Reply **no later than 12 August 2024**  
for submission of Nomination/Registration Forms; and  
submission of Papers.

Sir/Madam,

I have the honour to invite your State/Administration/Organization to participate in the **ICAO Regional Accident Investigation Workshop** to be held at ICAO APAC Office, Bangkok, Thailand on **27 August 2024** in conjunction with the Twelfth Meeting of the Asia Pacific Accident Investigation Group (APAC-AIG/12) on 28-29 August 2024.

The workshop would cover three topics based on the action items arising from APAC-AIG/11. There will be two 'Train-the-Trainer' sessions designed to enable attendees to use the material and learnings for their own organization. The third important topic to be discussed would be *practical considerations for determining whether reported incidents should be classified as Serious incidents*. The Workshop Outline and APAC-AIG/12 Tentative Programme is in **Attachment A**.

Following the Workshop, the **Twelfth Meeting of the Asia Pacific Accident Investigation Group (APAC-AIG/12)** of the ICAO Regional Aviation Safety Group – Asia and Pacific Regions (RASG-APAC) will be held physically in the same venue on **28 and 29 August 2024**. The Meeting will discuss activities of the APAC-AIG and update the work plan to improve the accident/incident investigation capability in the Asia and Pacific Regions. The Provisional Agenda of the APAC-AIG/12 Meeting is in **Attachment B**.

I would be grateful to receive your confirmation on the participation of your State/Administration/International Organization to attend the Workshop followed by the Meeting by submitting the online registration forms (Link given below), preferably not later than **12 August 2024**. Please include the full name, title, and email address of each nominee.

- Online Registration for ICAO Regional Accident Investigation Workshop, Asia and Pacific Region, 27 August 2024 ([Click here](#))
- Online Registration for Twelfth Meeting of the Asia Pacific Accident Investigation Group (APAC-AIG/12), 28-29 August 2024 ([Click here](#))

The Working/Information Papers for APAC-AIG/12 are to be sent in MS Word format (template given in **Attachment C**) to the ICAO Asia and Pacific Office at [APAC@icao.int](mailto:APAC@icao.int). The deadline for the submission of the papers is **12 August 2024** for timely upload on the ICAO APAC website at <https://www.icao.int/APAC/Meetings/Pages/2024-APAC-AIG12-Meeting.aspx>. Please also refer to the Meeting Bulletin in **Attachment D** for the Meeting/Workshop arrangements and other information of interest.

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma  
Regional Director

**Enclosures:**

- A – ICAO APAC Regional Accident Investigation Workshop outline
- B – Provisional Agenda (APAC-AIG/12 Meeting)
- C – WP/IP Template
- D – Meeting Bulletin