

**2024 ICAO APAC REGIONAL SEMINAR ON ENVIRONMENT**  
**Bangkok, Thailand**

**Wednesday 7<sup>th</sup> and Thursday 8<sup>th</sup> August 2024**

**GENERAL INFORMATION**

**1. Dates and Venue**

The **2024 ICAO APAC Regional Seminar on Environment**, hosted by the Civil Aviation Authority of Thailand (CAAT), will take place on **Wednesday and Thursday, 7<sup>th</sup> and 8<sup>th</sup> August 2024**, at the **Centara Grand at Central Plaza Ladprao Bangkok, Bangkok, Thailand**.

**Address:** 1695 Phaholyothin Road, Ladprao Chatuchak, Bangkok 10900

**Phone:** + 66 (0) -2-541-1234

**Website:** <https://www.centarahotelsresorts.com/centaragrand/cglb>

**Google maps:** <https://goo.gl/maps/EpyEeymEPitod5wz9>



**2. Working hours**

The seminar programme will run daily from **09:00 to 17:00 hours**, including coffee/tea and lunch breaks.

**3. Participant Registration**

Please follow steps 1 to 3 below:

**Step 1:** Invited Governments/ Organizations are requested to email the **list of their authorized delegates, including name, title, organization and email address**, to the ICAO APAC Office ([apac@icao.int](mailto:apac@icao.int)), with a copy to the CAAT ([inter\\_focalpoint@caat.or.th](mailto:inter_focalpoint@caat.or.th)).

**Step 2:** Authorized delegates (at step 1) are requested to **complete the online participant registration by 24<sup>th</sup> July 2024**, which is available on the 2024 ICAO APAC Regional Seminar on

Environment website (<https://www.icao.int/APAC/Meetings/Pages/2024-ICAO-APAC-ENV-Seminar.aspx>).

**Step 3:** Authorized delegates who have registered online (at step 2) are requested to **complete the on-site registration and collect their registration badges on Wednesday, 7<sup>th</sup> August 2024, between 08: 00 and 09: 00 hours, at the Centara Grand at Central Plaza Ladprao Bangkok registration desk.** Note: All participants are requested to wear their registration badges in the seminar.

#### **4. Opening Ceremony**

The opening ceremony will be held on Wednesday, 7th August 2024, at 09:00 hours.

#### **5. Host Country Dinner on Wednesday, 7<sup>th</sup> August 2024**

The Civil Aviation Authority of Thailand (CAAT) would like to invite all attendees of the 2024 ICAO APAC Regional Seminar on Environment to dinner on Wednesday, 7th August 2024, at the Centara Grand at Central Plaza Ladprao Bangkok. The dinner will be a good opportunity for participants to get to know each other and develop potential cooperation.

#### **6. Travel to Bangkok and the seminar venue**

Two airports serve international and domestic flights arriving and departing from Bangkok: Suvarnabhumi (BKK) and Don Mueang (DMK).

**Suvarnabhumi Airport**, also known as Bangkok International Airport ( **BKK** ), is Bangkok's primary international airport. Located in Samut Prakan province, BKK is approximately 30 km from central Bangkok. There are several transportation options available to get to your desired destination in the city:

1. **Taxi:** Metered taxis are easily found outside the arrivals area. To avoid any issues, use the official airport taxi service. The taxi ride into central Bangkok will take approximately 30-60 minutes, depending on traffic.

2. **Airport Rail Link:** The [Airport Rail Link](#) is a convenient and affordable way to reach the city center. Take the [Airport Rail Link](#) to Phaya Thai station to connect with the Bangkok Transit System ( **BTS** ) Sky Train network or Makkasan station to connect with the Metropolitan Rapid Transit ( **MRT** ) Subway network.

3. **Public Bus:** Public bus services are available from the airport to various parts of Bangkok. Ask at the information desk for the bus routes and schedules.

4. **Private Transfers:** If you prefer a more comfortable and hassle-free option, you can arrange a private transfer or car service to pick you up directly from the airport.

**Don Mueang International Airport (DMK)** is the second airport serving Bangkok. Located in the north of Bangkok, DMK is approximately 20 km from the Bangkok city centre. There are several ways you can travel to your destination:

1. **Taxi:** Metered taxis are readily available outside the arrivals area.
2. **Public Bus:** Public buses and shuttle services operate between the airport and various destinations in Bangkok.
3. **SRTET Red Line:** The S.R.T. Electrified Train ( **SRTET** ) Red Line connects DMK to the [MRT](#) and [BTS](#) networks for easy access to different parts of Bangkok.

The seminar venue, **Centara Grand at Central Plaza Ladprao Bangkok**, is easily accessible from within the Bangkok Metropolitan Region by road or by rail using the Bangkok Transit System ( **BTS** ) Sky Train or Metropolitan Rapid Transit ( **MRT** ) Subway networks.

Public taxis are widely available and less expensive than airport limousines and hotel transport. Most taxis use a fare meter, starting at 35 Baht for the first 2 kilometres, then increasing by 2 Baht per kilometre (approx.) with a small surcharge applicable in traffic jams. The airport taxi surcharge is 50 Baht. Mobile Apps widely used in Bangkok for taxi and ride-sharing services include Grab.

Vibhavadi Rangsit Road and Phahon Yothin (Phaholyothin) Road provide convenient access between the venue, other areas in the city centre, and the inbound and outbound expressways.

Suggested transport options to/from the seminar venue, **Centara Grand at Central Plaza Ladprao Bangkok**, include:

To/From venue from/to:	Distance (km)	Duration (minutes)	Mode
<b>Airport</b> (Suvarnabhumi (BKK))	36	40	Taxi/car (via expressway)
<b>Airport</b> (Don Mueang (DMK))	15	20	Taxi/car (via expressway)
<b>BTS</b> (nearest station) Ha Yaek Lat Phrao (Exit 3)	0.5	6	Walk
<b>MRT</b> (nearest station) Phahon Yothin (Exit 3)	1.1	10	Walk

Please note that traffic in the Bangkok Metropolitan Region tends to get heavy during morning and evening rush hours (07:30 – 09:30 and 16:00 – 18:30 hours), especially when it rains. If travelling by road, please allow extra time.

Links for further information on public transport:

**BTS:** <https://www.bts.co.th/eng/>

**MRT:** <https://metro.bemplc.co.th/?lang=en>

**Suvarnabhumi Airport Rail Link:** <https://bangkokairporttrain.com/>

**S.R.T. Electrified Train:** <https://www.srtet.co.th/en>

## 7. Hotel Accommodation

Participants are required to make their arrangements for accommodation. Recommended hotels are listed below:

No.	Hotel	Price
1	<b>Centara Grand at Central Lad prao Bangkok</b> Address: 1695 Phaholyothin Road, Ladprao Chatuchak, Bangkok 10900 <b>The seminar venue</b>	From THB 4,487 per night <a href="#">Link to the hotel website</a>
2	<b>The Quarter Ladprao by UHG Bangkok</b> Address: 80 Soi Ladprao 4, Ladprao Road, Chom Phon, Chatuchak, Bangkok 10900 <b>Distance to the venue:</b> 1 km	From THB 4,300 per night <a href="#">Link to the hotel website</a>
3	<b>Northgate Ratchayothin</b> Address: 248 Ratchadaphisek Rd, Khwaeng Lat Yao, Khet Chatuchak, Krung Thep Maha Nakhon 10900 <b>Distance to the venue:</b> 2.2 km	From THB 3,000 per night <a href="#">Link to the hotel website</a>
4	<b>Best Western Chatuchak</b> Address: 18 Kamphaeng Phet Road, Chatuchak, 10900 <b>Distance to the venue:</b> 3.3 km	From THB 4,000 per night <a href="#">Link to the hotel website</a>

## **8. Visa, Insurance and Customs**

Participants from other countries must possess the documentation required to enter and stay in Bangkok, Thailand. The Ministry of Foreign Affairs, Thailand (<https://www.mfa.go.th/en/index>) provides information on entry requirements.

If a visa is required, the application for an entry visa is the responsibility of the State, organization or delegate concerned. Please note that security screening and visa processing may require additional time for nationals of certain countries. Therefore, participants should apply for a visa well in advance.

Participants should be medically fit to attend the seminar and possess insurance coverage to meet expenses for any unexpected event, including illness or medical emergency during the seminar. **Note:** ICAO and the host country will **not take responsibility for any expenses incurred** concerning participation in the seminar.

Participants should obtain information on vaccination requirements from their local Thailand embassy or the Thailand immigration authorities.

Currently, there are no restrictions on the import of foreign currency to Thailand. However, visitors entering Thailand must declare amounts exceeding US\$20,000. Visitors may take out of Thailand foreign currencies up to the amount imported and declared. Participants should obtain further information from their local Thailand embassy or the Thailand customs authorities.

## **9. Food and catering arrangements**

Seminar participants will be provided with coffee, tea, snacks, and lunch during the scheduled morning/afternoon coffee/tea breaks and lunch breaks.

## **10. Further information**

### **Local Time**

Bangkok time (Indochina Time (ICT)) is seven hours ahead of Coordinated Universal Time (i.e., UTC+7).

### **Climate**

Bangkok has a tropical savanna climate influenced by the South Asian monsoon. The city experiences three seasons: hot (Feb-May), rainy (May-Nov), and cool (Nov-Feb); however, the daily maximum temperature can be hot year-round. On average, during August, the daily temperature ranges from a minimum of 24-26°C to a maximum of 32-34°C, and it rains on three out of five days.

### **Currency**

The official currency of Thailand is the Thai Baht (THB). The Bank of Thailand publishes daily foreign exchange rates (<https://www.bot.or.th/en/home.html>). All commercial banks exchange major foreign currencies and are open from 08:30 to 15:30 hours from Monday through Friday, and some keep the foreign exchange counter open until 20:00 hours. In addition, various foreign exchange outlets operate in Bangkok on Saturdays, Sundays, and public holidays from 10:00 to 20:00 hours. To change travellers' cheques, you are required to show your passport. Major hotels and department stores usually accept international credit cards, such as American Express, Diners Club, Visa, Master Card, etc.

### **Electricity**

In Thailand, the standard voltage is 220 V, and the frequency is 50 Hz. Visitors can use their electrical appliances in Thailand if the voltage is between 220 - 240 V. Foreign visitors are advised to bring travel adaptors to fit the outlets in the country. The type of electrical plug and socket typically used in Thailand is two parallel prongs:

**Contact information****Civil Aviation Authority of Thailand (CAAT)**

**Tel:** +66 (2) 568 8800 Ext. 0416

+66 (2) 568 8800 Ext. 1430

**Email:** inter\_focalpoint@caat.or.th,  
ev@caat.or.th

**Local Emergency Numbers**

**Tourist Police:** 1155

**Thailand Emergency Services (Fire, Ambulance):** 191

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