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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

**Ref.:** T 8/8.9 – AP145/22 (CNS)

18 November 2022

**Subject:** Invitation to Workshops and Meetings on  
Radiocommunication in ICAO Asia and Pacific Regional Office

- a) Workshop on ITU World Radiocommunication Conference 2023 (WRC-23 Workshop)  
(*Bangkok, Thailand, 13-14 February 2023*)
- b) Seventh Meeting of the Spectrum Review Working Group (SRWG/7)  
(*Bangkok, Thailand, 15-17 February 2023*)
- c) Sixteenth Working Group Meeting of the Frequency Spectrum Management Panel (FSMP-WG/16)  
(*Bangkok, Thailand, 15-24 February 2023*)

**Action Required:** Reply at your earliest convenience,  
Preferably by **30 January 2023**

Dear Sir/Madam,

I am pleased to invite your State/Administration to participate in the (a) Workshop on ITU World Radiocommunication Conference 2023 (WRC-23 Workshop), (b) Seventh Meeting of the Spectrum Review Working Group (SRWG/7) and (c) Sixteenth Working Group Meeting of the Frequency Spectrum Management Panel (FSMP-WG/16), which will be held in ICAO APAC Regional Office, Bangkok, Thailand with option to join via video teleconference using Microsoft Teams platform.

Recognizing that the effort on aeronautical spectrum utilization and protection shall only be enabled by the active participation and implementation of States, the 57<sup>th</sup> Conference of Director-General of Civil Aviation raised **Action Item 57/20** to urge States/Administrations to participate in WRC-23 preparatory activities of the Asia-Pacific Telecommunity (APT) Conference Preparatory group (APG), and subsequently at WRC-23 by aviation representatives, to support the ICAO position for WRC-23. The WRC-23 Workshop is scheduled prior to the 5<sup>th</sup> APG Meeting for WRC-23 (APG23-5) which has been scheduled for 20-25 February 2023, so as to provide the background and information to the APAC States/Administrations in preparing their delegations for the WRC-23. In addition to relevant WRC-23 Agenda Items, the Workshop will also address other current spectrum issues of vital importance to the aviation community. The detailed programme and presentations for the WRC-23 Workshop will be provided at the meeting website <https://www.icao.int/APAC/Meetings/Pages/2023-WRC23WS-SRWG7.aspx>. The provisional agenda of the Workshop is provided in **Attachment A1**. 2/...

Asia and Pacific Office  
252/1 Vibhavadi Rangsit Road  
Chatuchak  
Bangkok 10900  
Thailand

Postal Address:  
P.O. Box 11  
Samyae Ladprao  
Bangkok 10901  
Thailand

Tel.: +66 (2) 537-8189  
Fax: +66 (2) 537-8199

[www.icao.int/apac](http://www.icao.int/apac)  
E-mail: [apac@icao.int](mailto:apac@icao.int)

The SRWG/7 meeting is scheduled back-to-back to the WRC-23 Workshop to progress tasks resulted from its Sixth Meeting, including 50kHz channel spacing for ILS and VOR facilities, new format of Frequency List 2, frequency interference and the regional guidance material in the APAC Region. The meeting will also share the updates at national, regional and global level, as well as emerging issues relevant to aeronautical spectrum utilization. The provisional agenda of SRWG/7 is provided in **Attachment A2**.

In order to support the WRC-23 Workshop more effectively, the ICAO Headquarter will host the FSMP WG/16 in the ICAO APAC Regional Office in Bangkok, Thailand. The provisional agenda of FSMP WG/16 is provided in **Attachment A3** and other documents of FSMP WG/16 will be provided at the FSMP website <https://www.icao.int/safety/FSMP/>.

States/Administrations are encouraged to urge experts involved in aeronautical spectrum management and planning, as well as the designated contact persons in civil aviation responsible for preparation of World Radio Conference (WRC) positions of States to participate in the workshop and the meetings. The Meeting Bulletin for aforementioned is provided in **Attachment B** containing administrative arrangements and instructions/guidelines for using the Microsoft Teams platform.

To streamline the workflow, it is strongly urged that States/International Organizations submit Presentations, Working Papers, or Information Papers relevant to the proposed agenda for the Meeting in Word/Power Point format to this office by e-mail to [apac@icao.int](mailto:apac@icao.int) with copies to [ylo@icao.int](mailto:ylo@icao.int) and [show@icao.int](mailto:show@icao.int) at the earliest convenience, **preferably by 30 January 2023**.

I shall be grateful if you take advantage of the Workshop and Meetings and nominate participant(s) to join the meeting by completing the online registration form provided on the meeting website <https://www.icao.int/APAC/Meetings/Pages/2023-WRC23WS-SRWG7.aspx>, or alternatively by completing the registration form in **Attachment C**, at your earliest convenience, **preferably by 30 January 2023**. For enquiries, grateful if you would contact Mr LUO Yi, Regional Officer CNS at [ylo@icao.int](mailto:ylo@icao.int).

Accept Sir/Madam, the assurances of my highest consideration.

Yours sincerely,



Tao Ma  
Regional Director

**Enclosures:**

- Attachment A1 - Provisional Agenda of WRC-23 Workshop
- Attachment A2 - Provisional Agenda of SRWG/7
- Attachment A3 - Provisional Agenda of FSMP WG/16
- Attachment B - Meeting bulletin
- Attachment C - Registration form