



International  
Civil Aviation  
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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: T 4/3.2.7 - AP044/23 (MET)

3 March 2023

**Subject:** Twelfth Meeting of the Meteorological Requirements Working Group (MET/R WG/12) and Seminar on Meteorology and Air Traffic Management (MET/ATM Seminar), Bangkok, Thailand, 01 to 05 May 2023

**Action Required:**

1. To complete online registration by **no later than 17 April 2023**; and
2. To submit papers and presentations by email **no later than 3 April 2023**.

Dear Sir/Madam,

I wish to invite your State/Special Administrative Region/Organization to attend the ICAO APAC Seminar on Meteorology and Air Traffic Management (MET/ATM Seminar) and the Twelfth Meeting of the Meteorological Requirements Working Group (MET/R WG/12) in Bangkok, Thailand from 1 to 5 May 2023.

The MET/ATM Seminar aims to promote information sharing between States and Organizations on recent innovations in planning and implementing meteorological services (MET) to support ATM operations. Immediately following the Seminar, the MET/R WG/12 Meeting will review the progress of the MET/R WG since it last met (MET/R WG/11, online, 31 May to 3 June 2022) and consider further actions aimed at facilitating the States' integration of MET information into ATM systems.

The MET/R WG is a contributory body of the ICAO APAC Air Navigation Planning and Implementation Regional Group (APANPIRG) and Meteorology Sub Group (MET SG). The principal function of the MET/R WG is to support improved safety, capacity, efficiency and sustainability of air traffic operations by facilitating the provision of MET information needed to meet current and future requirements of the ATM system.

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All documentation from the previous meetings of the MET/R WG is available at the ICAO APAC Office website ([www.icao.int/apac](http://www.icao.int/apac) > Meetings).

Given the importance of the above Seminar and Meeting, in addition to inviting the designated members of the MET/R WG, we are extending this invitation to all ICAO APAC Member States, Special Administrative Regions and International Organizations with interest in the integration of MET into ATM, including air traffic flow management (ATFM).


I am attaching the Seminar and Meeting Provisional Program and Agenda (**Attachment 1**) and Bulletin (**Attachment 2**). Please also note that all Seminar and Meeting documentation (including templates for the working and information papers) is available at the following ICAO MET/R WG/12 website:

<https://www.icao.int/APAC/Meetings/Pages/2023-MET-R-WG-12.aspx> .

To assist ICAO with preparations for the Seminar and Meeting, please confirm attendance by relevant expert/s from your State/Special Administrative Region/Organization by completing the online registration at the above website **no later than 17 April 2023**.

In addition, to facilitate a productive and effective Seminar and Meeting, presentations and papers for the Seminar and the Meeting should be sent to ICAO at: [apac@icao.int](mailto:apac@icao.int) as early as possible and **no later than 3 April 2023**.

Yours sincerely,



Tao Ma  
Regional Director

**Enclosures :**

Attachment 1 – Provisional Program and Agenda  
Attachment 2 – Bulletin