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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 8/8.9 – AP103/23 (CNS)

21 June 2023

Subject: ICAO Workshop on Frequency Finder
(Bangkok, Thailand, 9-13 October 2023)

Action required: To complete online registration,
preferably, **before 22 September 2023**

Dear Sir/Madam,

I wish to invite your Administration to the Workshop on Frequency Finder at the ICAO Asia and Pacific Regional Office, Bangkok, Thailand from 9 to 13 October 2023.

Frequency management related activities require completeness, accuracy and timeliness to meet the States' demand in a harmonized and safe way to support air transport growth. In 2016, a Workshop on Radio Spectrum Management was conducted to facilitate the implementation of Frequency Finder tool in the APAC region. With the evolution of the tool and the practical frequency implementation in States, the ICAO is requested to organize a workshop to share experience gained in using Frequency Finder since its implementation and introduce the new functionality modules to the APAC region, as well as a chance to review the established procedures and emerging issues.

The Workshop will focus on frequency planning issues, efficient use of the aeronautical frequency spectrum and amendment of the APAC aeronautical frequency allotment plan. It will also support the use of the Frequency Finder as the new ICAO aeronautical radio frequency management tool for NAV frequency assignments (COM list 2) and Mode S Radar Interrogator Code management. The Workshop will cover the installation and the use of the Frequency Finder tool as well as the revision of planning criteria for frequency spectrum, it will support hands-on demonstration on using the software tool.

The Workshop should be attended by Officials involved in aeronautical frequency management and planning including assignment of frequencies for CNS facilities. The designated contact persons in civil aviation responsible for preparation of WRC of States are also invited.

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The Tentative Programme for Workshop is provided in **Attachment A**. The Workshop Bulletin is provided in **Attachment B** containing administrative arrangements and other useful information for participants, including the preparation of laptops and document preview required for the Workshop.

I shall be grateful if you would complete the online registration at <https://www.icao.int/APAC/Meetings/Pages/2023-FFWS.aspx> at your earliest convenience, but no later than **22 September 2023**, as after this date the link will be closed automatically to accept registrations.

Yours sincerely,

A handwritten signature in black ink, consisting of stylized Chinese characters, likely '馬' (Ma) and '陶' (Tao).

Tao Ma
Regional Director

Enclosures:

Attachment A: Provisional Workshop Programme
Attachment B: The Workshop Bulletin