



International Civil Aviation Organization
Asia and Pacific Office

ICAO

**Nineteenth Meeting of the Asia Pacific Regional Aviation
Safety Team (APRAST/19)**

Bangkok, Thailand, 06-10 February 2023 (Hybrid)

Agenda Item 4: Presentations – State /Industry / ICAO

AP-RASP STANDING WORKING GROUP AND TERM OF REFERENCES

(Presented by the Secretariat)

SUMMARY

This Paper presents an update on transition from AP-RASP Ad hoc Working Group to AP-RASP Standing Working Group. The draft ToRs for AP-RASP Standing Working Group outlined in the Attachment A is proposed to the Meeting for comments and endorsement.

Action by the Meeting is at Paragraph 3.

1. INTRODUCTION

1.1 In preparation of amending the 2020-2022 edition of AP-RASP and aligning it towards the new edition GASP 23-25, AP-RASP ad-hoc Working Group, task oriented, sub group for drafting AP-RASP 2023-25 edition was established by APRAST/17 in January 2022.

1.2 The APRAST/18 which was held in July 2022 discussed that AP-RASP shall keep updating every three years to align with the GASP. In addition, concurrent AP-RASP has to be implemented keeping the integrity of NASP developed by the States and map with the SEIs in GASP. Such continuing challenging tasks cannot be performed by a short term Ad-Hoc Working Group, hence APRAST should establish a permanent working group with required expertise to be named as ‘AP-RASP Standing Working Group’. The Meeting has adopted Decision APRAST 18/7 to endorse the AP-RASP Ad-Hoc Working Group as the AP-RASP Standing Working Group giving a permanent status out lining their TORs in RASG-APAC Procedural Handbook followed by the Decision RASG-APAC 12/5.

2. DISCUSSION

2.1 The draft ToRs for the AP-RASP Standing Working Group was developed and proposed to the RASG-APAC/12 in November 2022 for discussion. The Meeting felt the necessity of creating the AP-RASP Standing Working Group as proposed in the paper under APRAST for drafting, revising and implementation monitoring of the AP-RASP as this is a continuous process to align with the GASP every three years published for each triennium. RASG-APAC/12 adopted the Decision 12/5 (b) that Secretariat shall review the RASGAPAC Procedure Handbook in coordination with all Chairs and Co-Chairs of RASG-APAC and Sub-Groups for the content of the Draft ToRs including ToRs for AP-RASP Standing Working Group and make necessary Amendments to table it in RASGAPAC/13.

2.2 To enable effective transition from AP-RASP Ad hoc Working Group to AP-RASP Standing Working Group following organization are proposed to the Meeting.

Structure and Membership:

- a) Co-Leads: 1 each from State/Administration and Industry appointed by APRAST
- b) Membership: APAC States/Administrations, International Organisations, Industry Partners; all APAC COSCAPs, PASO, APAC-AIG and ICAO-APAC

Roles of AP-RASP Standing Working Group:

- a) Responsible for developing, reviewing, supporting implementation, and monitoring of the AP-RASP.

2.3 Members of AP-RASP Ad hoc Working Group may volunteer to continue support AP-RASP Standing Working Group. In addition, States/Administrations, International Organisations, Industry Partners who wish to participate in the Working Group can submit their nominee to the ICAO APAC Regional Office.

2.4 The draft ToRs for AP-RASP Standing Working Group is outlined in the **Attachment A** which should be further reviewed by the upcoming AP-RASP Standing Working Group and table it in RASG-APAC/13 for approval.

3. ACTION BY THE MEETING

3.1 The Meeting is invited to:

- a) provide comments to the proposal as outlined in Paragraph 2;
- b) nominate one Co-Lead of the AP-RASP Standing Working Group from States/Administration and one from Industries;
- c) volunteer to support the AP-RASP Standing Working Group and nominate members with relevant expertise; and
- d) endorse the draft ToRs for the AP-RASP Standing Working Group in Attachment A as initial outline and develop further to table it in RASG-APAC/13.

— END —

(DRAFT OUTLINE)

**TERMS-OF-REFERENCE FOR THE
AP-RASP STANDING WORKING GROUP**
(To be approved at RASG-APAC/132)

Membership

- APAC States/ Administrations, FAA, EASA, International Organisations, Industry Partners; all APAC COSCAPs, PASO, APAC-AIG and ICAO-APAC.
- Broad Geographical representation (e.g. minimally one State from each APAC Sub region, COSCAP-CTAs/ PCs, PASO to assist to seek inputs from their respective MSs).

Expectations

- Possess the necessary domain/ technical expertise and knowledge of APAC regional issues
- Committed to and punctual in completing assigned tasks.

Structure and Roles

- Co-Leads: 1 each from State and Industry, APRAST-appointed.
- Drafting Group (DG): Determine AP-RASP contents and draft AP-RASP.
- Review Group (RG): Provide and/ or verify content, provide comments to enhance draft.
- Implementation Group (IG): Supporting implementation, and monitoring of the AP-RASP.

Coordination

- Among APRAST (SEI, SRP) WGs and APAC-AIG; APAPNPIRG and Sub Groups; APAC COSCAPs; from the list of Membership as required; and any other entity ICAO-APAC seeks to obtain information useful for AP-RASP development.
- Tasks may be assigned by Co-Leads to DG, RG, IG and abovementioned entities.

Communication/ meetings

- Mainly via teleconferencing and e-mail; and face-to-face meetings on APRAST sidelines.
- Focused: Agenda and objectives of meetings should be circulated in advance, with the aim to achieve specific outcomes/deliverables at each meeting.

Considerations for Review of AP-RASP

- Ensure continuity from the existing AP-RASP Edition.

- If regional safety goals and targets are not met, address and present causes to relevant stakeholders.
- Ensure alignment with new draft GASP Edition and revised APAC Ministerial Declaration, including conduct gap analysis to identify gaps between these and the existing AP-RASP.
- Address current regional safety risks and challenges identified by APRAST, COSCAPs, PASO, APAC-AIG, APANPIRG and any other relevant regional mechanisms
- Revise AP-RASP Actions and Targets accordingly for the new validity period/ triennium.

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