



International
Civil Aviation
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Organización
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Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: AN 3/3 – AP124/23 (AGA)

6 September 2023

Subject: Thirty-Fourth Meeting of the Asia/Pacific Air
Navigation Planning and Implementation Regional Group
(APANPIRG/34)

Hong Kong, China, 11 to 13 December 2023

Action Required: Reply at your earliest convenience,
preferably not later than **17 November 2023** for submission
of Nomination Form, Papers and Presentation Slides

Sir/Madam,

I have the honour to inform you that the Thirty-Fourth Meeting of the **Asia/Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG/34)** will be held at the Hong Kong Civil Aviation Department (HKCAD) Headquarters Auditorium in Hong Kong, China from 11 to 13 December 2023. The Meeting, together with the Thirteenth Meeting of the **Asia/Pacific Regional Aviation Safety Group (RASG-APAC/13)** to be held from 18 to 19 December 2023, will be graciously hosted by the HKCAD. In line with the ICAO Assembly Resolution A40-27 on “Innovation in Aviation” and global initiatives on “Capacity Building”, the Civil Aviation Administration of China (CAAC), HKCAD and Hong Kong International Aviation Academy (HKIAA), will jointly organize an “**Asia Pacific Region Innovation and Capacity Building Symposium 2023 (APICS 2023)**” with the theme of “**Uniting the Strength of Innovation for Building a Seamless Sky**”. With the support from the ICAO APAC Regional Office, **APICS 2023** will be held at the AsiaWorld-Expo in Hong Kong, China from 14 to 15 December 2023 in between the annual **APANPIRG/34** and **RASG-APAC/13** Meetings. The schedule is summarized below:-

- **APANPIRG/34** – **11 to 13 December 2023 (Monday to Wednesday)**
- **APICS 2023** – **14 to 15 December 2023 (Thursday to Friday)**
- **RASG-APAC/13** – **18 to 19 December 2023 (Monday to Tuesday)**

I have the pleasure in inviting you for the **APANPIRG/34** Meeting (“Meeting”) and request you to arrange for attendance by the Member and/or Alternate Member designated by your Administration. The Member/Alternate Member may be accompanied by Advisor(s), as appropriate.

The Provisional Agenda for the Meeting and Explanatory Notes on the Agenda Items are in **Attachment A** to this letter. A Bulletin containing information about the Meeting Venue, recommended hotels and other information of interest for the participants is placed at **Attachment B**. Air travel, hotel accommodation, health insurance to cover sickness and medical emergency and other miscellaneous costs will be borne by the respective Administration.

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To facilitate this Office to make appropriate preparations for the Meeting, I would appreciate receiving from you the following via e-mail at apac@icao.int or fax to +66 (2) 537-8199:

- a) any suggestion for additions/changes to the Provisional Agenda of the Meeting, keeping in view the Terms of Reference of APANPIRG approved by the ICAO Council;
- b) the name, position and address of all attendees including advisors, if any, intended to accompany your Member and/or Alternate Member using the Nomination Form provided in **Attachment C** to this letter; and
- c) the titles of any Working/Information Papers your Administration intends to submit in accordance with the Provisional Agenda. Kindly note in this regard that electronic copy of the papers should be sent to this Office at your earliest convenience, by e-mail to apac@icao.int preferably not later than **17 November 2023**.

The Working and Information Papers and other related documents for the Meeting will be made available on the ICAO web site at <https://www.icao.int/APAC/Meetings/Pages/2023-APANPIRG-34.aspx>.



Participants are advised that the ICAO Regional Office is moving towards a 'paperless' meeting environment by the increasing use of electronic media for the distribution of meeting materials. Meeting participants are encouraged to take advantage of the wireless network facility and should bring a portable computer equipped with Wi-Fi networking capability for the Meeting. Participants are also encouraged to download the Working and Information Papers prior to the Meeting.

I request you to review and update the List of Members placed at **Attachment D** to this letter and inform me of any changes. For nominating new representatives to the Group, kindly use the Nomination Form provided in the attachment (**Attachment E**). In this respect I would like to draw your kind attention to the *Paragraph 2.2, of the APANPIRG's Terms of Reference* approved by the ICAO Council (Appendix 2 to the APANPIRG Procedural Handbook) regarding the designation of the State's representatives to the Group which is reproduced below:

"PIRG meetings are open to all members. Each State/Territory member should be represented by a senior-level delegate nominated by the State/Territory, preferably from the civil aviation authority (CAA) in order to support related policy-making within the State. A delegate may be supported by an alternate delegate and/or advisers with the requisite technical knowledge in the subject matters under consideration."

I will be grateful to receive your confirmation on the participation by your Administration at the Meeting, preferably not later than **17 November 2023**. Please note that invitation letter for **RASG-APAC/13** will be issued separately.

The Asia Pacific Region has been undergoing a fast pace of air traffic recovery which induces various challenges. Timely planning and deployment of innovative technology and investment on capability building are of vital importance in further enhancing air navigation and aerodrome operations and bringing tangible benefits in a sustainable manner. **APICS 2023** will be convened in the same week of the APANPIRG in Hong Kong. **APICS 2023** will host keynote speeches, panels and talks on innovation and capacity building, with global leading exhibitors assembling and showcasing their innovative solutions and capabilities via exhibition, demonstrations and talks. **APICS 2023** will bring together aviation leaders,

decision-makers and senior professionals from Civil Aviation Authorities, Air Navigation Service Providers, Aerodrome Operators and leading Systems/Solutions Integrators in the Asia Pacific Region and beyond in search for innovative solutions to further enhance air navigation and aerodrome operations for building a seamless sky as well as meeting their demands. Admission to the 2-day **APICS 2023** is **free-of-charge**. Please register your attendance at <https://www.apics2023.org>, and mark the event at your earliest convenience. Further details of the event is also available on the website. A provisional programme of the event is provided at **Attachment F** for your reference.



I have the pleasure in inviting your Administration to participate in **APICS 2023** and encourage you to share information about it with interested organizations/companies of your Administration that provide innovative solutions in air navigation and aerodrome operations, and aviation academic/research institutions of your Administration that provide capacity building solutions for civil aviation industry, and invite them to register for or exhibit in **APICS 2023**. Should you have any enquiries on **APICS 2023**, please feel free to contact the secretariat of **APICS 2023** at info@apics2023.org.

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma
Regional Director

Enclosures:

- A – Provisional Agenda (WP/1)
- B – Meeting Bulletin
- C – Nomination Form
- D – List of Members/Alternate Members
- E – APANPIRG Member Nomination Form
- F – Provisional Programme of APICS 2023