



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: T 6/8.3 – AP073/23 (FS)

16 May 2023

**Subject:**

ICAO Regional Accident Investigation Workshop,  
Asia and Pacific Regions  
(Singapore – in-person on 15 August 2023); and

Eleventh Meeting of the Asia Pacific Accident  
Investigation Group (APAC-AIG/11)  
(Singapore – in-person on 16 – 17 August 2023)

**Action required:** Reply **no later than 1 August 2023** for  
submission of Nomination/Registration Forms; and  
submission of Papers

Sir/Madam,

I have the honour to invite your State/Administration/Organization to participate in the **ICAO Regional Accident Investigation Workshop** held in Singapore on **15 August 2023**, on the theme “*Human Factors Considerations in Aviation Accident and Incident Investigations*”. The objective of the Workshop is to share amongst the safety professionals from the APAC States/Administrations and International Organizations the experience and expertise in the area of human factors investigation. The outline of the workshop is provided in **Attachment A**.

Following the Workshop, the **Eleventh Meeting of the Asia Pacific Accident Investigation Group (APAC-AIG/11)** of the ICAO Regional Aviation Safety Group – Asia and Pacific Regions (RASG-APAC) will be held physically in Singapore on **16 and 17 August 2023**. The meeting will, among others, discuss future activities of the APAC-AIG following the RASG-APAC's direction to have it report to the RASG-APAC, and will update the work plan to improve the accident/incident investigation capability in the Asia and Pacific Regions. The Provisional Agenda of the APAC-AIG/11 Meeting is in **Attachment B**. The meeting and workshop will be hosted by the Transportation Safety Investigation of Singapore (TSIB).

Registration Forms for the APAC-AIG/11 and the Regional Workshop are found in **Attachment C**. Please send the registration forms for your nominees to the ICAO Asia and Pacific Office at [APAC@icao.int](mailto:APAC@icao.int) (cc: [steven\\_teo@mot.gov.sg](mailto:steven_teo@mot.gov.sg); and [jen\\_tan@mot.gov.sg](mailto:jen_tan@mot.gov.sg)) **by 1 August 2023**.

Asia and Pacific Office  
252/1 Vibhavadi Rangsit Road  
Chatuchak  
Bangkok 10900  
Thailand

Postal Address:  
P.O. Box 11  
Samyae Ladprao  
Bangkok 10901  
Thailand

Tel.: +66 (2) 537-8189  
Fax: +66 (2) 537-8199

[www.icao.int/apac](http://www.icao.int/apac)  
e-mail: [apac@icao.int](mailto:apac@icao.int)

Attendees are encouraged to contribute to agenda item 3: *Enhancing Accident Investigation Capabilities*. This is an opportunity to share investigation experiences, case studies and learnings for the benefit of others. This involves a short working paper and a presentation to the meeting.

The Working/Information Papers for APAC-AIG/11 are to be sent in MS Word format (template given in **Attachment D**) to the ICAO Asia and Pacific Office at [APAC@icao.int](mailto:APAC@icao.int). The deadline for the submission of the papers is **1 August 2023** for timely upload on the ICAO APAC website at <http://www.icao.int/APAC/Meetings/Pages/default.aspx>.

Please also refer to the Meeting Bulletin in **Attachment E** for the meeting/workshop arrangements and other information of interest.

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma  
Regional Director

**Enclosures:**

- A – ICAO APAC Regional Accident Investigation Workshop outline
- B – Provisional Agenda (APAC-AIG/11 Meeting)
- C – Registration Form
- D – WP/IP Template
- E – Meeting Bulletin