



ICAO

Fifth Meeting of the Asia/Pacific Wildlife Hazard  
Management Working Group (AP-WHM/WG/5)  
*Bangkok, Thailand, 3 to 5 May 2023*

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**Agenda Item 6: AP-WHM/WG Task List**

**AP-WHM/WG TOR AND TASK LIST**

(Presented by Secretariat)

**SUMMARY**

This paper presents the AP-WHM/WG's Task List for review and update by the meeting.

**1. INTRODUCTION**

1.1 This Working Paper presents the Task List updated by the AP-WHM/WG/4 for review and update by the meeting.

**2. DISCUSSION**

2.1 The AP-WHM/WG Task List is available in **Attachment A**.

**3. ACTION BY THE MEETING**

3.1 The meeting is invited to review and update the Task List of the AP-WHM/WG.

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**AP-WHM/WG TASK LIST**  
[Status Update – 27 April 2022]

	<b>ACTION ITEM/PLANNED ACTIVITIES</b>	<b>RESPONSIBLE PARTY</b>	<b>TIME FRAME</b>	<b>STATUS</b>	<b>REMARKS</b>
1/1	Develop a Generic Composition of National Wildlife Hazard Management Committee	AP-WHM/WG/1	AP-WHM/WG/1	Completed	AP-WHM/WG/1-WP/06
1/2	Develop a Generic Terms of Reference of National Wildlife Hazard Management Committee	AP-WHM/WG/1	AP-WHM/WG/1	Completed	AP-WHM/WG/1-WP/06
1/3	Develop survey questionnaire to analyze the State's problem/issues/deficiencies on wildlife hazards management including ICAO USOAP CMA WHM PQs	Sri Lanka, India, WBA	By the end of June 2019	Completed	
1/4	Send survey questionnaire to States/Member Administrations	Secretariat	By the end of July 2019 (giving 4 months of time for the completion of the Survey Questionnaires by States)	Completed	State Letter T 11/5.6 – AP069/19 (AGA) dated 18 July 2019
1/5	Analyze the State's problem/issues on wildlife hazards management based on completed survey questionnaires and present the report to AP-WHM/WG/2	Sri Lanka, India, WBA	AP-WHM/WG/2	Completed	AP-WHM WG/2-WP/11  Continued in Task 2/5
1/6	Present a case study on airport wildlife strike hazard assessment and implementation of mitigation measures	Thailand, India	AP-WHM/WG/2	Completed	AP-WHM WG/2 – WP/05 from Thailand

	<b>ACTION ITEM/PLANNED ACTIVITIES</b>	<b>RESPONSIBLE PARTY</b>	<b>TIME FRAME</b>	<b>STATUS</b>	<b>REMARKS</b>
1/7	Request papers from ACI, CANSO, IFALPA, IFATCA and IATA to present their views on wildlife strike hazards at the Second Meeting of AP-WHM/WG	Secretariat	AP-WHM/WG/2	Completed	AP-WHM WG/2 – WP/03 from ACI and WP/04 from IFALPA
1/8	Develop a Generic Composition of Airport Wildlife Hazard Management Committee and its TOR	Nepal, Bhutan, Lao PDR	By the end of July 2019	Completed	Decision AOP/SG/3-6  Posted in ICAO APAC Website under e-Documents
1/9	Develop a Regional Guidance on Development and Implementation of Airport Wildlife Hazard Management Programme	Australia, Fiji, India, WBA, AAPA	December 2020 (Initial Draft)  (Final Draft)  AP-WHM/WG/4 (Final document)	Completed	AP-WHM WG/2 – WP/07 from Fiji  AP-WHM WG/3 – WP/08 (WBA, Australia, Fiji, India and AAPA)  AP-WHM WG/4 – WP/04 (Australia, Fiji, India, AAPA, ACI, IFALPA and WBA)
1/10	Encourage States to use IBIS electronic format or ECCAIRS to submit wildlife strike reports to ICAO	Bangladesh, Bhutan, Cambodia, Fiji, India, Lao PDR, Maldives, Nepal, Philippines, Sri Lanka, Thailand  Secretariat	From 1 <sup>st</sup> June 2019	Completed	State Letter T 11/5.6 – AP043/20 (AGA) dated 2 March 2020  AP-WHM WG/2-WP/02

	<b>ACTION ITEM/PLANNED ACTIVITIES</b>	<b>RESPONSIBLE PARTY</b>	<b>TIME FRAME</b>	<b>STATUS</b>	<b>REMARKS</b>
1/11	Develop guidance for establishment of national procedure for recording and reporting wildlife strikes to aircraft	Philippines, Sri Lanka, Nepal, WBA, IFALPA  USA, Secretariat	Initial Draft by the end of December 2019  Final Draft by AP-WHM/WG/2  Review by December 2020	Completed  Completed  Completed	AP-WHM WG/2 – WP/08 from WBA   AP-WHM WG/3 – WP/05 (WBA, Nepal, Philippines, Sri Lanka and IFALPA)
1/12	Develop procedures for the collection of information from aircraft operators, aerodrome personnel and other sources on the presence of wildlife on or around the aerodrome constituting a potential hazard to aircraft operations	Philippines, Sri Lanka, Nepal, WBA, IFALPA  Secretariat	Initial Draft by the end of December 2019  Final Draft by AP-WHM/WG/2  Review by December 2020	Completed  Completed  Completed	AP-WHM WG/2 – WP/10 from WBA  Continued in Task 2/6 for remaining work  AP-WHM WG/3 – WP/05 (WBA, Nepal, Philippines, Sri Lanka and IFALPA)
1/13	Develop performance measurement indicators/metrics to evaluate the effectiveness of the implementation of Airport Wildlife Hazard Management Programme	Bangladesh, India, Thailand, WBA	Initial draft by the end of December 2019 and final draft by AP-WHM/WG/2	Completed	AP-WHM WG/2 – WP/06 from India  Continued in Task 2/7

	<b>ACTION ITEM/PLANNED ACTIVITIES</b>	<b>RESPONSIBLE PARTY</b>	<b>TIME FRAME</b>	<b>STATUS</b>	<b>REMARKS</b>
2/1	Monitor the establishment of a National Wildlife Hazard Management Committee by the States [Scope of work – 2 as per ToR]	Secretariat – Issue State Letter based on AOP/SG/3 Conclusion.	July 2020	Ongoing	State Letter Ref.: A 3/3 – AP-104/19 (AGA) dated 17 September 2019  Report of the Survey analysis (AP-WHM WG/3 – WP/04 from WBA) 11 among 23 respondent States established NWHMC.
2/2	Assist in conducting workshop/seminar on Global and Regional Guidance on WHM [Scope of work – 3 as per ToR]	Australia, ACI  ICAO/ACI Regional Workshop on WHM – ACI to take the lead	TBC in 2021  AWHMP – 18 May 2021  Reporting and recording data on wildlife strikes and observed wildlife – July 2021  Wildlife safety risk assessment – 14 Sep. 2021	Ongoing  Completed  Completed  Completed	Possible timing: Australian Aviation Wildlife Hazard Group (AAWHG) Forum in September 2021 in Adelaide, Australia  ICAO/AAWHG WHM Webinar on 18 May 20  Conducted: Reporting and Recording Data on Wildlife Strikes on 20 July 2021  Wildlife Safety Risk Assessment on 14 September 2021 21 (WHMP)

	ACTION ITEM/PLANNED ACTIVITIES	RESPONSIBLE PARTY	TIME FRAME	STATUS	REMARKS
2/3	<p>Share the best practices on the measures adopted by member States/Administrations to prevent wildlife strike hazards at or in the vicinity of aerodromes</p> <p>a) Submission of best practices to Secretariat/ICAO APAC Office</p> <p>b) Review and select/consolidate the best practices for posting in ICAO APAC Website</p> <p>c) Publish the best practices in ICAO APAC Website</p>	<p>All States/Administrations</p> <p>Expert Group composed of the Chairman, Australia, Fiji, New Zealand, USA and WBA</p> <p>Secretariat</p>	<p>By December 2022</p> <p>Before AP-WHM/WG/5</p> <p>July 2023</p>	Ongoing	<p>Upload on ICAO APAC eDocuments:</p> <p>1) Australian Airports Association, <b>Practice Note 6</b> – Managing Bird Strike Risk – Species Information and <b>Practice Note 9</b> – Wildlife Hazard Management at Airports.</p>
2/4	Re-send survey questionnaire to States/Administrations that did not provide responses in Task 1/4	<p>Secretariat</p> <p>COSCAPs and PASO to assist in collection of responses</p>	June 2020 (2 months for States/Administrations to respond)	Completed	<p>Mark questions for responses by CAA and aerodromes</p> <p>State Letter Ref.: T 11 /5.6 – AP122/20 (AGA) dated 4 June 2020</p>

	<b>ACTION ITEM/PLANNED ACTIVITIES</b>	<b>RESPONSIBLE PARTY</b>	<b>TIME FRAME</b>	<b>STATUS</b>	<b>REMARKS</b>
2/5	Based on the survey questionnaire responses:  a) Compile the results of the survey questionnaire and the problems / issues faced by States  b) Conduct needs analysis and present the recommendations on the prioritized actions to provide assistance to States as required, including future tasks for the WHM WG	WBA  Australia, China, Fiji, Indonesia, Malaysia, Nepal [Lead], New Zealand, Pakistan, Thailand, WBA	October 2020  AP-WHM/WG/5	Completed	Report of the Survey analysis (AP-WHM WG/3 – WP/04 from WBA)  AP-WHM/WG/4-Flimsy 1 presented by WBA
2/6	Develop a standardised real-time reporting format for aircrew in flight for transmitting the sighting of wildlife presence.	Australia, Philippines, Sri Lanka, Nepal, WBA, IFALPA [WBA to take the lead]	AP-WHM/WG/3  AP-WHM/WG/4 (Draft format)	Completed	AP-WHM WG/3 – WP/05 (WBA, Nepal, Philippines, Sri Lanka and IFALPA)
2/7	Review performance measurement indicators/metrics presented in WP/06 (AP-WHM/WG/2)	Australia, USA, ACI, WBA	September 2020	Completed	AP-WHM WG/3 – WP/08 (WBA, Australia, Bangladesh, India, Thailand and ACI)
3/1	Draft a template on State's action plan for establishment and implementation of WHMP	WBA, Australia, IFALPA, ACI, Thailand	December 2021	Completed	AP-WHM WG/4 – WP/03

	<b>ACTION ITEM/PLANNED ACTIVITIES</b>	<b>RESPONSIBLE PARTY</b>	<b>TIME FRAME</b>	<b>STATUS</b>	<b>REMARKS</b>
3/2	IBIS Webinar/Workshop (Tentative) in conjunction with AP-WHM/WG Meeting (as summary update on IBIS)	ICAO WHM Expert Group Members	In conjunction with AP-WHM/WG/5		
4/1	Presentation/WP by Australia on planning consideration in safeguarding framework in the vicinity of aerodromes	Australia	AP-WHM/WG/5		
4/2	Summary presentation on assistance provided to States	Secretariat	AP-WHM/WG/5		