



ICAO

Fifth Meeting of the Asia/Pacific Wildlife Hazard
Management Working Group (AP-WHM/WG/5)
Bangkok, Thailand, 3 to 5 May 2023

Agenda Item 6: AP-WHM/WG TOR and Task List

PROPOSAL FOR AN AMENDMENT TO THE TERMS OF REFERENCE OF AP-WHM/WG

(Presented by the Secretariat)

SUMMARY

This paper presents a proposal for an amendment to the terms of reference of AP-WHM/WG.

1. INTRODUCTION

1.1 The Terms of Reference (TOR) of AP-WHM/WG detailed the objectives, scope of works, composition, working methods and time frame.

2. DISCUSSION

2.1 The TOR of AP-WHM/WG approved by AOP/SG/2 (Bangkok, Thailand, 27 – 29 June 2018) had been first amended through the following Decision of AOP/SG/5 in July 2021:

Decision AOP/SG/5-7: TOR of AP-WHM/WG

*That, the Terms of Reference of the Asia/Pacific Wildlife Hazard Management Working Group be amended as in **Appendix I** of the AOP/SG/5 Report.*

2.2 At that time, the tenure of this Task Force was extended for two years from September 2021 to September 2023 considering that the AP-WHM/WG would achieve its objectives by September 2023.

2.3 The COVID-19 pandemic had re-organized priorities among States and Administrations. In addition, the travel restrictions imposed by States and Administrations had made the face-to-face meeting and onsite workshops/seminars and technical assistance for States impossible necessitating the additional time to fulfil its objective.

2.4 As per **Conclusion APANPIRG/33/4**, Asia-Pacific States were urged to develop “*State Action Plan for Establishment and Implementation of WHMP*” and commence to execute the action plan from 1st quarter of 2023 to complete all actions by 2026.

2.5 Furthermore, based on the results of the analysis of the responses received from 23 States to the survey conducted in 2019 and 2020, it was noted that most of the Asia/Pacific States (11 among 23 responded States) either underperforming or if performing still needs direction/guidance

with regards to Airport Wildlife Hazard Management Program, Safety Risk Assessment of Wildlife (Bird/Animal) Strike, Wildlife Prevention Measures inside and outside Aerodrome, Wildlife Strike Reporting and Training.

2.6 As a result, the TOR is proposed to be amended to include in its scope an assistance to States through “Asia-Pacific WHM Go-Team” missions as proposed in WP/05 presented by ACI and maintain the register of the WHM Experts nominated by States and Industry Partners (IP/02 refers). The additional scopes of the Working Group are incorporated in the proposed amendment to the TOR of the AP-WHM/WG provided in **Appendix A**. The proposed amendment to the TOR would allow additional time for this Working Group to focus on the implementation aspects, such as, onsite technical assistance to States for establishment of the National Wildlife Hazard Management Committee, Wildlife Hazard Management Programme, conducting WHM workshops/seminars/trainings, customization of Asia-Pacific Generic Guidance Materials for developing State’s Guidance Materials, providing on-the-job trainings to States’s Aerodrome Inspectors (WHM) as and when necessary, and provide some flexibility in the mode of conducting meetings amid the aftermath of COVID-19 pandemic.

2.7 Therefore, AP-WHM/WG/5 is invited to support the following Draft Decision for consideration by AOP/SG/7:

Draft Decision AP-WHM/WG-xx: Proposal for Amendment to AP-WHM/WG’s TOR	
What: That, the Terms of Reference of the Asia/Pacific Wildlife Hazard Management Working Group (AP-AA/WG) be amended as in Appendix A of AP-WHM/WG/5 - WP/03 .	Expected impact: <input type="checkbox"/> Political / Global <input type="checkbox"/> Inter-regional <input type="checkbox"/> Economic <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Ops/Technical
Why: To allow additional three years of time for Working Group to focus on the onsite technical assistance to States for establishment of the National Wildlife Hazard Management Committee, Wildlife Hazard Management Programme, conduct new tasks of the TOR, and to provide some flexibility in the mode of meetings amid the aftermath of COVID-19 pandemic.	Follow-up: <input checked="" type="checkbox"/> Required from States
When: 6-Jul-23	Status: Draft to be adopted by Subgroup
Who: <input checked="" type="checkbox"/> Sub groups <input checked="" type="checkbox"/> APAC States <input checked="" type="checkbox"/> ICAO APAC RO <input type="checkbox"/> ICAO HQ <input checked="" type="checkbox"/> Other: AP-WHM/WG	

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) review the proposed amendments to AP-WHM/WG’s TOR;
- b) endorse the Draft Decision contained in paragraph 2.7; and
- c) discuss any relevant matters as appropriate.

**TERMS OF REFERENCE OF
WILDLIFE HAZARD MANAGEMENT WORKING GROUP (WHM/WG)
(Proposal for amendment to AP-WHM/WG's TOR)**

Objective:

To assist States to establish a National Wildlife Hazard Management Committee and ~~an Aerodrome~~ Wildlife Hazard Management Programme.

Scope of works:

To meet the above objectives the Working Group shall carry out the following tasks:

- 1) Develop a model TOR for National Wildlife Hazard Management Committee;
- 2) Monitor the establishment of a National Wildlife Hazard Management Committee by the States.
- 3) Assist in conducting workshop/seminar on Global and Regional Guidance on WHM;
- 4) Develop Asia Pacific Regional Guidance on Aerodrome Wildlife Hazard Management Programme, as needed;
- 5) Share the best practices on the measures adopted by member States/Administrations to prevent wildlife strike hazards at or in the vicinity of aerodromes;
- 6) Develop a performance measurement metrics to evaluate the effectiveness of the implementation of the Aerodrome Wildlife Hazard Management Programme by the aerodrome operator; and
- 7) Be consistent with ICAO Annex 14, Volume I – Aerodrome Design and Operations, PANS-Aerodromes (Doc 9981), Doc 9137 Airport Services Manual, Part 3 – Wildlife Hazard Management, ICAO Bird Strike Information System (Doc 9332) and other requirements where applicable.
- 8) Analysis of the regional problems/issues in wildlife hazard management fields.
- 9) ~~To support~~ Support States with limited resources (human and financial) to enhance their capacity in Wildlife Hazard Management through workshops and technical assistance, such as, ICAO Asia/Pacific WHM Go-Team Mission, as needed.;
- 10) Monitor and assist States in the establishment and implementation of National Wildlife Hazard Management Programme; and
- 11) Maintain the register of WHM Experts nominated by States and Industry Partners.

Composition:

The Working Group would be composed of subject matter experts nominated by APAC States / Administrations and International Organization satisfying the criteria:

- (1) Minimum 3 years of work experience in CAA Aerodrome Regulatory Department or in International Organizations or Aerodrome Operations at international airports in wildlife hazard management field;
- (2) Familiar with Annex 14 and related guidance materials (PANS-Aerodromes (Doc 9981); Airport Services Manual (Doc 9137), Part 3 – Wildlife Hazard Management, ICAO Bird Strike Information System (Doc 9332)); and
- (3) The nominated expert will continue to be a member for a minimum of three consecutive years.

States in other ICAO regions and industry partners with experience in wildlife hazard management may also be invited to participate in the Working Group.

Conduct of the work and timeframe:

As far as practicable, the work would be carried out through electronic correspondences and web-conferences. ~~Minimum face-to-face meetings would be planned~~ The Working Group will hold at least one face-to-face meeting a year. Onsite assistance may be provided to States, if required, on cost-recovery basis through ICAO Asia/Pacific WHM Go-Team missions. The ICAO APAC Office would do necessary coordination. The ICAO COSCAPs will support the implementation of Tasks.

Time frame:

The Working Group would complete its work by September 2023 2026.

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