



ICAO

International Civil Aviation Organization

The Fifth Meeting of the Asia/Pacific
Aerodrome Assistance Working Group (AP-AA/WG/5)

Maldives, 13 to 16 March 2023

Agenda Item 9: Any Other Business

ASIA PACIFIC GENERIC GUIDANCE MATERIALS AND CUSTODIAN

(Presented by the Secretariat)

SUMMARY

This Working Paper presents an updated list of Generic Guidance Materials developed by AP-AA/WG for endorsement by the Meeting and further consideration by the AOP/SG/7 for publication on the ICAO APAC Website at eDocuments under AGA heading as an updated **Attachment A** to the *Procedure for periodic review and update of the Asia/Pacific Generic Guidance Materials*.

1. INTRODUCTION

1.1 AOP/SG/6 reviewed the process developed by the Secretariat for periodic review and update of the APAC Generic Guidance Materials (GGMs) in future and adopted the Conclusion AOP/SG/6 – 8 as appended below:

Conclusion AOP/SG/6 – 8: Asia/Pacific Generic Guidance Materials and Custodians

*That, the process for periodic review and updating of the Asia/Pacific Generic Guidance Materials in the area of Aerodromes and Ground Aids placed at **Appendix J** to the AOP/SG/6 Report and Asia/Pacific Generic Guidance Materials with the details of the Custodians placed at **Attachments A to D of Appendix J** be published on ICAO APAC Website at eDocuments Webpage under the AGA heading.*

1.2 Procedure for periodic review and update of the Asia/Pacific Generic Guidance Materials has been published on ICAO APAC Website at eDocuments under AGA heading for reference by States/Administrations and can be accessed using URL: <https://www.icao.int/APAC/Pages/eDocs.aspx>. The list of the GGMs developed by the AP-AA/WG is available in **Attachment A** to the above procedural document.

2. DISCUSSION

2.1 The updated list of GGMs developed by AP-AA/WG including the following Draft GGMs presented at this meeting are incorporated in **Attachment A** for endorsement by this Working Group and for further consideration by AOP/SG/7:

- i) ICAO Asia-Pacific Aerodrome Assistance Go-Team Methodology;

- ii) Asia-Pacific Generic Aerodrome Enforcement Policy and Procedures Manual; and
- iii) Asia-Pacific Generic Aerodrome Exemptions Policy and Procedures Manual

2.2 The Meeting needs to agree on volunteers from States/or IOs to assign as custodian(s) of the newly drafted GGMs with the responsibility to review and update them in future in coordination with ICAO APAC Office whenever it becomes necessary.

2.3 The list is also updated with a new version of the Asia Pacific Generic Aerodrome Inspector’s Handbook presented through WP/11.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) note the information contained in this Paper;
- b) encourage States/Industries/International Organizations to offer volunteers to act as custodian(s) for newly drafted APAC GGMs (paragraph 2.1 refers) for future review and update;
- c) update the list (**Attachment A**) with details of the nominated custodians for newly drafted GGMs and revision made to Generic Aerodrome Inspector’s Handbook (refer to paragraph 2.3);
- d) endorse the Draft Decision as provided below; and
- e) discuss any other relevant matters as appropriate.

Draft Decision AP-AA/WG/5 - xx: Updated List of Asia/Pacific Generic Guidance Materials Developed by the AP-AA/WG with Details of the Custodians	
What: That, the <i>Attachment A</i> to the <i>Procedure for periodic review and update of the Asia/Pacific Generic Guidance Materials</i> published on the ICAO APAC Website at eDocuments Webpage under the AGA heading be replaced by the updated list of Generic Guidance Materials developed by the AP-AA/WG (Attachment A to the AP-AA/WG-WP/14).	Expected impact: <input type="checkbox"/> Political / Global <input type="checkbox"/> Inter-regional <input type="checkbox"/> Economic <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Ops/Technical
Why: To incorporate in the list the version control of Generic AI Handbook and include newly developed APAC GGMs.	Follow-up: <input checked="" type="checkbox"/> Required from States
When: 6-Jul-23	Status: Adopted by Subgroup
Who: <input checked="" type="checkbox"/> Sub groups <input checked="" type="checkbox"/> APAC States <input checked="" type="checkbox"/> ICAO APAC RO <input type="checkbox"/> ICAO HQ <input type="checkbox"/> Other: AP-AA/WG	

Attachment A

List of GGMs developed by AP-AA/WG and approved by AOP/SG with details of the custodians

S. No	APAC Generic Guidance Materials	Edition/Version, Date	States involved in the Development of Generic Guidance Materials	Custodian (Responsible party for future review and updates)
1	Asia Pacific Regional Guidance on AIP – AD 1.5 Status of Certification of Aerodromes	Version 1.0, Dec 2020	Secretariat	Secretariat apac@icao.int pshakya@icao.int
2	Generic Aerodrome Certification Procedure	Version 1.0, Dec 2020	Thailand (lead) and Philippines	Thailand - Mr. Teeravee Yongwattanajiaranon (Ling) teeravee.y@caat.or.th
3	Generic Procedures for Accepting Non-compliance in Aerodromes	Version 1.0, Dec 2020	Nepal (lead) and Malaysia	Nepal - Mr. Babu Ram Paudel paudelbabu@gmail.com
4	Generic Training Programme and Training Plan for Aerodrome Inspectors	Version 1.0, 2 July 2021	India	India - Mr. Amit Srivastava amits.dgca@nic.in
5	Generic Aerodrome Inspector Handbook	Version 1.0, 2 July 2021 Version 2.0, 2023	Thailand (lead) and Bangladesh	Thailand - Mr. Teeravee Yongwattanajiaranon (Ling) teeravee.y@caat.or.th
6	Generic Aerodrome Manual	Version 1.0, 2 July 2021	India	India - Mr. Sudhir Singh sudhir_singh@hotmail.com and Mr. Amit Srivastava amits.dgca@nic.in
7	Generic Aerodrome Certification Specific Operating Regulations	Version 1.0, 2 July 2021	Malaysia (lead), India and Nepal	Malaysia - Mr. Mahyuddin Bin Sajuri mahyuddin@caam.gov.my
8	Generic Organization Structure of the Aerodrome Regulatory Unit	Version 1.0, 2 July 2021	Malaysia (lead), India and Nepal	Malaysia - Mr. Mahyuddin Bin Sajuri mahyuddin@caam.gov.my
9	Generic Surveillance Programme by Aerodrome Operators	Version 1.0, 2 July 2021	Malaysia (lead), India and Nepal	Malaysia - Mr. Mahyuddin Bin Sajuri mahyuddin@caam.gov.my
10	Generic Surveillance Programme for Certified Aerodromes	Version 1.0, August 2022	Malaysia (lead), India and Nepal	Malaysia - Mr. Mahyuddin Bin Sajuri mahyuddin@caam.gov.my

11	ICAO Asia-Pacific Aerodrome Assistance Go-Team Methodology	Draft, March 2023	ACI	
12	Asia-Pacific Generic Aerodrome Enforcement Policy and Procedures Manual	Draft, March 2023	Malaysia (Lead) and India	
13	Asia-Pacific Generic Aerodrome Exemptions Policy and Procedures Manual	Draft, March 2023	Australia (Lead) and India	

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