



*International Civil Aviation Organization*

**ICAO**

**Eighteenth Meeting of the ICAO Aeronautical Information Services – Aeronautical Information Management Implementation Task Force (AAITF/18)**

Bangkok, Thailand, 19 – 23 June 2023

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## **Agenda Item 5: Regional AIM Guidance and Planning**

### **AD HOC WORKSHOP ON NOTIFICATION FOR NOTAM SERVICE DISRUPTION**

(Presented by the Secretariat)

#### **SUMMARY**

This paper presents a list of considerations for an ad hoc workshop on development of regional guidance for notification of NOTAM service disruption

## **1. INTRODUCTION**

1.1 AAITF/18 WP/9 Notification for NOTAM Service Disruption presented by Japan includes proposed actions in the event of disruption to the NOTAM service.

## **2. DISCUSSION**

### WP/9 (Japan) - Recommended actions – Disruption of Your Administration's NOTAM Service

2.1 WP/9 provided a proposed list of actions to be taken by each Administration in the APAC Region for situational awareness and information sharing in the event of a disruption to their NOTAM service.

2.2 The meeting is invited to break from plenary to review the proposed list of actions, and to consider any additional actions that may be appropriate, with a view to including a final list of actions in a draft regional guidance document for response to disruptions to the NOTAM service.

2.3 Participants should also consider what actions should be taken in the event that information is received indicating disruption of the NOTAM service of another Administration with which NOTAMS are exchanged.

2.4 **Attachment A** is provided to facilitate recording of your deliberations.

## **3. ACTION BY THE MEETING**

- a) The meeting is invited to provide:
- b) Comments/discussion on the proposed actions in WP/9;
- c) Proposed actions in the event information is received indicating disruption of the NOTAM service of another administration with which NOTAMS are exchanged; and
- d) discuss any relevant matters as appropriate.

<b>Disruption of Your Administration’s NOTAM Service</b>	
<b>Proposed Action</b>	<b>Comment/Discussion</b>
1. Preparation for unexpected failure	
✓ Prepare address list (AFTN/AMHS and email) of receiving NOF	
✓ Publish website URL to be used for notification on AIPGEN3.1	
✓ Add operational contact in APAC AIS points of contact	
2. In case of disruption occurs	
✓ If possible, publish NOTAM to notify the service disruption	
✓ Send the notification about the disruption to receiving NOFs by using address list	
✓ Post the situation on website	
✓ Update the notification when situation is changed/updated, as possible.	
✓ Contents to be notified are as follows; <ul style="list-style-type: none"> <li>• Availability of AFTN/AMHS communication</li> <li>• Availability of NOTAM issuance/distribution</li> <li>• Contact information about failure</li> <li>• Alternative measures to collect NOTAM, if any</li> <li>• Expected date/time of recovery</li> </ul>	

