



ICAO

International Civil Aviation Organization

Eighteenth Meeting of the ICAO Aeronautical Information Services – Aeronautical Information Management Implementation Task Force (AAITF/18)

Bangkok, Thailand, 19 – 23 June 2023

Agenda Item 7: Review of the Task List

REVIEW THE AAITF TERMS OF REFERENCE AND TASK LIST

(Presented by Secretariat)

SUMMARY

This paper presents the Terms of Reference and Task List of the AAITF for review and update by the meeting.

1. INTRODUCTION

1.1 This working paper provides the AAITF Terms of Reference (TOR) and Task List for review and update by the meeting.

2. DISCUSSION

2.1 The current AAITF TOR are provided in **Attachment A**.

2.2 The Task List, last updated by AAITF/17, is provided in **Attachment B**.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) Review the AAITF TOR and
- b) Update the Task List.

.....

Terms of Reference of the AIS-AIM Implementation Task Force (AAITF)

The objectives of the Task Force are to:

- a) study means of aeronautical data management by civil aviation authorities and/or ATS providers in other regions including the aeronautical information exchange model (AIXM) and the electronic AIP (eAIP), promote the implementation of these methods/models in the Asia/Pacific Region;
- b) examine the means of aeronautical data exchange used in other regions and application in the Asia/Pacific Region;
- c) assist States to implement Quality Management Systems for aeronautical information in an expeditious manner;
- d) develop training material and conduct workshops on the Guidance Manual for AIS in the Asia/Pacific Region;
- e) develop guidance material for Static Data Procedures and the AIS Automation Plan;
- f) review and update the Guidance Manual taking into account amendments to ICAO SARPs, procedures and guidance material;
- g) monitor and review technical and operating developments in the AIS field especially in the area of automation and database management; and
- h) monitor the transition from AIS to AIM, and in particular monitor development of the replacement of Annexes 4 & 15, PANS-AIM (Doc 10066) and guidance documents under development by ICAO.

To achieve the above objectives, the Task Force shall consider:

1. results of the ICAO Information Management Panel (IMP);
2. amendments to Annex 4, Annex 15, PANS-AIM, the AIS Manual (Doc 8126), and the Aeronautical Chart Manual (Doc 8697); and
3. revisions to the EUROCONTROL *Operating Procedures for AIS Dynamic Data* (OPADD); and
4. implementation of the regional priorities and the performance objectives of the Asia/Pacific Seamless ANS Plan.

The Task Force will report to the ATM Sub-Group of APANPIRG

(Adopted by the 14th Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG/14), 2003, and most recently amended by APANPIRG/31, 2020)

AAITF TASK LIST

(Last updated 23 June 2022)

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
10.	Update AIS – AIM implementation status	Ongoing	All States/Secretariat	Open	
14.	Ensure States have minimum 2 registered ICARD_5LNC_PLANNERS	Ongoing	All States	Open	
11/5	Check status of close proximity duplicated 5LNC within 1000NM	Ongoing	APAC Administrations/Secretariat	Open	AAITF/11 WP/8 Updated AAITF/15
11/8	Report on the outcome of the AIM Working Group of the Information Management Panel (IMP)	Ongoing	Secretariat	Open	Updated AAITF/16 AIM Steering Group was dissolved and tasks assigned to IMP/AIM-WG
11/9	Review amendments to Annexes 4 and 15, new PANS/AIM and new or amended guidance material, and report to AAITF.	Ongoing	States/Secretariat	Open	
12/3	Update AIM Points of Contact details	Ongoing	States	Open	
13/3	Follow-up with ICAO HQ on finalization of AIM-related guidance documents.	Ongoing	Secretariat	Open	AAITF/13 5.49 Updated AAITF/15 Updated AAITF/16
13/4	Periodic sampling of NOTAM to examine the proliferation of PERM and long-term temporary NOTAMs	Ongoing	Secretariat, Viet Nam, USA IFAIMA	Open	AAITF/13 6.7 Updated AAITF/16

AAITF/18 – WP/15
Attachment B

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
14/1	Check and report on progress in development of the operational concept of the future NOTAM replacement system.	AAITF/18	Secretariat	Open	AAITF/14 Updated AAITF/16: IMP/WG-A is working on defining the operational concept of a future NOTAM replacement system. The EUROCONTROL term <i>digital NOTAM</i> is not being pursued.
14/2	Engage with Pacific Island States on NOTAM management	Ongoing	Secretariat/Fiji	Open	AAITF/14 – Fiji provides a NOTAM promulgation service for Pacific Island States. Address Management of PERM NOTAM and any other noted issues. Updated AAITF/16 IP/8
14/4	Register ATS routes in ICARD	Open	All APAC Administrations Secretariat	Open	Subject to State Letter notification. Updated AAITF/16 Notify Secretariat of ATS route designator requirements
15/3	Coordinate with ICAO HQ on the matter of military-only (non-published) 5LNCs included in global list of 5LNCs (2018)	AAITF/18	Secretariat	Open	AAITF/15 Report 5.23 Updated AAITF/16

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
15/6	Draft Guidance for Postponement of Changes of Aeronautical Information Distributed under AIRAC	AAITF/17	China, India, Indonesia, Maldives, Nepal, Pakistan, Singapore, Thailand, Viet Nam, IATA.	Completed	AAITF/15 Report 6.3 AAITF/16 Report 5.19
16/1	Enquire on State or sub-regional development or research activity (such as SWIM in ASEAN) in the exchange of aeronautical information using AIXM.	AAITF/18	Secretariat, IATA	Open	AAITF/16 Report 2.6 IATA included to coordinate where needed between AAITF and SWIM/TF Updated AAITF/17
16/2	Discrepancies between NOF NOTAM databases and the DINS information provided in AAITF/17 WP/5 Table 1 to be provided to the Secretariat	31 July 2022	APAC Administrations	Open	AAITF/16 Report 4.29 Updated AAITF/17
16/3	Review <i>Guidance Manual for AIS in the Asia/Pacific Region</i> , the <i>Asia/Pacific Plan for Collaborative AIM</i> and the <i>Guidance on the Issuance of SNOWTAM</i> against new Docs 8126 (available), 9839 and 9991 (pending)	Progress report to AAITF/18	China, India Secretariat	Open	Secretariat to also approach other Administrations offline Updated AAITF/17: Doc 8126 available. Docs 9829 and 9991 still under development.
16/4	Working Paper to IMP-AIM/WG on AIP GEN 0.3	TBA	Singapore	Completed	Updated AAITF/17
17/1	Provide examples to ICAO APAC Office of AFTN messages sent to NOFs that did not get a reply	31 July 2022	Indonesia	Open	AAITF/17 Report 5.28

AAITF/18 – WP/15
Attachment B

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
17/2	Provide examples to ICAO APAC Office of duplicated NOTAMs received in different NOTAM Series	31 July 2022	Nepal	Open	AAITF/17 report 5.29
17/3	Submit a proposal to IMP/WG-A for replacement of <i>authorized user</i> with <i>next intended user</i> in Annex 15 5.4.1.1	TBA	Singapore	Open	AAITF/17 report 6.3