



ICAO

*International Civil Aviation Organization***The Sixth Meeting of System Wide Information Management Task Force (SWIM TF/6)**

Video Teleconference (VTC), 17 – 20 May 2022

Agenda Item 5: Development of APAC SWIM Implementation Materials**UPDATE ON APAC SWIM IMPLEMENTATION MATERIALS**

(Presented by the Secretariat)

SUMMARY

This paper presents the update on APAC SWIM Implementation Materials since SWIM TF/5 for review and consideration by the meeting.

1. INTRODUCTION

1.1 The Third Meeting of the APAC SWIM Task Force (SWIM TF/3) agreed that the title of the Regional Implementation documents would be “**APAC SWIM Implementation Materials**”. In the same meeting, one ACTION ITEM was developed as **ACTION ITEM SWIM TF/3/1- The Task Leads will address the Table of Contents at the next quarterly Task Force Lead Teleconference and provide input of the implementation materials by SWIM TF/4.**

1.2 The Fourth Meeting of the APAC SWIM Task Force (SWIM TF/4) was held via Video Tele-Conferencing (VTC), from 03 to 06 November 2020. During the meeting, Table of Contents (ToC) of **APAC SWIM Implementation Guidance Document (IGD)** was proposed through Working Paper (WP)/03.

1.3 The Fifth Meeting of the APAC SWIM Task Force (SWIM TF/5) suspended the ACTION ITEM SWIM TF/3/1 for some more time and proposed to reactivate it upon further updates during the future Task Lead meetings or SWIM TF/6.

1.4 This paper shared latest status of development of SWIM Implementation Materials.

2. DISCUSSION

2.1 The Information Management Panel (IMP) delivered to the Secretariat a draft of the Manual on SWM Implementation during its Second meeting held from September 27 to October 1, 2021 via VTC. The goal of this Manual is to support, at a global level, the implementation of the draft provision proposed as a new Procedures for Air Navigation Services Information Management (PANS-IM). The manual is being processed by the Secretariat, who aims its publication at the **beginning of 2023.**

2.2 The SWIM TF is expected to follow the principles and guidance, and to further develop practical recommendations for implementation of SWIM in the APAC Region. Each task group has been developing recommendations and proposed solutions which would contribute to the deliverable of the APAC regional implementation document. The **APAC SWIM Implementation Guidance Document (IGD)** draft table of contents being under consideration by the Task Force is provided in **Appendix A**.

2.3 The WP/03 of the SWIM TF/4 discussed that APAC SWIM Implementation materials should be supplementary to the global implementation documents for the use by States at regional and national level. It should make reference to the global documents and provide detailed guidance for SWIM planning and implementation for the APAC Region. It should be a living document for maintenance of useful materials developed by the SWIM TF. The regional documents would also be used as a reference for feedback to the global implementation documents for SWIM implementation at regional and national level. The target date for completion of regional document would be after the availability of the global implementation manual as the gap for the regional need could be identified. The meeting agreed that the regional document should neither conflict with the global guidance nor duplicate the core information of the global SWIM implementation manual.

2.4 The WP/03 of SWIM TF/4 also discussed a follow-up to Action Item **SWIM TF/3/1** of SWIM TF/3 meeting. The SWIM TF/4 meeting discussed about the target audience and purpose of IGD and its relation with Global SWIM Implementation Guidance document. In the SWIM TF/3, the Task Leads and the associated contributors were requested to prepare their consolidated input to the APAC SWIM Implementation Guidance Document by SWIM TF/4 meeting based on their presentations and studies, therefore a draft of APAC SWIM Implementation Guidance Document was expected as a deliverable of the SWIM TF/4 meeting.

2.5 However, the outbreak of COVID-19 pandemic projected unprecedented impact on aviation industries and also changed the original plan and available resource of this task. Considering the significant change of task force programme after SWIM TF/3, and the progress of DOC 10039 Vol II, the SWIM TF/4 agreed to suspend the ACTION ITEM SWIM TF/3/1 for some time and reactivate it upon further updates during the future Task Lead meetings or SWIM TF/5.

2.6 The outbreak of COVID-19 pandemic and consequently challenges continued in the year 2021. The impact on aviation industries became severe due to prolonged effect of business discontinuity for more than one year. The two task leads meetings held in the year 2021 focused on the Statement of Work (SOW) updates, timelines revision, and sub-tasks of revised Task 1-11 and to conduct ICAO APAC SWIM Workshop, which was successfully conducted on 06 July-07 July 2021.

2.7 The SWIM TF/5 suspended the ACTION ITEM SWIM TF/3/1 for some more time and decided to reactivate it upon further updates during the future Task Lead meetings or SWIM TF/6.

2.8 The SWIM Repository has been created in the **ICAO APAC-SWIM** Secure Portal to keep useful materials to facilitate SWIM implementation at regional level. ICAO APAC-SWIM Secure portal is also being updated and modified with uploading of available information and documentation. States/Administrations are encouraged to provide and share SWIM related video, training material, and other useful information to SWIM TF and secretariat for future compilation on **ICAO APAC-SWIM** Secure Portal. Task Leads and the associated contributors are also requested to prepare their consolidated input to the APAC SWIM Implementation Materials based on their presentations and studies on subject/tasks assigned.

2.9 With the information aforementioned, the draft ToC of APAC SWIM Implementation Guidance Document may be reviewed and SWIM TF may consider to consolidate the work completed by SWIM TF aligning with global guidance documents to update the APAC regional guidance material.

3. ACTION BY THE MEETING

3.1 The Meeting is invited to:

- a) note the information contained in this paper;
- b) consider a practical way to consolidate the outcomes and achievements made by this task force into the draft IGD under the proposed ToC structure; and
- c) discuss any relevant mater as appropriate.

APAC SWIM IMPLEMENTATION GUIDANCE DOCUMENT

(v0.1)

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