



International
Civil Aviation
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Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 4/7.5 – AP035/22 (MET)

9 February 2022

Subject: ICAO Asia and Pacific (APAC), Twelfth
Meeting of the Meteorological Services Working
Group (MET/S WG/12),
(*Video Teleconference, 30 March to 01 April 2022*)

Action Required: Please submit working papers no later than 28 February 2022, and registration forms and information papers no later than 14 March 2022.

Sir/Madam,

I wish to invite your State/Special Administrative Region/Organization to attend the Twelfth Meeting of the Meteorological Services Working Group (MET/S WG/12), virtual meeting, from 30 March to 01 April 2022.

Please note that the above meeting will include a conjoint session with the Twentieth Meeting of the Meteorological Information Exchange Working Group (MET/IE WG/20)¹ on 30 March 2022. In addition, the agenda of MET/S WG/12 will include the election of Chairperson.

The MET/S WG supports the Meteorology Sub Group (MET SG) of the ICAO APAC Air Navigation Planning and Implementation Regional Group (APANPIRG). Its principal function is to facilitate improvements in the quality and implementation of the required meteorological services provided by States to international air navigation to support safety, capacity and efficiency of flight and ground operations.

The purpose of the above meeting is to review the progress of the MET/S WG since its last meeting (MET/S WG/11, online, 24 to 26 March 2021) and to consider further actions aimed at improving meteorological services in the APAC Region.

In particular, MET/S WG/12 will review the implementation status of the ICAO (Annex 3) provisions for SIGMET information, including the States' progress on resolving deficiencies in SIGMET service and activities supporting improved harmonization of SIGMET information.

Please note that all documentation from the previous MET/S WG meetings is available at the ICAO APAC Office website (www.icao.int/apac > Meetings).

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¹ Please refer to the separate invitation letter for MET/IE WG/20

Given the importance of the above meeting, we are extending this invitation to all designated members of the MET/S WG and all APAC Member States and Special Administrative Regions and relevant International Organizations.

Please find attached the Provisional Agenda (**Attachment 1**), Meeting Bulletin (**Attachment 2**) and Registration Form (**Attachment 3**). Please also note that all meeting documentation (including templates for submission of meeting papers) is available at the following MET/S WG/12 website:

<https://www.icao.int/APAC/Meetings/Pages/2022-MET-S-WG12.aspx>.

To assist ICAO with preparations for the meeting, please confirm attendance by expert/s from your State/Special Administrative Region/Organization by returning the completed Registration Form to apac@icao.int **no later than 14 March 2022**. In addition, papers intended for consideration by the meeting should be sent to ICAO at: apac@icao.int, as early as possible. In any case, **working papers** should reach ICAO **no later than 28 February 2022** and **information papers** should reach ICAO **no later than 14 March 2022**.

Yours sincerely,



Tao Ma
Regional Director

Enclosures:

Attachment 1 – Provisional Agenda
Attachment 2 – Meeting Bulletin
Attachment 3 – Registration Form