

ICAO APAC Regional Office COVID-19 Health and Safety Measures



August 2022

Access to the ICAO APAC Regional Office premises:

1. All meeting participants are subject to Covid-19 Antigen Test Kit (ATK) test before entering the APAC Office.
2. Participants must submit their ATK result via email to asirivichitvorakarn@icao.int the designated APAC focal point before the meeting date, as follows:

For 1 to 3 days meeting, please submit the ATK result one day before the first day of the meeting; and

For 3 to 5 days meeting, please submit the ATK result one day before the meeting and also on third day of the meeting

The ATK test must be undertaken no more than 24 hours before the meeting start time.

Note:

In the absence of the ATK test result or a positive result, participant will not be granted access to the ICAO APAC Regional Office premises.

In case of symptoms of cough or fever, difficulty breathing, sudden loss of smell or taste without nasal congestion, or any other symptom associated with COVID-19, please do not enter ICAO premises.

3. Together with the ATK test results, participant must submit the attached COVID-19 Health Self-Certification Form one day prior to attending the meeting certifying that:
 - you have not tested positive for COVID-19 in the last 7 days;
 - you have not had symptoms consistent with COVID-19 in the last 7 days;
 - you have not had any close contact with a confirmed or probable case of COVID-19 in the last 7 days
 - you accept to comply with the COVID-19 infection prevention measures in place
4. Once accepted, participants will receive a ‘clearance email’ from ICAO, that they must present the clearance email from ICAO at the entrance to the APAC Premises (printed copy or screen shot of clearance email is acceptable).
5. All participants are strongly encouraged to have international insurance coverage and your health insurance card or information with you at all times.

During the Meeting:

1. Participants are to wear a medical mask that covers the nose to under the chin at all times during the meeting and inside the ICAO building premises,
2. Participants are to keep at least 1 meter physical distancing from participants not in the same arrival group.
3. Please check your nameplate and maintain set seating position throughout the meeting
4. Wash or sanitize your hands frequently
5. If you feel slightly unwell, please report immediately to the meeting organizer or any ICAO personnel on site.

Personal Accountability Commitment:

All meeting participants agree to abide by and engage in the required health-and-safety-beneficial conduct while on ICAO premises. This includes, but is not limited to, all the measures mentioned above as well as any circumstances not covered by these guidelines, which may be subject to special consideration and stipulations, as deemed appropriate.