

MINISTRY OF TRANSPORT - ROOM ACCOMMODATION
30 October to 4 November 2022

Please return this form directly to Royal Plaza on Scotts via email at wennis.lim@royalplaza.com.sg

- Room(s) confirmed shall be made available for occupancy after 1400hrs on the day of check-in & the check-out time is at 1200hrs. If you are arriving between midnight and the official check-in time, please make the reservation for the day before at an additional one night charge.
- Reservation should be accompanied with one-night deposit by a credit card. In the event of no-show or cancellation with less than 48 hours' notice the hotel will levy a one-night charge.
- Guest rooms are subject to availability upon confirmation and subject to room rate changes should quoted room category is fully committed.**

COMPLETE DETAILS IN FULL			
Title	:		
Given Name/First Name	:		
Family Name/Last Name	:		
Company	:		
Job Title	:		
Address	:		
Tel No :	Fax No :	Email :	
FLIGHT DETAILS			
Arrival Date:	Flight No:	Arrival Time:	
Departure Date:	Flight No:	Departure Time:	
Purpose of Stay: (business / leisure)			
If applicable, Safe Travel Lane: (RGL / ATP / VTL)			
Airport Transfer:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Arrival Only <input type="checkbox"/> Departure Only <input type="checkbox"/> Arrival and Departure	Hotel Limousine can be arranged at: • SGD\$90.00nett per way between 0700hrs till 2259hrs; • SGD\$110.00nett per way between 2300hrs till 0659hrs
Room type	Single	Twin	Room Inclusions
Deluxe Room (32 sqm)	<input type="checkbox"/> SGD\$230.00++ (SGD\$270.71Nett) per room per night	<input type="checkbox"/> SGD\$250.00++ (SGD\$294.25Nett) per room per night	<ul style="list-style-type: none"> Complimentary daily buffet breakfast at Carousel Restaurant Complimentary internet broadband Complimentary local calls 100% smoke Free rooms

Note:

- Room rate is subject to 10% service charge and prevailing taxes

CREDIT CARD GUARANTEE	
<input type="checkbox"/> American Express	<input type="checkbox"/> MasterCard
<input type="checkbox"/> Visa	
Card no.:	Expiry Date: (dd-mm-yy)
Cardholder's name on credit card:	
I hereby guarantee my reservation with the above-mentioned credit card and all costs to be charged to it. I understand that should there be a no-show or cancellation, I will be charged with one night room rate, inclusive of taxes.	
Signature:	