



ICAO

Third Meeting of the Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF/3)

Video Teleconference, 9 to 11 February 2022

Agenda Item 1: Review Outcome of Relevant Meetings

RELEVANT OUTCOMES OF AOP/SG/5

(Presented by the Secretariat)

SUMMARY

This paper presents the outcomes of the AOP/SG/5 (Video Teleconference, 29 June to 2 July 2021) relevant to aerodrome design and operations.

1. INTRODUCTION

1.1 The Fifth Meeting of the Aerodromes Operations and Planning Sub-group (AOP/SG/5) was held as a video teleconference from 29 June to 2 July 2021.

1.2 The meeting was attended by 184 participants from 25 Member States, 2 Special Administrative Regions of China and 6 International Organizations. The meeting adopted 6 Conclusions and 3 Decisions and also formulated one Draft Decision and one Draft Conclusion to be adopted by APANPIRG/32. The final report of AOP/SG/5 is available at:

<https://www.icao.int/APAC/Meetings/Pages/2021-AOP-SG5.aspx>

2. DISCUSSION

2.1 Some important discussions of AOP/SG/5 are summarized in the ensuing paragraphs.

Report of the Second Meeting of the Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF/2)

2.2 AOP/SG/5 reviewed the Report of the Second Meeting of the Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF/2).

Draft Regional Guidance for the Design and Operations of Altiports

2.3 AOP/SG/5 noted that the AP-ADO/TF had started developing the preliminary draft on the *Regional Guidance for the Design and Operation of Altiports* including: (i) Table of Content; (ii) Determination of Runway Length for Altiports; (iii) Sample Runway Profile for Altiports; and (iv) Obstacles Limitation Surface (OLS) for Altiports.

Terms of Reference of AP-ADO/TF

2.4 AOP/SG/5 adopted the following Decision formulated by the AP-ADO/TF/2:

Decision AOP/SG/5-10: TOR of AP-ADO/TF	
What: That, the Terms of Reference of the Asia/Pacific Aerodrome Design and Operations Task Force be amended as in Appendix T of the AOP/SG/5 Report.	Expected impact: <input type="checkbox"/> Political / Global <input type="checkbox"/> Inter-regional <input type="checkbox"/> Economic <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Ops/Technical
Why: To allow additional time to complete the tasks and to provide flexibility in the mode of meetings amid the current pandemic.	Follow-up: <input type="checkbox"/> Required from States
When: 2-Jul-21	Status: Adopted by Subgroup
Who: <input checked="" type="checkbox"/> Sub groups <input type="checkbox"/> APAC States <input checked="" type="checkbox"/> ICAO APAC RO <input type="checkbox"/> ICAO HQ <input checked="" type="checkbox"/> Other: AP-ADO/TF	

2.5 With above **Decision AOP/SG/5-10**, the tenure of the AP-ADO/TF was extended for two more years until September 2023. The amendment to AP-ADO/TF TOR approved by AOP-SG/5 is provided in **Attachment A** to this WP.

Report on the Third Meeting of the Asia/Pacific Wildlife Hazard Management Working Group (AP-WHM/WG/3)

2.6 AOP/SG/5 reviewed the Report of the Third Meeting of the Asia/Pacific Wildlife Hazard Management Working Group (AP-WHM/WG/3) held as a video teleconference on 19 - 21 May 2021 and noted with appreciation the development of the following generic documents by the Working Group in support of the management of wildlife hazard by aerodrome operators in Asia/Pacific Region:

- a) Asia Pacific Guidance for Establishment of a National Procedure for Recording and Reporting Wildlife Strikes to Aircraft; and
- b) Asia/Pacific Guidance for Evaluation of Aerodrome Wildlife Hazard Management Programme (AWHMP)

2.7 The above mentioned documents are available on the ICAO Asia/Pacific Regional Office eDocuments web-page: <https://www.icao.int/APAC/Pages/eDocs.aspx> under AGA heading.

Report of the Third Meeting of Asia/Pacific Aerodrome Assistance Working Group (AP-AA/WG/3)

2.8 AOP/SG/5 reviewed the Report of the Third Meeting of the Asia/Pacific Aerodrome Assistance Working Group (AP-AA/WG/3) held as a video teleconference on 23 – 26 March 2021 and noted with appreciation the development of the following generic documents by the Working Group in support of the certification of aerodromes in Asia/Pacific Region:

- a) Generic Aerodrome Certification Specific Operating Regulations;
- b) Generic Organization Structure of the Aerodrome Regulatory Unit;
- c) Generic Aerodrome Inspector Handbook;

- d) Generic Document for Training Program and Training Plan for Aerodrome Inspectors;
- e) Generic Surveillance Programme at Aerodromes; and
- f) Generic Aerodrome Manual.

2.9 The above mentioned documents are available on the ICAO Asia/Pacific Regional Office eDocuments web-page: <https://www.icao.int/APAC/Pages/eDocs.aspx> under AGA heading.

3. ACTION BY THE MEETING

3.1 The Meeting is invited to:

- a) note the information contained in this paper; and
 - b) discuss any other relevant matters as appropriate.
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Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF)

TERMS OF REFERENCE

(Amendment Proposed by AP-ADO/TF/2 and approved by AOP/SG/5)

Objective:

The main purpose of the AP-ADO/TF is to achieve some specific deliverables of the AOP/SG through the systematic works of the Task Force.

Scope of works:

To meet the above objective the AP-ADO/TF shall carry out the following tasks:

- (1) **Study and discuss** aerodrome SARPs and guidance materials related to aerodrome planning, design and operations including PANS-Aerodromes and provide expert advice and clarification to APAC States on any issues related to the implementation of the requirement specified in the SARPs and guidance materials.
- (2) **Review and discuss** AOP parts of the Asia/Pacific ANP and Seamless ATM ANS Plan and formulate amendment proposals to the APAC ANP Table AOP I - 1 and Table AOP II – 1 as necessary.
- (3) **Review** provisions of facilities and services at international aerodromes specified in AOP Table of ANP through monitoring the following information published in the AIP and other official documents of the States:
 - Obstacle limitation surfaces;
 - visual aids;
 - rescue and firefighting services and emergency planning;
 - ~~measurement~~ assessment and reporting of the runway surface condition;
 - preventive maintenance programme;
 - runway safety programme including establishment of a runway safety team at international aerodromes.
- (4) **Assist in conducting** seminars/workshops/trainings for the aerodrome regulatory and aerodrome operator staff in APAC region;
- (5) **Identify** experts in various AOP fields and **maintain** Asia/Pacific database;
- (6) **Participate** in ICAO's activities/initiatives in aerodromes, if necessary.

Composition: The Task Force is composed of subject matter experts nominated by APAC States/Administrations and International Organization satisfying the criteria:

- (1) Minimum 3 years of experience in Aerodrome Regulatory functions of CAA or in Aerodrome Operations at international airports or in the International Organizations;
- (2) Familiar with Annex 14 and its guidance materials, GANP, GASP, APAC Seamless ATM ANS Plan, APAC ANP; and
- (3) The nominated expert would continue to be a member for a minimum of three consecutive years.

Additional membership could be invited from other regions, if required.

Working Methods: The Task force will hold at least one face-to-face meeting a year. Video teleconference may be held in lieu of face-to-face meeting when travel restrictions are in place. The work would be carried out through electronic correspondences and web conference as far as practicable.

Time frame: The tenure of the Task Force would be ~~three years (until September 2021)~~ last until September 2023.