



ICAO

Sixth Meeting of the Aerodromes Operations and
Planning Sub-Group (AOP/SG/6)

Video Teleconference, 27 to 30 June 2022

Agenda Item 8: Any Other Business

ASIA PACIFIC GENERIC GUIDANCE MATERIALS AND CUSTODIAN

(Presented by the Secretariat)

SUMMARY

This Working Paper presents a list of Generic Guidance Materials developed by various Working Groups and Task Forces of AOP/SG and published on ICAO APAC Website under eDocuments as approved by AOP/SG.

The paper also discuss the process for review and periodic updates of these Guidance Materials by custodians identified by Working Groups and Task Forces in coordination with the Secretariat of the respective Working Group and Task Force.

1. INTRODUCTION

1.1 In accordance with the TORs and task lists of the various Working Groups and Task Forces of AOP/SG, a number of Generic Guidance Materials (GGMs) were developed by these Working Groups/Task Forces and approved by AOP/SG. All Generic Guidance Materials are published on ICAO APAC Website under eDocuments and AGA heading for use/reference by States/Administrations and can be accessed using URL: <https://www.icao.int/APAC/Pages/eDocs.aspx>.

2. DISCUSSION

2.1 The list of GGMs developed by various Working Groups and Task Forces and approved by AOP/SG and APANPIRG is provided in **Attachments A to D**.

2.2 The Working Groups/Task Forces also identified custodian of the individual GGM from State(s)/ International Organization(s) with the responsibility to review and update the respective APAC GGM(s) in coordination with ICAO APAC Office whenever it becomes necessary.

2.3 For periodic review of these GGMs in future the following process is developed for consideration by AOP/SG:

- a) The Secretariat would inform to the respective custodian(s) of the APAC GGM(s) once ICAO approved amendments to ICAO SARPs and PANS-Aerodromes (Doc 9981), revisions to Airport Services Manuals and other relevant ICAO documents that may necessitate the review and update of the GGM(s);

- b) The Secretariat/Custodian(s) exchange information about newly developed States/Industries good practices relevant to APAC GGM(s) as soon as they become aware of their availability;
- c) The custodian of the respective GGM coordinates with the relevant subject matter experts of the respective Working Group/Task Force and the Secretariat to initiate the review of the GGM;
- d) Once the review and revision of the GGM is completed the custodian would present the revised GGM through the Working Paper at the respective WG/TF meeting for its endorsement with a draft conclusion for adoption by the AOP/SG; and
- e) After the adoption of the draft conclusion by the AOP/SG the revised GGM(s) should be uploaded by the Secretariat on the ICAO APAC Website on eDocuments under AGA heading.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) note the information contained in this Paper;
 - b) review, discuss and approve the process described in Paragraph 2.3 for periodic review of APAC GGMs related to AGA areas in future;
 - c) encourage States/Industries/International Organisations to volunteer for future review and update of the APAC GGMs, where custodians are yet to be identified (**Attachments C & D** refers);
 - d) discuss any other relevant matters as appropriate.
-

Attachment A

List of GGMs developed by AP-AA/WG and approved by AOP/SG with details of the custodians

S. No	APAC Generic Guidance Materials	Edition/Version, Date	States involved in the Development of Generic Guidance Materials	Custodian (Responsible party for future review and updates)
1	Asia Pacific Regional Guidance on AIP – AD 1.5 Status of Certification of Aerodromes	Version 1.0, Dec 2020	Secretariat	Secretariat apac@icao.int pshakya@icao.int
2	Generic Aerodrome Certification Procedure	Version 1.0, Dec 2020	Thailand (lead) and Philippines	Thailand - Mr. Teeravee Yongwattanajiaranon (Ling) teeravee.y@caat.or.th
3	Generic Procedures for Accepting Non-compliance in Aerodromes	Version 1.0, Dec 2020	Nepal (lead) and Malaysia	Nepal - Mr. Babu Ram Paudel paudelbabu@gmail.com
4	Generic Training Programme and Training Plan for Aerodrome Inspectors	Version 1.0, 2 July 2021	India	India - Mr. Amit Srivastava amits.dgca@nic.in
5	Generic Aerodrome Inspector Handbook	Version 1.0, 2 July 2021	Thailand (lead) and Bangladesh	Thailand - Mr. Teeravee Yongwattanajiaranon (Ling) teeravee.y@caat.or.th
6	Generic Aerodrome Manual	Version 1.0, 2 July 2021	India	India - Mr. Sudhir Singh sudhir_singh@hotmail.com and Mr. Amit Srivastava amits.dgca@nic.in
7	Generic Aerodrome Certification Specific Operating Regulations	Version 1.0, 2 July 2021	Malaysia (lead), India and Nepal	Malaysia - Mr. Mahyuddin Bin Sajuri mahyuddin@caam.gov.my
8	Generic Organization Structure of the Aerodrome Regulatory Unit	Version 1.0, 2 July 2021	Malaysia (lead), India and Nepal	Malaysia - Mr. Mahyuddin Bin Sajuri mahyuddin@caam.gov.my
9	Generic Surveillance Programme by Aerodrome Operators	Version 1.0, 2 July 2021	Malaysia (lead), India and Nepal	Malaysia - Mr. Mahyuddin Bin Sajuri mahyuddin@caam.gov.my
10	Generic Surveillance Programme for Certified Aerodromes	Draft, Mar 2022	Malaysia (lead), India and Nepal	Malaysia - Mr. Mahyuddin Bin Sajuri mahyuddin@caam.gov.my

Attachment B

List of GGMs developed by AP-WHM/WG and approved by AOP/SG with details of the custodians

S. No	APAC Generic Guidance Materials	Edition/Version, Date	States involved in the Development of Generic Guidance Materials	Custodian (Responsible party for coordination for future review and updates)
1	Composition of National Wildlife Hazard Management Committee	Sep. 2019	Nepal, Bhutan, Lao PDR	Nepal Mr. Deo Chandra Lal Karna, d_karna@hotmail.com
2	Terms of References of National Wildlife Hazard Management Committee	Sep. 2019	Nepal, Bhutan, Lao PDR	Nepal Mr. Deo Chandra Lal Karna, d_karna@hotmail.com
3	Asia Pacific Guidance for Evaluation of Aerodrome Wildlife Hazard Management Programme	First Edition, 2 July 2021	WBA, Australia, Bangladesh, India, Thailand and ACI	WBA Ms. Lalita Vaswani lalita@worldbirdstrike.com
4	Asia Pacific Guidance for Establishment of National Procedure for Recording and Reporting Wildlife Strikes to Aircraft	First Edition, 2 July 2021	Philippines, Sri Lanka, Nepal, WBA, IFALPA	WBA Ms. Lalita Vaswani lalita@worldbirdstrike.com
5	Asia Pacific Guidance on Development and Implementation of Airport Wildlife Hazard Management Programme	Draft Version	Australia, Fiji, India, WBA, AAPA	WBA Ms. Lalita Vaswani lalita@worldbirdstrike.com

Attachment C

List of GGMs developed by AOPC/SWG and approved by AOP/SG

S. No	APAC Generic Guidance Materials	Edition/Version, Date	States involved in the Development of Generic Guidance Materials	Custodian (Responsible party for coordination for future review and updates)
1	Asia/Pacific Regional Guidance on Aerodrome Operations Personnel Competency Requirement Framework	Version 1.0 – December 2020	Cambodia, China, Macao (Lead), Maldives, Singapore, ACI	

Attachment D

List of GGMs developed by WA/SWG and approved by APANPIRG

S. No	APAC Generic Guidance Materials	Edition/Version, Date	States involved in the Development of Generic Guidance Materials	Custodian (Responsible party for coordination for future review and updates)
1	Sample APAC Regulations for Water Aerodromes	First Edition (unedited version) — March 2015	Indonesia, Maldives, Sri Lanka (Lead), New Zealand and USA	
2	Asia Pacific Regional Guidance on Requirements for the Design and Operations of Water Aerodromes for Seaplane Operations	First Edition — January 2019	Indonesia, Maldives (Lead), Sri Lanka, New Zealand and USA	

—END—