



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 11/5.13 — AP045/22 (AGA)

3 March 2022

Subject: Sixth Meeting of the Aerodromes Operations
and Planning Sub-Group (AOP/SG/6)
(*Video Teleconference, 27 to 30 June 2022*)

Action required: Reply at your earliest convenience,
preferably not later than **3 June 2022**

Dear Sir/Madam,

I have the honour to invite your State/Administration to the Sixth Meeting of the Aerodromes Operations and Planning Sub-Group (AOP/SG/6). The Meeting will be held as a video teleconference from 27 to 30 June 2022.

Enclosed herewith are the Provisional Agenda of the Meeting (**Attachment A**), Tentative Programme (**Attachment B**), Registration Form (**Attachment C**) and Template for preparing Working and Information Paper (**Attachment D**).

You are kindly requested to disseminate this invitation letter to the Operators of the International Airports in your States willing to attend and contribute to the AOP/SG/6 Meeting.

In order to make the meeting more productive and effective, it is strongly urged that States/International Organizations prepare Working and Information Papers in MS Word format as per attached template (**Attachment D**) and submit to the Secretariat, preferably **no later than 3 June 2022** via email to apac@icao.int. Once Working/Information Papers are accepted by the Secretariat and if States/International Organizations prefer to present the papers in Power Point format, they should be submitted to the Secretariat, preferably **no later than 10 June 2022** for review. Meeting materials will be available on ICAO APAC meeting webpage <https://www.icao.int/APAC/Meetings/Pages/default.aspx>.

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I shall be grateful if you would confirm participation from your Administration by returning the completed Registration Form in **Attachment C** to the ICAO Regional Office via e-mail to apac@icao.int at the earliest, preferably not later than **3 June 2022**.

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma
Regional Director

Enclosures:

- A — Provisional Agenda of the Meeting
- B — Tentative Programme
- C — Registration Form
- D — Template of Working and Information Paper