



ICAO

International Civil Aviation Organization

Seventeenth Meeting of the ICAO Aeronautical Information Services – Aeronautical Information Management Implementation Task Force (AAITF/17)

Video Teleconference, 20 – 24 June 2022

Agenda Item 8: Review of the Task List

REVIEW THE AAITF TERMS OF REFERENCE AND TASK LIST

(Presented by Secretariat)

SUMMARY

This paper presents the Terms of Reference and Task List of the AAITF for review and update by the meeting.

1. INTRODUCTION

1.1 This working paper provides the AAITF Terms of Reference (TOR) and Task List for review and update by the meeting.

2. DISCUSSION

2.1 The current AAITF TOR are provided in **Attachment A**.

2.2 The Task List, last updated by AAITF/16, is provided in **Attachment B**.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) Review the AAITF TOR and
- b) Update the Task List.

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Terms of Reference of the AIS-AIM Implementation Task Force (AAITF)

The objectives of the Task Force are to:

- a) study means of aeronautical data management by civil aviation authorities and/or ATS providers in other regions including the aeronautical information exchange model (AIXM) and the electronic AIP (eAIP), promote the implementation of these methods/models in the Asia/Pacific Region;
- b) examine the means of aeronautical data exchange used in other regions and application in the Asia/Pacific Region;
- c) assist States to implement Quality Management Systems for aeronautical information in an expeditious manner;
- d) develop training material and conduct workshops on the Guidance Manual for AIS in the Asia/Pacific Region;
- e) develop guidance material for Static Data Procedures and the AIS Automation Plan;
- f) review and update the Guidance Manual taking into account amendments to ICAO SARPs, procedures and guidance material;
- g) monitor and review technical and operating developments in the AIS field especially in the area of automation and database management; and
- h) monitor the transition from AIS to AIM, and in particular monitor development of the replacement of Annexes 4 & 15, PANS-AIM (Doc 10066) and guidance documents under development by ICAO.

To achieve the above objectives, the Task Force shall consider:

1. results of the ICAO Information Management Panel (IMP);
2. amendments to Annex 4, Annex 15, PANS-AIM, the AIS Manual (Doc 8126), and the Aeronautical Chart Manual (Doc 8697); and
3. revisions to the EUROCONTROL *Operating Procedures for AIS Dynamic Data* (OPADD); and
4. implementation of the regional priorities and the performance objectives of the Asia/Pacific Seamless ANS Plan.

The Task Force will report to the ATM Sub-Group of APANPIRG

(Adopted by the 14th Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG/14), 2003, and most recently amended by APANPIRG/31, 2020)

AAITF TASK LIST

(Last updated 11 June 2021)

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
10.	Update AIS – AIM implementation status	Ongoing	All States/Secretariat	Open	
14.	Ensure States have minimum 2 registered ICARD_5LNC_PLANNERS	Ongoing	All States	Open	
10/1	States to register on and provide contact details for their focal point for the AIM information sharing website (Mongolia), and provide implementation status information.	Ongoing	States/Mongolia/Secretariat	Closed	As at AAITF/13 – 20 Administrations provided POC. Closed at AAITF/16: Usage of the website is very low. It was designed to align with the now superseded AIM Transition Table. Mongolia is maintaining a resource that is not being utilized to any useful extent.

AAITF/17 – WP/13
Attachment B

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
11/4	Review systems and local procedures/manuals used for NOTAM service and Pre-Flight Information Service against Guidance Manual for AIS in the Asia/Pacific Region Report issues to Secretariat	AAITF/16	APAC Administrations	Closed	Updated AAITF/15 To be closed at AAITF/16 if no information received AAITF/16: Task initially raised to address the issue of NOTAM Item D (e.g. incorrect use of DLY and EV instead of DAILY and EVERY, etc. No issues have been reported to the Secretariat in five years.
11/5	Check status of close proximity duplicated 5LNC within 1000NM	Ongoing	APAC Administrations/ Secretariat	Open	AAITF/11 WP/8 Updated AAITF/15
11/8	Report on the outcome of the AIM Working Group of the Information Management Panel (IMP)	Ongoing	Secretariat	Open	Updated AAITF/16 AIM Steering Group was dissolved and tasks assigned to IMP/AIM-WG
11/9	Review amendments to Annexes 4 and 15, new PANS/AIM and new or amended guidance material, and report to AAITF.	Ongoing	States/Secretariat	Open	
12/3	Update AIM Points of Contact details	Ongoing	States	Open	

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
13/3	Follow-up with ICAO HQ on finalization of AIM-related guidance documents.	Ongoing	Secretariat	Open	AAITF/13 5.49 Updated AAITF/15 Updated AAITF/16
13/4	Periodic sampling of NOTAM to examine the proliferation of PERM and long-term temporary NOTAMs	Ongoing	Secretariat, Viet Nam, USA IFAIMA	Open	AAITF/13 6.7 Updated AAITF/16
14/1	Check and report on progress in development of the operational concept of the future NOTAM replacement system.	AAITF/17	Secretariat	Open	AAITF/14 Updated AAITF/16: IMP/WG-A is working on defining the operational concept of a future NOTAM replacement system. The EUROCONTROL term <i>digital NOTAM</i> is not being pursued.
14/2	Engage with Pacific Island States on NOTAM management	Ongoing	Secretariat/Fiji	Open	AAITF/14 – Fiji provides a NOTAM promulgation service for Pacific Island States. Address Management of PERM NOTAM and any other noted issues. Updated AAITF/16 IP/8

AAITF/17 – WP/13
Attachment B

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
14/4	Register ATS routes in ICARD	Open	All APAC Administrations Secretariat	Open	Subject to State Letter notification. Updated AAITF/16 Notify Secretariat of ATS route designator requirements
15/1	Coordinate on evidence to support deletion of ANS Deficiencies	30 September 2020	Secretariat, Thailand	Completed	Completed at AAITF/16 (Report 3.2)
15/2	Coordinate on evidence to support deletion of ANS Deficiency	30 September 2020	Secretariat, Indonesia	Completed	Completed at AAITF/16 (Report 3.2)
15/3	Coordinate with ICAO HQ on the matter of military-only (non-published) 5LNCs included in global list of 5LNCs (2018)	AAITF/17	Secretariat	Open	AAITF/15 Report 5.23 Updated AAITF/16
15/4	Provide April checklist of valid NOTAM to Regional Office by 30 April each year	Ongoing	All APAC Administrations	Closed	AAITF/15 Report 5.41 Closed at AAITF/16
15/5	Provide supporting information, references and number of cases observed for proposed NOTAM Codes	31 August 2020	APAC Administrations	Closed	AAITF/15 Report 5.51 Closed at AAITF/16 No information received. Any proposals should be the subject of a WP to IMP/AIM-WG
15/6	Draft Guidance for Postponement of Changes of Aeronautical Information Distributed under AIRAC	AAITF/17	China, India, Indonesia, Maldives, Nepal, Pakistan, Singapore, Thailand, Viet Nam, IATA.	Open	AAITF/15 Report 6.3 AAITF/16 Report 5.19

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
15/7	Explore means of registering 5LNC already published in AIP that are not listed in the ICARD database (i.e. not listed anywhere among registered, reserved or available codes)	AAITF/16	Secretariat	Closed	AAITF/15 WP/11 Closed at AAITF/16 This has been current practice for several years, subject to some limitations such as pronounceability.
16/1	Enquire on State or sub-regional development or research activity (such as SWIM in ASEAN) in the exchange of aeronautical information using AIXM.	AAITF/17	Secretariat, IATA	Open	AAITF/16 Report 2.6 IATA included to coordinate where needed between AAITF and SWIM/TF
16/2	Discrepancies between NOF NOTAM databases and the DINS information provided in AAITF/16 WP/7 Table 5 to be provided to the Secretariat	30 June 2021	APAC Administrations	Open	AAITF/16 Report 4.29
16/3	Review <i>Guidance Manual for AIS in the Asia/Pacific Region</i> , the <i>Asia/Pacific Plan for Collaborative AIM</i> and the <i>Guidance on the Issuance of SNOWTAM</i> against new Docs 8126 (available), 9839 and 9991 (pending)	Progress report to AAITF/17	China, India Secretariat	Open	Secretariat to also approach other Administrations offline
16/4	Working Paper to IMP-AIM/WG on AIP GEN 0.3	TBA	Singapore	Open	