



International  
Civil Aviation  
Organization

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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: E 1/1 – AP148/21 (RD)

13 August 2021

**Subject:** Invitation to a virtual Introductory Courtesy Call with the ICAO Secretary-General, **20 August 2021, 09:00 – 10:30 hours Bangkok time (ICT / UTC+7)**

**Action required:** Confirm attendance by **17 August 2021**

Dear Director Generals/Chief Executive Officers of Civil Aviation Authorities,

I am pleased to invite you to participate in a virtual Introductory Courtesy Call with the ICAO Secretary-General, Mr Juan Carlos Salazar, on **20 August 2021 at 09:00 – 10:30 hours Bangkok time (ICT / UTC+7)**, via *Microsoft Teams* video conferencing.

Mr Salazar would like to take this opportunity to introduce himself and reaffirm ICAO's commitment to continuously improve its support to Asia and Pacific CAAs/governments, in particular as the international aviation sector strives to build back better and recover from the global pandemic.

During the Courtesy Call, we will have the pleasure to allocate each participating DG/CEO of an APAC CAA a 3-minute time slot for a brief statement on the State's priorities, challenges and if possible confirmation of attendance at the High-level Conference on COVID-19 (HLCC). Details relating to the HLCC can be found at <https://www.icao.int/Meetings/HLCC2021/Pages/default.aspx>. **Please note that we are only able to provide this opportunity to those DGs/CEOs who have registered in advance and in attendance.**

We would appreciate receiving your confirmation of attendance via the attached registration form at the ICAO APAC Office ([apac@icao.int](mailto:apac@icao.int)) at your earliest convenience by **17 August 2021**.

I look forward to your participation.

Yours sincerely,

Manjit Singh  
Acting Regional Director  
ICAO Asia and Pacific Office

**Enclosures:**

- Agenda and Registration Form

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ICAO

*International Civil Aviation Organization*

**A VIRTUAL INTRODUCTORY COURTESY CALL WITH  
THE ICAO SECRETARY-GENERAL**

Online, 20 August 2021, 09:00 – 10:30 hours Bangkok time  
(ICT / UTC+7)

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**AGENDA**

1. Welcoming of participants and Introduction by Dr Manjit Singh, Acting Regional Director, ICAO Asia and Pacific Office
  2. Introductory Remarks and Address by Mr Juan Carlos Salazar, ICAO Secretary-General
  3. Brief Statement by CAA DGs/CEOs (*Prior confirmation by registration*)
  4. Closing
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