



ICAO

Third Meeting of the Asia/Pacific Wildlife Hazard Management Working Group (AP-WHM WG/3)

Video Teleconference, 19 to 21 May 2021

Agenda Item 6: AP-WHM WG TOR and Task List

TERMS OF REFERENCE

(Presented by the Secretariat)

SUMMARY

This paper presents the proposed amendment to the Terms of Reference of AP-WHM/WG.

1. INTRODUCTION

1.1 The Terms of Reference (TOR) of AP-WHM/WG detailed the objective, scope of works, composition, working methods and time frame.

2. DISCUSSION

2.1 The TOR of AP-WHM/WG was first adopted by AOP/SG/2 (Bangkok, Thailand, 27 – 29 June 2018) and last amended by AOP/SG/3 (Bangkok, Thailand, 24 to 26 June 2019).

2.2 When the TOR was first developed, considering the scope of works, it was determined that the AP-WHM/WG should last for three years initially, i.e. until September 2021.

2.3 While the main objective of AP-WHM/WG is ‘*To assist States to establish National Wildlife Hazard Management Committee (NWHMC) and Airport Wildlife Hazard Management Programme*’ – the survey conducted by ICAO APAC Office revealed that among 23 respondent States only 11 States have established NWHMC and many aerodromes in Asia/pacific Region have yet to established effective WHMP. The survey outcome has also revealed that the States with limited resources (human and financial) require necessary support in developing their capacity in WHM through workshops and technical assistance. In addition, some tasks of this Working Group are still outstanding as the current COVID-19 pandemic has reorganized priorities among States and Administrations.

2.4 As a result, the TOR is proposed to be amended as shown in **Appendix A** to allow additional time for this Working Group to complete the remaining tasks and an added scope.

2.5 AP-WHM/WG/3 is invited to endorse the following Draft Decision for adoption by AOP/SG/5 which will be held on 29 June – 2 July 2021:

Draft Decision AP-WHM/WG/3-X: TOR of AP-WHM /WG	
What: That, the Terms of Reference of the Asia/Pacific Wildlife Hazard Management Working Group be amended as in Appendix A of WP/09.	Expected impact: <input type="checkbox"/> Political / Global <input type="checkbox"/> Inter-regional <input type="checkbox"/> Economic <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Ops/Technical
Why: To allow additional time to complete the tasks of the Working Group and address an added scope in TOR.	Follow-up: <input type="checkbox"/> Required from States
When: 2-Jul-21	Status: Draft to be adopted by Subgroup
Who: <input checked="" type="checkbox"/> Sub groups <input type="checkbox"/> APAC States <input checked="" type="checkbox"/> ICAO APAC RO <input type="checkbox"/> ICAO HQ <input checked="" type="checkbox"/> Other: AP-AA/WG	

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) review the TOR and proposed amendments;
- b) endorse the draft decision contained in paragraph 2.5; and
- c) discuss any relevant matters as appropriate.

**TERMS OF REFERENCE OF
WILDLIFE HAZARD MANAGEMENT WORKING GROUP (WHM/WG)
(Proposal for amendment of TOR)**

Objective:

To assist States to establish a National Wildlife Hazard Management Committee and an ~~Airport~~ ~~Aerodrome~~ Wildlife Hazard Management Programme.

Scope of works:

To meet the above objectives the Working Group shall carry out the following tasks:

- 1) Develop a model TOR for National Wildlife Hazard Management Committee;
- 2) Monitor the establishment of a National Wildlife Hazard Management Committee by the States.
- 3) Assist in conducting workshop/seminar on Global and Regional Guidance on WHM;
- 4) Develop Asia Pacific Regional Guidance on ~~Airport~~ ~~Aerodrome~~ Wildlife Hazard Management Programme, as needed;
- 5) Share the best practices on the measures adopted by member States/Administrations to prevent wildlife strike hazards at or in the vicinity of aerodromes;
- 6) Develop a performance measurement metrics to evaluate the effectiveness of the implementation of the ~~Airport~~ ~~Aerodrome~~ Wildlife Hazard Management Programme by the aerodrome operator; and
- 7) Be consistent with ICAO Annex 14, Volume I – Aerodrome Design and Operations, PANS-Aerodromes (Doc 9981), Doc 9137 Airport Services Manual, Part 3 – Wildlife ~~Control and Reduction~~ Hazard Management, ICAO Bird Strike Information System (Doc 9332) and other requirements where applicable.
- 8) Analysis of the regional problems/issues in wildlife hazard management fields.
- 9) ~~To support States with limited resources (human and financial) to enhance their capacity in Wildlife Hazard Management through workshops and technical assistance, as needed~~

Composition:

The Working Group would be composed of subject matter experts nominated by APAC States / Administrations and International Organization satisfying the criteria:

- (1) Minimum 3 years of work experience in CAA Aerodrome Regulatory Department or in International Organizations or Aerodrome Operations at international airports in wildlife hazard management field;
- (2) Familiar with Annex 14 and related guidance materials; and
- (3) The nominated expert will continue to be a member for a minimum of three consecutive years.

States in other ICAO regions and industry partners with experience in wildlife hazard management may also be invited to participate in the Working Group.

Conduct of the work and timeframe:

As far as practicable, the work would be carried out through electronic correspondences and web-conferences. Minimum face-to-face meetings would be planned.

Time frame:

The Working Group would complete its work by September ~~2021~~ ~~2023~~.
