



ICAO

The Fifth Meeting of the Aerodromes Operations and
Planning Sub-Group (AOP/SG/5)

Video Teleconference, 29 June to 2 July 2021

Agenda Item 2: Review Outcome of Relevant Meetings

ACTIONS ON AOP/SG/4 CONCLUSIONS AND DECISIONS

(Presented by the Secretariat)

SUMMARY

This paper presents the follow up actions taken by ICAO APAC Office on the AOP/SG/4 Conclusions and Decisions.

Strategic Objectives:

*A: **Safety** – Enhance global civil aviation safety*

*B: **Air Navigation Capacity and Efficiency** — Increase the capacity and improve the efficiency of the global aviation system*

Action by the Meeting is available at Paragraph 3 of this paper.

1. INTRODUCTION

1.1 The Fourth Meeting of the Aerodrome Operations and Planning Sub Group (AOP/SG/4) was held as a video teleconference from 10 to 13 November 2020. The Meeting adopted 4 Conclusions and 1 Decision. The full report of the AOP/SG/4 is available at: <https://www.icao.int/APAC/Meetings/Pages/2020-AOP-SG4.aspx>

2. DISCUSSION

2.1 AOP/SG/4 Conclusions and Decisions, together with the actions taken by ICAO APAC Office, are presented in **Attachment A**.

3. ACTION BY THE MEETING

3.1 The meeting is invited to note the actions taken by ICAO APAC Office on the AOP/SG/4 Conclusions and Decisions listed in **Attachment A** to this paper.

AOP/SG/4 Action Plan on Conclusions and Decisions

Conclusion/ Decision No --- Strategic Objective*	Title of Conclusion/Decision	Text of Conclusion/Decision	Responsibility	Deliverable	Target date	Status as of 9 June 2021
Conclusion AOP/SG/4-2	Asia/Pacific Regional Guidance on Aerodrome Operations Personnel Competency Requirement Framework	That, the Asia/Pacific Regional Guidance on Aerodrome Operations Personnel Competency Requirement Framework provided in Appendix B to the AOP/SG/4 Report be adopted and published on the ICAO APAC website.	ICAO APAC RO	State Letter ICAO APAC Website	December 2020	SL Ref.: AN 3/3 – AP255/20 (AGA) dated 18 Dec. 2020 Upload completed COMPLETED
Decision AOP/SG/4-3	Dissolution of Aerodrome Operations Personnel Competency Small Working Group	That, the Aerodrome Operations Personnel Competency Small Working Group (AOPC/SWG), having completed all tasks as per its TOR, be dissolved.	ICAO APAC RO	State Letter	December 2020	SL Ref.: AN 3/3 – AP256/20 (AGA) dated 18 Dec. 2020 Dissolved the AOPC/SWG COMPLETED

Conclusion/ Decision No --- Strategic Objective*	Title of Conclusion/Decision	Text of Conclusion/Decision	Responsibility	Deliverable	Target date	Status as of 9 June 2021
Decision AOP/SG/4-7	Generic Documents related to Aerodrome Certification	That, a) the generic documents in Appendix C (Generic Aerodrome Certification Procedure) and Appendix E (Generic Procedures for Accepting Non-Compliances in Aerodromes) to the AOP/SG/4 Report be made available on the ICAO APAC Office Website for the reference by States in the APAC Regions; and b) the draft generic documents in Appendix D (Draft Generic Aerodrome Inspector Handbook) and Appendix F (Draft Generic Aerodrome Manual) to AOP/SG/4 Report be made available on the ICAO APAC Office Website for the advance information by States in the APAC Regions.	ICAO APAC RO	State Letter ICAO APAC Website	December 2020	SL Ref.: AN 3/3 – AP257/20 (AGA) dated 18 Dec. 2020 Upload completed COMPLETED

Conclusion/ Decision No --- Strategic Objective*	Title of Conclusion/Decision	Text of Conclusion/Decision	Responsibility	Deliverable	Target date	Status as of 9 June 2021
Conclusion AOP/SG/4-8	Survey Questionnaire for Aerodrome Assistance in APAC States	That, the survey questionnaire in Appendix G to AOP/SG/4 Report be circulated to States to identify the need of aerodrome assistance among States in the APAC Regions.	ICAO APAC RO APAC States and Administrations	State Letter	December 2020	SL Ref.: AN 3/3 – AP258/20 (AGA) dated 18 Dec. 2020 COMPLETED
Decision AOP/SG/4-9	Proposal for Amendment to TOR of Asia/Pacific Aerodrome Assistance Working Group	That, the AP-AA/WG/2 Meeting agreed to propose an amendment to the TOR of AP-AA/WG as placed in Appendix H to AOP/SG/4 Report.	ICAO APAC RO	State Letter To notify AP- AA/WG/	December 2020	SL Ref.: AN3/3 – AP259/20 (AGA) dated 18 Dec. 2020 Amended TOR documented in AP- AA/WG/3 Final Report COMPLETED
Conclusion AOP/SG/4-12	Regional Guidance on Aeronautical Information Publication – AD 1.5 Status of Certification of Aerodromes	That, the <i>Regional Guidance on Aeronautical Information Publication – AD 1.5 Status of Certification of Aerodromes</i> provided in Appendix M to AOP/SG/4 Report be adopted and published on the ICAO APAC website.	ICAO APAC RO	State Letter ICAO APAC Website	December 2020	SL Ref.: AN 3/3 – AP260/20 (AGA) dated 18 Dec. 2020 Upload completed COMPLETED

Conclusion/ Decision No --- Strategic Objective*	Title of Conclusion/Decision	Text of Conclusion/Decision	Responsibility	Deliverable	Target date	Status as of 9 June 2021
Conclusion AOP/SG/4-15	AOP Focal Points	That, States / Administrations be urged to review and update contact details of AOP Focal Points, as contained in Appendix O to AOP/SG/4 Report , for the coordination of actions to resolve the APANPIRG Air Navigation Deficiencies in the AOP Field and for other AOP matters.	ICAO APAC RO APAC States and Administrations	State Letter Action in accordance with the Conclusion.	December 2020	SL Ref.: AN 3/3 – AP261/20 (AGA) dated 18 Dec. 2020 COMPLETED