



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 11/5.13 — AP032/21 (AGA)

10 February 2021

Subject: Fifth Meeting of the Aerodromes Operations
and Planning Sub-Group (AOP/SG/5)
(Video Conferencing, 29 June to 2 July 2021)

Action required: Reply at your earliest convenience,
preferably not later than **4 June 2021**

Dear Sir/Madam,

I have the honour to invite your State/Administration to the Fifth Meeting of the Aerodromes Operations and Planning Sub-Group (AOP/SG/5). The Meeting will be held as a video teleconference from 29 June to 2 July 2021.

Enclosed herewith are the Provisional Agenda of the Meeting (**Attachment A**), Tentative Programme (**Attachment B**), Registration Form (**Attachment C**) and Template for preparing Working and Information Paper (**Attachment D**). If the nominated participants wish to submit paper(s) at the Meeting, those should be submitted in MS Word format to the Secretariat, preferably no later than **4 June 2021**. The meeting materials will be available at ICAO APAC Meeting website: <https://www.icao.int/APAC/Meetings/>.

You are kindly requested to disseminate this invitation letter to the Operators of the International Airports in your States willing to attend and contribute to the AOP/SG/4 Meeting.

In order to make the meeting more productive and effective, it is strongly urged that States/International Organizations submit papers to the meeting as per attached template (**Attachment D**), preferably **no later than 4 June 2021** via email to apac@icao.int. Meeting materials will be available on ICAO APAC meeting webpage <https://www.icao.int/APAC/Meetings/Pages/default.aspx>.

I shall be grateful if you would confirm participation from your Administration by returning the completed Registration Form in **Attachment C** to the ICAO Regional Office via e-mail to apac@icao.int at the earliest, preferably not later than **4 June 2021**.

Accept, Sir/Madam, the assurances of my highest consideration.

Manjit Singh
Acting Regional Director

Enclosures:

- A — Provisional Agenda of the Meeting
- B — Tentative Programme
- C — Registration Form
- D — Template of Working and Information Paper