



International  
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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

**Ref.:** T 8/8.9 – AP091/20 (CNS)

21 April 2020

**Subject:** Fourth Meeting of the Spectrum Review Working Group (SRWG/4)  
(Bangkok, Thailand, 9 - 10 June 2020)

**Action Req'd:** Reply at your earliest convenience,  
preferably, **before 22 May 2020**

Dear Sir/Madam,

I wish to invite your Administration to participate in the Fourth Meeting of the Spectrum Review Working Group (SRWG/4) which will be held from 9 to 10 June 2020 via video conferencing.

To ensure effectiveness and efficiency of conducting the meeting by video conferencing, the Secretariat has proposed to discuss and present only the working papers during the online sessions, particularly, on **review of regional frequency coordination process and global COM Lists** which are the expected main outcomes of the meeting. The information papers which are received for the meeting would be uploaded on the meeting web page for the information of all meeting participants and may be referred by the Secretariat, as necessary.

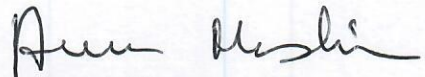
States/Administration are encouraged to urge only participants involved in aeronautical frequency management and planning including assignment of frequencies for CNS facilities to participate at the video conferring. The designated contact persons in civil aviation responsible for preparation of WRC of States are also invited.

The Provisional Agenda of the Meeting is provided in Attachment 1. The presentations, Working/Information Papers containing inputs relevant to the proposed agenda for the Meeting may be submitted in Word/Power Point format at your earliest convenience, **preferably before 22 May 2020**. The Information Bulletin is provided in Attachment 2 containing administrative arrangements and some instructions/guidelines for using the WebEX, on-line application for the video conferencing.

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I shall be grateful if you would take advantage of the aforementioned video conferencing meeting and nominate participant(s) to join the meeting by completing the Registration Form provided at Attachment 3 to this letter and forward it to this Office by e-mail at [APAC@icao.int](mailto:APAC@icao.int) with cc: [YLuo@icao.int](mailto:YLuo@icao.int); [BSirapongkosit@icao.int](mailto:BSirapongkosit@icao.int) at your earliest convenience, preferably, **before 22 May 2020**. All registered participants will receive an email directly from the secretary of the meeting with meeting programme and the “**join meeting**” invitation link.

Yours sincerely,



Arun Mishra  
Regional Director

**Enclosures:**

- Attachment 1: Provisional Agenda of the 4<sup>th</sup> Spectrum Review Working Group Meeting
- Attachment 2: The Information Bulletin
- Attachment 3: Registration Form