



ICAO

*International Civil Aviation Organization*

**Twenty-Fourth Meeting of the Meteorology Sub-Group (MET SG/24) of the ICAO Asia and Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG)**

Web-conference, 16 – 20 November 2020

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**DRAFT AGENDA**

- Agenda Item 1: Organizational matters
- Agenda Item 2: Review outcomes from previous meetings
- Agenda Item 3: Planning and monitoring
- Agenda Item 4: Air navigation deficiencies
- Agenda Item 5: Research, development and other initiatives
- Agenda Item 6: Regional guidance material
- Agenda Item 7: Future work programme of the Meteorology Sub-Group
- Agenda Item 8: Any other business

## **EXPLANATORY NOTES ON THE DRAFT AGENDA**

### **Agenda Item 1: Organizational matters**

*The meeting will adopt the working arrangements (e.g. Secretary, Chair/s, hours of business, etc.), review and adopt the agenda and review the terms of reference of the Meteorology Sub-group (MET SG).*

### **Agenda Item 2: Review outcomes from previous meetings**

*The meeting will review outcomes from previous meetings of the APANPIRG and MET SG, including progress reports by the expert working groups of the MET SG, and outcomes from other ICAO groups/forums relevant to the work programme of the MET SG.*

### **Agenda Item 3: Planning and monitoring**

*The meeting will discuss developments affecting planning and monitoring related to implementation of meteorological service, including amendments to the ICAO Standards and Recommended Practices (SARPs) and updates to relevant ICAO global and regional plans and policies.*

### **Agenda Item 4: Air navigation deficiencies**

*The meeting will review the status of the list of APANPIRG air navigation deficiencies related to meteorological service, including identification of new deficiencies and progress towards resolution of deficiencies and their removal from the APANPIRG list.*

### **Agenda Item 5: Research, development and other initiatives**

*The meeting will discuss research and development, trials, demonstrations and other initiatives related to the implementation of meteorological service in order to facilitate the transfer of information and expertise between States to improve the implementation of meteorological service, including:*

- Provision of meteorological observations, reports, forecasts, advisories, warnings and climatological information;*
- Exchange of meteorological information;*
- Coordination between meteorological service, air traffic management service and users; and*
- Governance of meteorological service (i.e., quality management of meteorological information, cost recovery for meteorological service and qualification and competency of aeronautical meteorological personnel).*

### **Agenda Item 6: Regional guidance material**

*The meeting will review regional guidance materials and make recommendations for the further development of guidance materials to support the regional implementation of meteorological services.*

### **Agenda Item 7: Future work programme of the Meteorology Sub-group**

*The meeting will review and update the work plan of the MET SG as necessary to ensure alignment with the overall goals and objectives of APANPIRG.*

### **Agenda Item 8: Any other business**

*Self-explanatory; including discussion on the date, venue and agenda for the next meeting.*

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