

*International Civil Aviation Organization*



ICAO

**Eighteenth Meeting of the Meteorological Information Exchange Working Group (MET/IE WG/18) and Tenth Meeting of the Meteorological Services Working Group (MET/S WG/10)**

Web-Conference, 27 to 31 July 2020

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### **REVISED PROVISIONAL AGENDA**

- Agenda Item 1: Opening of the meeting and organizational matters
- Agenda Item 2: Outcomes from MET/IE WG related meetings
- Agenda Item 3: Monitoring of meteorological information exchange
- Agenda Item 4: Guidance material related to meteorological information exchange
- Agenda Item 5: Future work programme and terms of reference of MET/IE WG
- Agenda Item 6: Regional tests of Advisory and SIGMET services
- Agenda Item 7: Outcomes from MET/S WG related meetings
- Agenda Item 8: Monitoring of meteorological services
- Agenda Item 9: Deficiencies in the provision of meteorological services
- Agenda Item 10: Guidance and education related to the provision of meteorological services
- Agenda Item 11: Future work programme and terms of reference of MET/S WG

## EXPLANATORY NOTES ON THE REVISED PROVISIONAL AGENDA

- Agenda Item 1: Opening of the meeting and organizational matters  
*Self-explanatory (e.g., adoption of the agenda, order of business, etc.)*
- Agenda Item 2: Outcomes from MET/IE WG related meetings  
*Review outcomes, including progress on action agreed, from previous, related meetings and propose further actions, as necessary.*
- Agenda Item 3: Monitoring of meteorological information exchange  
*Review meteorological information exchange for international air navigation in the Region, including ICAO meteorological information exchange model (IWXXM), and propose further actions, as necessary, to optimize Regional planning and implementation activities.*
- Agenda Item 4: Guidance material related to meteorological information exchange  
*Review Regional guidance materials on the implementation of meteorological information exchange for international air navigation (e.g., ROBEX Handbook) and propose further actions, as necessary, to optimize the guidance available for States.*
- Agenda Item 5: Future work programme and terms of reference of MET/IE WG  
*Review the terms of reference and future work plan and propose updates and/or revisions, as necessary, to maintain alignment with the overall objectives and work plan of the Meteorology Sub-group and APANPIRG.*
- Agenda Item 6: Regional tests of Advisory and SIGMET services  
*Review Regional tests of Advisory and SIGMET services and propose further actions, as necessary, to optimize Regional planning and implementation activities.*
- Agenda Item 7: Outcomes from MET/S WG related meetings  
*Review outcomes, including progress on action agreed, from previous, related meetings and propose further actions, as necessary.*
- Agenda Item 8: Monitoring of meteorological services  
*Review meteorological service for international air navigation in the Region and propose further actions, as necessary, to optimize Regional planning and implementation activities.*
- Agenda Item 9: Deficiencies in the provision of meteorological services  
*Review air navigation deficiencies related to meteorological service and propose further actions, as necessary, to facilitate the identification and resolution of the deficiencies.*

Agenda Item 10: Guidance and education related to the provision of meteorological services  
*Review Regional guidance materials on the implementation of meteorological service for international air navigation (e.g., Regional SIGMET Guide) and propose further actions, as necessary, to optimize the guidance available for States.*

Agenda Item 11: Future work programme and terms of reference of MET/S WG  
*Review the terms of reference and future work plan and propose updates and/or revisions, as necessary, to maintain alignment with the overall objectives and work plan of the Meteorology Sub-group and APANPIRG.*

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