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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 3/8.13.1 – AP083/20 (ATM)

10 June 2020

Subject: Tenth Meeting of the FANS Interoperability
Team – Asia (FIT-Asia/10)
Video Teleconference Arrangements

Sir/Madam,

I wish to inform you of revised planning for the Tenth Meeting of the FANS Interoperability Team – Asia (FIT-Asia/10), previously scheduled to be held from 23 to 26 June 2020. ICAO State Letter Ref.: T 3/8.13.1 – AP111/19 (ATM) dated 19 September 2019 refers.

Due to the ongoing and frequently changing global response to, and impact of, the COVID-19 outbreak, the planned face-to-face meeting will not be held.

In lieu of the face-to-face meeting, the FIT-Asia/10 meeting will be conducted by **Video Teleconference (VTC)** at re-scheduled dates, **from 03 to 06 August 2020**. The Provisional Order of Business and Provisional Agenda (**Attachments A and B**), refer.

Please note the following:

1. The VTC is planned for approximately three to four hours per day of plenary discussion, in two ninety minute to two hour periods, for two days. One spare day has been programmed (Wednesday 05 August), which may be used for any business carried over from Days 1 to 2. The Report of the Meeting will be reviewed on Thursday 06 August, in accordance with usual practice.
2. As this is the first VTC of a FIT-Asia meeting, and due to the limited time available, the agenda will be strictly controlled by the Chair, supported by the Secretariat;
3. Working Papers (WP) Information Papers (IP) and supporting presentations will be strictly managed by the Chair and Secretariat to ensure that the VTC focuses on 'core' matters relevant to the ongoing work of FIT-Asia.
4. Participants submitting Working Papers are also requested to, where possible, provide a supporting PowerPoint presentation for use during the VTC.

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5. WP that do not propose any specific action, or if the action proposed is unclear, will be processed as IP.
6. IP will be uploaded to the FIT-Asia/10 meeting web-page, but will not be read during the VTC.
7. Further information on the protocols and practicalities of the VTC will be provided to registered participants in due course. Registered participants will also be provided the opportunity to engage in a test VTC during the week before FIT-Asia/10, in order to facilitate familiarity with the VTC interface and conference processes.

Normal registration processes continue to apply, as specified in the original FIT-Asia/10 meeting invitation letter. **Instructions for joining and participating in the VTC will be sent by separate email to all registered participants.**

Yours sincerely,



Arun Mishra
Regional Director

Enclosures:

- A – Provisional Order of Business
- B – Provisional Agenda



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**Tenth Meeting of the FANS Interoperability Team – Asia
(FIT-Asia/10)**

Video Teleconference, 03 – 06 August 2020

Agenda Item 1: Adoption of Agenda

PROVISIONAL AGENDA

VIDEO TELECONFERENCE

(Presented by the Secretariat)

- Agenda Item 1: Adoption of Agenda
- Agenda Item 2: Central Reporting Agency Reports
- Agenda Item 3: PBCS Developments and Implementation
- Agenda Item 4: Review of ADS-C/CPDLC Operations and Performance
- Agenda Item 5: Data Link Developments and Guidance Material
- Agenda Item 6: Data Link-related ANS Deficiencies
- Agenda Item 7: FIT-Asia Task List
- Agenda Item 8: Any Other Business
- Agenda Item 9: Date and Venue of the Next Meeting

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**Tenth Meeting of the FANS Interoperability Team – Asia
(FIT-Asia/10)**

Video Teleconference, 03 – 06 August 2020

PROVISIONAL ORDER OF BUSINESS

(Presented by the Secretariat)

Monday 03 August 2020

0230-0240 UTC	Introduction of Participating Administrations/IOs
0240-0430 UTC	Discussion on Agenda Items
0430-0530 UTC	Break
0530-0700 UTC	Discussion on Agenda Items.

Tuesday 04 August 2020

0230-0430 UTC	Discussion on Agenda Items
0430-0530 UTC	Break
0530-0700 UTC	Discussion on Agenda Items.

Wednesday 05 August 2020

0230-0700 UTC	Spare Day
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May be utilized for discussion of any items carried over from previous day, or for any side meetings.

Thursday 06 August 2020

0230-0700 UTC	Review of Draft Report
	Adoption of Report
	Closure of Meeting

Timing of break TBA.