



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 11/5.13 — AP129/19 (AGA)

27 November 2019

Subject: The Second Meeting of the Asia/Pacific
Aerodrome Assistance Working Group (AP-AA/WG/2)
(Bangkok, Thailand, 27 to 30 January 2020)

Actions required: Reply at your earliest convenience,
preferably not later than **8 January 2020** for submission
of Nomination Form and Papers

Dear Sir/Madam,

I have the honour to invite your State/Administration to the Second Meeting of the Asia/Pacific Aerodrome Assistance Working Group (AP-AA/WG/2). The Meeting will be held at the ICAO Asia and Pacific Regional Office, Bangkok, Thailand from **27 to 30 January 2020**.

Enclosed herewith are Provisional Agenda (**Attachment A**), Meeting Bulletin (**Attachment B**), Registration Form (**Attachment C**) and Template for preparing Working and Information Paper (**Attachment D**). Any comment concerning the Provisional Agenda should be forwarded as soon as possible.

You are kindly requested to disseminate this invitation letter to the Operators of the International Airports in your State willing to attend and contribute to the AP-AA/WG/2 Meeting.

In order to make the meeting more productive and effective, it is strongly urged that States/Administrations submit papers as per attached template, preferably not later than **8 January 2020** via email to apac@icao.int. Meeting materials will be available on ICAO APAC website <https://www.icao.int/APAC/Meetings/Pages/default.aspx>.

I shall be grateful to receive your confirmation on the participation by your State/Administration at the Meeting, preferably not later than **8 January 2020**.

Accept, Sir/Madam, the assurances of my highest consideration.


Arun Mishra
Regional Director

Attachments:

- A — Provisional Agenda
- B — Meeting Bulletin
- C — Registration Form
- D — Template of Working and Information Paper