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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 11/5.13 — AP135/20 (AGA)

23 June 2020

Subject: Rescheduling of the Fourth Meeting of the Aerodromes Operations and Planning Sub-Group (AOP/SG/4) of APANPIRG, *10 to 13 November 2020*

Action required: To note and reply at your earliest convenience, preferably not later than **30 October 2020** for submission of Registration Form and papers

Dear Sir/Madam,

I wish to draw your attention to the ICAO State Letters Ref.: T 11/5.13 — AP111/20 (AGA) dated 14 May 2020 and AP026/20 (AGA) dated 7 February 2020 regarding the Fourth Meeting of the Aerodromes Operations and Planning Sub-Group (AOP/SG/4). The ICAO Regional Office has determined the necessity to reschedule the AOP/SG/4 Meeting on 10 – 13 November 2020.

The *AOP Sub-Group Meeting* focuses and addresses matters in the areas of aerodrome certification, planning, design, operations, maintenance, environmental initiatives and services to support Asia/Pacific States/Administrations and APANPIRG.

It should be noted that a decision on the format of the meeting has not been made due to the fluid nature of the COVID-19 pandemic and any associated restrictions on economies, travel, etc. Considering that this is an APANPIRG Subgroup-level meeting, the Regional Office expects to determine the best format during the third quarter of 2020 in consultation with the Chair of the AOP/SG, and advise this information in a later State Letter with as much notice as possible. States and Administrations should, however, prepare for the possibility of a face-to-face meeting in the event that this is possible. I am requesting that you kindly provide the name(s) of the delegate(s) from your Administration who will be attending the meeting by **Friday 30 October 2020**.

Given the extended period available and the possible congested fourth quarter planning for meetings of Subgroups and APANPIRG itself will mean a very high Secretariat workload during that period. Therefore, participants are requested to submit papers by Friday, 30 October 2020. Papers which are not received by **Friday 30 October 2020** will be either declined or posted as a flimsy, which will not be read during the meeting.

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You are kindly requested to disseminate the invitation to the Operators of the International Airports in your States/Administrations willing to attend and contribute to the AOP/SG Meeting.

Accept, Sir/Madam, the assurances of my highest consideration.



Arun Mishra
Regional Director

Enclosures:

- A – Provisional Agenda of the Meeting
- B – Registration Form
- C – Template of Working and Information Paper