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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref. SN 5/1 – AP117/20 (RD)

29 May 2020

Subject: First meeting of the ICAO APAC COVID-19
Contingency and Recovery Planning Group
(ACCRPG/1)

Web-Conference, 5 June 2020

Action required: Please reply by **4 June 2020**

Dear Sir/Madam,

I refer to my previous correspondence, Ref: SN 5/1 – AP092/20, dated 7 April 2020, informing your administration of the establishment of the ICAO APAC COVID-19 Contingency and Recovery Planning Group (ACCRPG) and inviting nominations of suitable experts for membership on the Group.

I am pleased to inform you that ICAO has received nominations for membership on the above Group from 16 Member States/Administrations and 10 Organizations and will convene the first meeting, ACCRPG/1, as a web-conference on 5 June 2020.

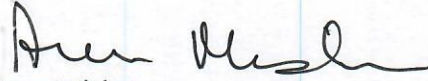
To this end, I have the pleasure of inviting the expert/s nominated by your administration to participate in the ACCRPG/1, web-conference, on **5 June 2020 at 09:30 am (Bangkok (ICT), UTC+7)**. Please use the joining instruction provided in the email.

The main objectives of the ACCRPG/1 will be to adopt the working arrangements of the Group (i.e., membership, chairing and terms of reference) and initiate development of the Group's work program. The meeting will also provide a timely opportunity for the Group to take into consideration outcomes from the ICAO Council Aviation Recovery Task Force (CART).

Please find attached the **provisional agenda** for ACCRPG/1 along with the **list of nominations for membership** and **draft terms of reference** for the Group. ICAO will also make all the ACCRPG/1 documentation available at the ICAO APAC Office website (www.icao.int/apac > Meetings).

It would be helpful if you could confirm the availability of your nominated expert/s to participate in the ACCRPG/1, web-conference, in advance to apac@icao.int. I look forward to your State's/Organization's active participation.

Yours sincerely,



Arun Mishra
Regional Director

Attachments:

- Provisional Agenda
- List of Nominations for Membership
- Draft Terms of Reference (ToR)