



ICAO

International Civil Aviation Organization

Fifteenth Meeting of the ICAO Aeronautical Information Services – Aeronautical Information Management Implementation Task Force (AAITF/15)

Video Teleconference, 01 – 05 June 2020

Agenda Item 8: Review of the Task List

REVIEW THE AAITF TERMS OF REFERENCE AND TASK LIST

(Presented by the Secretariat)

SUMMARY

This paper presents the Terms of Reference and Task List of the AAITF for review and update by the meeting.

1. INTRODUCTION

1.1 This working paper provides the AAITF Terms of Reference (TOR) and Task List for review and update by the meeting.

2. DISCUSSION

2.1 The current AAITF TOR are provided in **Attachment A**.

2.2 The Task List, last updated by AAITF/13 (Bangkok, Thailand, 04 to 08 June 2018) is provided at **Attachment B**.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) Review the AAITF TOR and
- b) Update the Task List.

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Terms of Reference of the AIS-AIM Implementation Task Force (AAITF)

The objectives of the Task Force are to:

- a) study means of aeronautical data management by civil aviation authorities and/or ATS providers in other regions including the aeronautical information exchange model (AIXM) and the electronic AIP (eAIP), promote the implementation of these methods/models in the Asia/Pacific Region;
- b) examine the means of aeronautical data exchange used in other regions and application in the Asia/Pacific Region;
- c) assist States to implement Quality Management Systems for aeronautical information in an expeditious manner;
- d) develop training material and conduct workshops on the Guidance Manual for AIS in the Asia/Pacific Region;
- e) develop guidance material for Static Data Procedures and the AIS Automation Plan;
- f) review and update the Guidance Manual taking into account amendments to ICAO SARPs, guidance material;
- g) monitor and review technical and operating developments in the AIS field especially in the area of automation and database management; and
- h) monitor the transition from AIS to AIM, and in particular monitor development of the replacement of Annexes 4 & 15 and guidance documents under development by ICAO.

To achieve the above objectives, the Task Force shall consider:

1. results of the ICAO Information Management Panel (IMP);
2. amendments to Annex 4, Annex 15, the AIS Manual (Doc 8126), and the Aeronautical Chart Manual (Doc 8697); and
3. revisions to the EUROCONTROL *Operating Procedures for AIS Dynamic Data* (OPADD); and
4. implementation of the regional priorities and the performance objectives of the Asia/Pacific Seamless ATM Plan.

The Task Force will report to the ATM Sub-Group of APANPIRG

(Adopted by the 14th Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group, 2003, and amended by the 20th and 21st Meetings of the ATM/AIS/SAR/SG and the 4th Meeting of the ATM/SG)

AAITF TASK LIST

(Last updated 24 May 2019)

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
10.	Update AIS – AIM implementation status	Ongoing	All States/Secretariat	Open	
12.	Explore what opportunities or resources may be available for seminars or workshops on AIS – AIM	Ongoing	Secretariat	Open	
14.	Ensure States have 2 registered ICARD_5LNC_PLANNERS	Ongoing	All States	Open	
9/2	Obtain clarification of the meaning of the AIM transition steps as detailed in the Roadmap for Transition from AIS to AIM	Ongoing	Secretariat	Closed	
9/7	Further enquiry on copyright protection agreements between States exchanging aeronautical information in accordance with Annex 15	31 August 2016	Secretariat	Closed	
10/1	States to register on and provide contact details for their focal point for the AIM information sharing website (Mongolia), and provide implementation status information.	Ongoing	States/Mongolia/Secretariat	Open	As at AAITF/13 – 20 Administrations provided POC.
10/2	States to provide information on whether their eAIP is generated from digital database	Ongoing	States	Closed	Conclusion APANPIRG/26/16

AAITF/15 – WP/19
Attachment B

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
11/1	Investigate ICAO guidance on RAIM outage NOTAM	1 July 2016	Secretariat	Completed	
11/3	Review SNOWTAM provisions in OPADD	AAITF/15	Japan/Secretariat	Open	Cross-reference with new Annex 15 and PANS-AIM applicable effective November 2018.
11/4	Review systems and local procedures/manuals used for NOTAM service and Pre-Flight Information Service against Guidance Manual for AIS in the Asia/Pacific Region Report issues to Secretariat	AAITF/15	APAC Administrations	Open	Updated AAITF/14
11/5	Check status of close proximity duplicates within 1000NM	Ongoing	APAC Administrations/ Secretariat	Open	AAITF/11 WP/8 Updated AAITF/14
11/8	Report on the outcome of the AIM Prescribed Working Group of the Information Management Panel (IMP) and the AIM Steering Group	Ongoing	Secretariat	Open	AAITF/13 Updated to include AIM Steering Group
11/9	Review amendments to Annexes 4 and 15, new PANS/AIM and new or amended guidance material, and report to AAITF.	Ongoing	States/Secretariat	Open	
12/1	Guidance on English language translation of information received by AIS in non-English speaking States.	AAITF/14	SWG/Secretariat	Closed	Include guidance on quality managed English language translation in the Regional AIM Plan

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
12/2	Seek clarification of requirements for promulgation of information on temporary runway or taxiway closures	AAITF/14	Secretariat	Completed	What should be by NOTAM, what should be by AIP amendment, etc?
12/3	Update AIM Points of Contact details	Ongoing	States	Open	
12/5	Guidance on inter-state coordination of aeronautical information into Regional AIM Plan	AAITF/13	SWG	Closed	Information Exchange Guidance in AIS Manual Vol IV expected Q4 2021
13/1	Develop plans for State time allocations and activities for RNP APCH identifier transition	AAITF/14	All Asia/Pacific Administrations	Completed	AAITF/13 WP/12
13/2	Develop proposal for harmonized format of NOTAMs for FUA	ATM/SG/6	India, Japan, Thailand	Completed	ATM/SG/5 task referred to AAITF.
13/3	Follow-up with ICAO HQ on finalization of Doc 9881	AAITF/15	Secretariat	Open	AAITF/13 5.49
13/4	Periodic sampling of NOTAM PIB to examine the proliferation of PERM and long-term temporary NOTAMs	Ongoing	Secretariat, Viet Nam, USA	Open	AAITF/13 6.7
14/1	Check and report on progress in development of specifications for Digital NOTAM	AAITF/15	Secretariat	Open	AAITF/14

AAITF/15 – WP/19
Attachment B

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
14/2	Engage with Pacific Island States on NOTAM management	30 September 2019	Secretariat/Fiji	Open	AAITF/14 – Fiji provides a NOTAM promulgation service for Pacific Island States. Address Management of PERM NOTAM and any other noted issues.
14/3	Collect data on circumstances for which there is no suitable NOTAM Code, propose suitable codes, forward to ICAO HQ technical panel Secretary.	30 November 2019	Hong Kong China, India, Secretariat	Open	Secretariat to provide spreadsheet for data collection
14/4	Register ATS routes in ICARD	Open	All APAC Administration	Open	Subject to State Letter notification.